

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Monday, January 10, 2011

**Closed Session 6:30 p.m.**

**Regular Meeting 7:00 p.m.**

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**MINUTES**

**I. CALL TO ORDER**

President Meese called the meeting to order by noting property publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

**II. ROLL CALL**

Present: Epping, Esser, Hill-Breunig, Homan, Knutson, and Meese

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN  
STATUTES 19.85 (1) (c) (e) and (f)**

Motion Knutson/Hill-Breunig to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher/administrator contract recommendations, and renewals, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and retirements.

Vote:

Epping-yes

Esser-yes

Hansen-yes

Hill-Breunig-yes

Homan-yes

Knutson-yes

Meese -yes

A. Review Minutes of December 14, 2010 Meeting

B. Review Individual Teacher/Administrator/Administrative Support Contract Recommendations, Resignations and Retirements

C. Review Individual Co-Curricular Contract Recommendations

D. Review Individual Support Staff/Custodial Recommendations, Resignations and Retirements

**IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM**

The board returned to open session at 7:02 p.m.

**V. APPROVAL OF MINUTES**

Motion Knutson/Hill-Breunig to approve the minutes of the regular board meeting held on December 14, 2010. Motion carried 7-0.

**VI. APPROVAL OF AGENDA AND ADDITIONS**

Motion Knutson/Hansen to approve the agenda as presented. Motion carried 7-0.

**VII. PUBLIC COMMENTS ON EVENING’S AGENDA**

No public comments were received.

## **VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Student  
Lauren Allen and Mikaela Breunig provided an update on recent activities at the high school.
- B. Board Reports/Action Items
  - 1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members  
Board members highlighted their attendance at recent activities.
  - 2. Spring Election Update  
Randy Guttenberg updated the board on the board candidates.
  - 3. WASB Resolutions  
After a review of the resolutions the board gave Peggy Hill-Breunig direction regarding her voting at the delegate assembly.
  - 4. Discuss Board Committee Assignments  
Eric Esser has noted that he will not be able to fulfill his duties on the Curriculum Committee due to a new job. Gary Epping offered to fill for Esser for the remainder of his term.
- C. Administration Reports/Action Items
  - 1. Finance Reports
    - a. Monthly Finance Reports  
Motion Knutson/Esser to approve the monthly finance reports as presented. Motion carried 7-0
  - 2. Curriculum Presentation: Math  
Jane Fazio and building math coordinators provided an update to the Board on the math curriculum.
  - 3. Request for Early Graduation  
Motion Knutson/Hill-Breunig to approve a request from Amber Gilles and her parents to allow Amber to graduate early from WHS. Motion carried 7-0.
  - 4. Request for Additional Special Education Para-Educators  
Motion Knutson/Hansen to approve a request for additional para-educator time for the special education department. Motion carried 7-0.
  - 5. Facility Improvement Report -Field Turf  
Randy Guttenberg presented his recommendation for addressing the field turf issue. Guttenberg's recommendation including moving the study of Warrior Stadium and related practice facilities to the Facility Committee and allowing the Touchdown Club to continue to raise funds for stadium improvements.
  - 6. Technology Department Update – Bob Smiley  
Bob Smiley, Technology Director provided the Board with an update on the Tech Department.
  - 7. Short-term Facility Planning Options/Action  
Motion Knutson/Hansen to move ahead with the phased redistricting of one section of kindergarten from Arboretum Elementary to Prairie Elementary, to procure a two classroom portable classrooms or the Intermediate School, and to move forward with Tom Nack on Planning for the remodeling of 101 School Drive and the Bethel Circle offices. Motion carried 7-0.
  - 8. Correspondence

**IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Curriculum Committee
1. Review Minutes of December 22, 2010 Meeting  
The minutes of the December 22, 2010 meeting were reviewed.
  2. Mandarin Chinese Update/Consideration  
The board reviewed a proposal to add Mandarin Chinese to the World Language Department at the high school. The teaching position will be shared with Middleton. The teacher would be a Middleton teacher for contract purposes. Motion Knutson/Hansen to approve the addition of Mandarin Chinese at the high school. Motion carried 7-0.
- B. Policy Committee
1. Policy Revisions: Second Reading
    - a. 661 – Depository of Funds
    - b. 684 – AuditsMotion Knutson/Epping to approve the second reading of the policies presented. Motion carried 7-0.

**X. CONSENT AGENDA**

- A. Approval of Checks
- B. Gifts and Field Trips
- Gifts**
- Culvers of Waunakee - \$308.00 to Heritage elementary School donated as part of Team Scoopie Night held on December 7, 2010.
  - Physicians Plus Insurance Corporation in the amount of \$300.00 to support health or physical education efforts at Heritage Elementary.
- C. Resignations, Leaves, Retirements
- Resignations**
- Mary O'Connell - Para Educator, Special Education, HS
- D. Approve Individual Administrator, Administrative Support, Teacher, Co-Curricular, Support Staff and Custodial Recommendations
- New Support Staff**
- Fred Laufenberg - PT Custodian, IS (replaces Marc Hansen)
- Co-Curriculars**
- Jessica Geissler - 100% Head Spring Musical Director, MS (was approved at 50% in August)
  - Pat Greven - Solo & Ensemble Advisor, MS
  - Jessica Pahnke - Solo & Ensemble Advisor, MS
  - Michael Steen - Solo & Ensemble Advisor, HS
- E. Resignations, Leaves, Retirements
- F. Approve Individual Administrator, Administrative Support, Teacher, Co-Curricular, Support Staff and Custodial Recommendations

Motion Hill-Breunig/Knutson to approve of the consent agenda as presented.  
Motion carried 7-0

**XI. BOARD BUSINESS**

- A. Conventions/Workshops
- Wisconsin State Education Convention, Milwaukee, WI: January 19-21, 2011
  - NSBA Convention – San Francisco, CA April 9-11, 2011
- B. Legislative Update

**XII. FUTURE AGENDAS AND MEETINGS**

- A. Special Board Meeting – Schedule Supt. Evaluation January 24, 2011 @ 6 p.m.
- B. Agenda Items for Next Board Meeting
- C. Budget Committee-January 31, 2011 @ 6:30 p.m.
- D. Co-Curricular
- E. Curriculum Committee-January 26, 2011 @ 3:30 p.m.
- F. Facility Committee-January 31, 2011 @ 8:00 p.m.
- G. Insurance Committee
- H. Human Resources Committee-February 1, 2011 @ 7:30 a.m.
- I. Policy Committee-January 24, 2011 @ 5:30 p.m.
- J. Goals & Objectives –Visions Committee

**XIII. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.**

The board did not return to closed session.

**XIV. RETURN TO OPEN SESSION**

**XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

**XVI. ADJOURN**

Motion Knutson/Homan to adjourn. Motion carried 7-0.

Time: 9:36 p.m.

Respectfully submitted,

Tryg Knutson, Clerk

TK:mp