

**Waunakee Community School District
Board of Education
Policy Committee Meeting
Monday, January 24, 2011
5:30 p.m.**

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

MINUTES

I. CALL MEETING TO ORDER

Committee Chair Homan called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 5:30 p.m.

II. ROLL CALL

Present: Homan, Hill-Breunig, Hansen

Also Present: Randy Guttenberg, Steve Summers, Dan Carter

III. APPROVE THE AGENDA

Motion Hill-Breunig/Hansen to approve the agenda as presented.

IV. PUBLIC COMMENTS ON THE AGENDA

No comments were received.

V. DISCUSSION/DECISION ITEMS

A. District Energy Policy

Motion Hill-Breunig/Hanson to approve the creation of a new policy 923 Energy Efficiency Management and move to full board for approval. Motion carried 3-0.

B. Student Activity Policy Review

Motion Hill-Breunig/Hanson to revise 375 Student Activities Funds Management per the audit letter and move to full board for approval. Motion carried 3-0.

C. Fund Balance Policy Review

Motion Hill-Breunig/Hanson to revise 661.3 General Fund Balance per the audit letter and move to full board for approval. Motion carried 3-0.

D. Medication Distribution Policy (New)

Motion Hill-Breunig/Hanson to approve the creation of a new policy 453.4 Medication Administration to Students and move to full board for approval. Motion carried 3-0.

E. Intra-district Transfer Policy

Motion Hill-Breunig/Hanson to revise 432-Rule Intra-District transfers of Students per current practice and move to full board for approval. Motion carried 3-0.

VI. FUTURE MEETINGS

No future meetings were scheduled.

VII. ADJOURN

Motion Hill-Breunig/Hansen to adjourn. Motion carried 3-0
Time: 6:05 p.m.

Respectfully submitted,
Tryg Knutson, Board Clerk
TK:mm