

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
BUDGET COMMITTEE MEETING OF THE WHOLE**  
Monday, January 25, 2010  
5:00 p.m.

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**MINUTES**

**I. CALL TO ORDER**

Committee Chair Esser called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 5:00 p.m.

**II. ROLL CALL**

All members were present with the exception of Hansen.

**III. APPROVAL OF AGENDA AND ADDITIONS**

Motion Hill-Breunig/Knutson to approve the agenda. Motion carried 6-0. (Hansen absent)

**IV. PUBLIC COMMENTS ON SPECIAL MEETING AGENDA**

No comments were received.

**V. DISCUSSION ITEMS**

A. Review 2010-11 Budget Process

1. Timeline
2. Forecast
3. Guidelines

Steve Summers reviewed the 2010-11 budget planning documents which included the timeline, forecast and guidelines. Summers indicated that the committee recommends approval of the budget planning as presented based on a 1% enrollment growth model. The documents will be presented to the full board for approval on February 8, 2010.

B. Review 2010-11 Budget Requests Process

Steve Summers reviewed the 2010-11 budget request process. Summers indicated that administration has been encouraged to submit budget requests in an effort to make improvements within their departments/buildings.

C. Review 2010-11 Budget Reallocations/Reductions Process

Steve Summers reviewed the 2010-11 budget reallocations/reductions process. Administration is encouraged to review existing programs for consideration of reallocating resources.

**VI. FUTURE MEETINGS**

No future meetings were scheduled.

**VII. ADJOURN**

Motion Meese/Knutson to adjourn. Motion carried 6-0. (Hansen absent)

Time: 5:45 p.m.

Respectfully submitted,

Juliette F. Waner, Board Clerk

JFW:mm