

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Monday, October 10, 2011

**Closed Session 6:00 p.m.**

**Regular Meeting 7:00 p.m.**

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**MINUTES**

**I. CALL TO ORDER**

Vice-President Peggy Hill-Breunig called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

**II. ROLL CALL**

Present: Ensign, Epping, Hansen, Heinemann, Hill-Breunig, Homan

Absent: Waner

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)**

Motion Homan/Epping to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher/administrator contract recommendations, resignations and retirements and leaves, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and review compensation for all employee groups.

Vote:

Ensign-Yes

Epping-Yes

Hansen-Yes

Heinemann-Yes

Hill-Breunig- Yes

Homan-Yes

Waner - Absent

- A. Review Minutes of September 12, 2011 Meeting
- B. Review Individual Teacher/Administrator Contract Recommendations, Resignations, Retirements, and Leaves
- C. Review Individual Co-Curricular Contract Recommendations
- D. Review Individual Administration Support Staff/ Support Staff/Custodial Recommendations, Resignations and Retirements
- E. Review Compensation For All Employee Groups

**IV. RETURN TO OPEN SESSION**

The board returned to open session at 7:00 p.m.

**V. APPROVAL OF MINUTES**

Motion Homan/Hansen to approve the minutes for the regular board meeting held on September 12, 2011 and special meeting on September 21, 2011. Motion carried 6-0 (Waner absent).

**VI. APPROVAL OF AGENDA AND ADDITIONS**

Motion Hansen/Epping to approve the agenda as presented (or) with changes as recommended. Motion carried 6-0 (Waner absent).

**VII. PUBLIC COMMENTS**

No comments were received.

**VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Student  
Jenna McGowan gave a report on recent student council activities including homecoming activities and the Region 5 Conference.
- B. Board Reports/Action Items
  - 1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members  
Board members reported on recent meetings and activities they attended.
- C. Administration Reports/Action Items
  - 1. Finance Reports
    - a. Monthly Finance Reports  
Motion Epping/Ensign to approve the monthly finance reports as presented. Motion carried 6-0 (Waner absent).
    - b. Third Friday in September Count Report  
Steve Summers provided the results of the Third Friday count.
  - 2. Curriculum Presentation: Summer School  
Sheila Weihert provided an overview of Summer School 2011.
  - 3. Youth Options Approval  
The board reviewed a list of students who applied for Youth Options programs per school and district policy for the Spring 2012 semester. Motion Hansen/Homan to approve the Youth Options applications as presented for the Spring 2012 semester. Motion carried 6-0 (Waner absent).
  - 4. Request for Early Graduation  
The board reviewed a request from the parents of McKenna Collins requesting permission for early graduation from WHS. The high school administration supports the recommendation. Motion Homan/Heinemann to allow McKenna Collins to graduate early from WHS. Motion carried 6-0 (Waner absent).
  - 5. Update on District Planning Process  
District Administrator Guttenberg provided an update to the board on the district planning process. Currently a SWOT analysis is being conducted with district staff. Guttenberg also indicated that an education forum is being considered to engage parents and community members.
  - 6. Correspondence

**IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Curriculum Committee
- A. Review Minutes of September 28, 2011 Meeting  
The minutes of the September 28, 2011 meeting were reviewed.
- B. Facility Committee
- A. Review Minutes of October 5, 2011 Meeting  
The minutes of the October 5, 2011 meeting were reviewed.
- B. Review/Consideration of High School Special Projects List (see memo)  
The board reviewed a memo outlining the remaining balance from the referendum funds, and a recommendation to fund \$234,677 of projects that have an immediate impact on instructional programs, or that timing wise make sense to move forward with. This leaves approximately \$765,000 remaining in the referendum fund. The facility committee will be reviewing the remaining facility committee on fully understanding the remaining facility needs at the high school to decide how to allocate these remaining dollars.  
Motion Homan/Epping to approve the Special Projects list for Fall 2011 \$234,677 Motion carried 6-0 (Waner absent).
- C. Goals & Objectives Committee
- A. Review Minutes of October 5, 2011 Meeting  
The minutes of the October 5, 2011 meeting were reviewed.
- B. Consider Goals for 2011-12  
The Goals Committee reviewed and approved the building and department goals for 2011-2012. Motion Hansen/Epping to approve the 2011-12 goals. Motion carried 6-0 (Waner absent).

**X. CONSENT AGENDA**

- A. Approval of Checks
- B. Gifts and Field Trips
- Heritage Elementary received a donation from American Girl of 22 book series sets.
  - Sony Creative Software donated 11 copies of Sony Vegas Pro to WHS for student and staff use. They have a retail value of \$599 for a total of \$6,589.
- C. Resignations, Leaves, Retirements  
**Resignations**  
James Brooks – Para Educator, Regular Education, IS
- D. Approve Individual Administrator, Teacher, Co-Curricular, Support Staff and Custodial Recommendations  
**Administrative Staff**  
Sheila Weihert – Summer School Coordinator contract Oct. 1, 2011 through Sept. 30, 2012  
**Co-Curricular's**  
Elizabeth Albrecht-Heiks – Solo/Ensemble Advisor, MS  
Gina Braun – Solo/Ensemble Advisor, MS  
Elycia Degenhardt – Assistant Forensics Coach, HS  
Ryan Gill – 50% Pep Band Co-Advisor, HS  
Ryan Gill – Solo/Ensemble Advisor, HS

Brian Grabarski – Head Freshman Boys Basketball Coach, HS  
Rachel Guralski – Assistant Gymnastics Coach, HS  
Larry Hale – Assistant Boys Basketball Coach, MS  
Brian Hooker – Assistant Wrestling Coach, MS  
James Imhoff – Volunteer Assistant Varsity Boys Basketball Coach, HS  
Jason Johnson – Assistant Boys Basketball Coach, MS  
Jason Johnson – Assistant Girls Basketball Coach, MS  
Kathleen Kleisner – 50% Co-HERO Advisor, HS  
Jeff Knatz – Assistant (Head JV) Boys Basketball Coach, HS  
Jeff Kuehl – Volunteer Assistant Boys Basketball Coach, HS  
Nancy List – Assistant Special Olympics Swim Coach, IS  
Nancy List – Assistant Special Olympics Track Coach, IS  
Kevin Lord – Assistant Wrestling Coach, HS  
Eric Meister – Assistant Volleyball Coach, MS  
Mike Minter – Assistant Girls Basketball Coach, MS  
Brad Moore – Assistant Wrestling Coach, HS  
Amy Neitzel – 50% Co-HERO Advisor, HS  
Jason Paulson – Assistant Boys Basketball Coach, MS  
Molly Petroff – Solo/Ensemble Advisor, HS  
Pete Rathsack – Head Ski Team Coach, HS  
Angela Roberts – Solo/Ensemble Advisor, MS  
Sam Robinson – 50% Pep Band Co-Advisor, HS  
Sam Robinson – Solo/Ensemble Advisor, HS  
Rachel Ryzewski – Assistant Girls Basketball Coach, MS  
Shannon Schoelzel – Assistant Cross Country Coach, MS  
Tyler Selk – Assistant Varsity Boys Basketball Coach, HS  
Colee Sims – Head Freshman Girls’ Basketball Coach, HS  
Scott Smith – Assistant Freshman Boys Basketball Coach, HS  
Michael Steen – Solo/Ensemble Advisor, HS  
Tony Thrune – Assistant Varsity Girls Basketball Coach, HS  
Aaron Volkman – Assistant Hockey Coach, HS  
Andrew West – Science Club Advisor, HS  
Melissa Zimmer – Assistant (Head JV) Girls Basketball Coach, HS  
Motion Homan/Heinemann to approve the consent agenda as presented.  
Motion carried 6-0 (Waner absent).

**XI. BOARD BUSINESS**

- A. Conventions/Workshops
- B. Legislative Update

**XII. FUTURE AGENDAS AND MEETINGS**

No future meetings were scheduled.

**XIII. RETURN TO CLOSED SESSION**

The board did not return to closed session.

**XIV. RETURN TO OPEN SESSION**

**XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

**XVI. ADJOURN**

Motion Homan/Hansen to adjourn. Motion carried 6-0. (Waner absent).

Time: 8:22 p.m.

Respectfully submitted,

Julie Waner, Clerk

JW: mm