

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Monday, December 12, 2011

**Closed Session 6:30 p.m.**

**Regular Meeting 7:00 p.m.**

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**MINUTES**

**I. CALL TO ORDER**

President Peggy Hill-Breunig called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:30 p.m.

**II. ROLL CALL**

Present: Ensign, Epping, Hansen, Heinemann, Hill-Breunig, Homan, Waner

**III. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA**

The board returned to open session at 6:58 p.m.

**IV. APPROVAL OF MINUTES**

Motion Epping/Homan to approve the minutes for the regular board meeting held on November 14, 2011. Motion carried 7-0.

**V. APPROVAL OF AGENDA AND ADDITIONS**

Motion Waner/Epping to approve the agenda as presented. Motion carried 7-0.

**VI. PUBLIC LISTENING SESSION**

The Board of Education provides a public listening session on a quarterly basis for the public to comment on non-agenda items related to the governance or management of the Waunakee Community School District. President Hill-Breunig asked for comments from the audience members.

Members of the social studies department spoke regarding their department's self-study and recommendations submitted for changes to course offerings. Regina Maulbetsch was commented on student participation in sporting events and asked the Board consider ways to increase attendance.

**VII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Student

Student representatives Megan Fitzpatrick and Jenna McGowan provided an update on recent activities at the high school.

B. Board Reports/Action Items

1. Individual Board Reports on Educational Related Events, Meetings, or Trainings  
Attended by Individual Board Members

Board members shared highlights of recent meetings and activities they attended.

2. WASB Delegate Assembly

Julie Waner asked the board members to review the WASB Resolutions included in the packet. These resolutions will be discussed and acted upon by the Board member

delegates at the Milwaukee Convention. Waner asked that Board members provide feedback on the recommendations at the January meeting.

3. Board Self-Evaluation Timeline  
The Board of Education discussed the timeline for completing the Board Self-Evaluation per board policy. Evaluation forms should be returned to Mari McGowan by the January meeting.
4. Superintendent Evaluation Timeline  
The Board of Education discussed the timeline for completing the superintendent's evaluation. Completed evaluation forms should be returned to Mari McGowan by the January meeting.
5. Wisconsin Association for Equity in Funding Membership/Resolution  
A memo from The Association for Equity in Funding (AEF) inviting the district to participate in its membership was reviewed. After discussion the consensus of the board was not to participate in AEF.

C. Administration Reports/Action Items

1. Finance Reports
  - a. Monthly Finance Reports  
Motion Waner/Heinemann to approve the monthly finance reports as presented.  
Motion carried 7-0
  - b. Contingency Request—Pianos  
The board reviewed correspondence from Kathy Bartling regarding repair and replacement costs for Clarinovas at Heritage and the Middle School. The cost for repairs to the instrument at Heritage is \$410 and a replacement cost for the one at the Middle School is \$4,000. District Administrator Guttenberg recommended use of contingency funds to cover these costs. Motion Waner/Hansen to approve contingency funds to replace the MS Clavinova and Heritage Clavinova at a cost of \$4,410. Motion carried 7-0.
2. Curriculum Presentation: Alternative Education  
Tim Mommaerts and Scott Krause provided the board information on the district's alternative education programs.
3. Educational Program Forum: Follow-up Report  
District Administrator Guttenberg shared evaluations that were submitted following the Educational Program Forum. Guttenberg indicated they showed an interest in continuing these types of informative options and that future forums should focus on more specific topics and possibly the different building levels that might be meaningful to parents.
4. Request for Early Graduation  
Two requests for early graduation were reviewed. Both have received an administrative recommendation for approval from Brian Kersten.  
Patti Leavitt requested permission for early graduation for her daughter, Lydia. The family is relocating to Australia for 6-months. Gerardo Andrade and Martha Velasco requested that their daughter Adriana be permitted to graduate early to pursue college in Mexico. Motion Heinemann/Ensign to approve requests for early graduation for Lydia Leavitt and Adrianna Andrade-Velasco. Motion carried 7-0.
5. Tuition Request  
The board reviewed a request from the parents of Maggie Fox to attend Waunakee Middle School as a tuition paid student. Motion Heinemann/Homan to approve the tuition request. Motion carried 7-0.
6. Special Education Para-Educator Request  
Kurt Eley was present to answer questions regarding his request for two additional special education para-educators based on 2 new students that require significant special

education needs and one-on-one assistance. Mr. Eley has worked with Steve Summers on options for funding these positions. Motion Epping/Hansen to approve request for additional special education para-educators. Motion carried 7-0.

7. Correspondence

## **VIII. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

### **A. Curriculum Committee**

1. Review Minutes of November 30, 2011 Meeting  
The minutes of the November 30, 2011 meeting were reviewed.
2. New Course Approval: AP Language and Composition  
Julie Waner detailed the reasoning for the request for a new course approval – AP Language and Composition.  
Motion Ensign/Epping to approve AP Language and Composition as a new course at Waunakee High School. Motion carried 7-0.

### **B. Policy Committee**

1. Review Minutes of December 8, 2011 Meeting  
The minutes of the December 8, 2011 meeting were reviewed.
2. Discuss Event Admission Fees  
Discussion surrounded recent correspondence from parents regarding admission fees to sporting events and how attendance could be increased.

## **IX. CONSENT AGENDA**

### **A. Approval of Checks**

### **B. Gifts and Field Trips**

#### **Gifts**

- Culvers of Waunakee donated \$320 from Scoopie Night to Prairie Elementary to help offset all school lyceums/programs coordinated by the Cultural Arts committee.

#### **Field Trips**

- DECA/Marketing II Class to Disneyland, Anaheim, California - May 17-21, 2012
- Girls' Soccer Team to Burlington, Iowa - April 26 and 27, 2012.

### **C. Resignations, Leaves, Retirements**

### **D. Approve Individual Administrator, Teacher, Co-Curricular, Support Staff and Custodial Recommendations**

#### **Co-Curricular's**

Sophie Flinchum – Volunteer JV Dance Coach, HS  
Casey Frederick – Volunteer Wrestling Coach, HS  
Jessica Geissler – Co-Head Spring Musical Director, MS  
Pat Greven – Solo & Ensemble Advisor, MS  
Kristeen Hanson – Solo & Ensemble Advisor, MS  
Claire Howick – 20% Assistant Gymnastics Coach, HS  
Linda Meier – Solo & Ensemble Advisor, HS  
Greg Metzler – Head Wrestling Coach, MS  
Deb Neuman – Solo & Ensemble Advisor, HS  
Brittany Pierce – 80% Assistant Gymnastics Coach, HS  
Angela Roberts – Co-Head Spring Musical Director, MS  
James Sercombe – Solo & Ensemble Advisor, MS  
James Sercombe – 50% Spring Musical/Tech/Set Advisor, MS  
Jessica Spicer – Solo & Ensemble Advisor, MS  
Ashley Wirth – Volunteer JV Dance Coach, HS  
Amie Zellner – 50% Spring Musical/Choreography Advisor, MS

Motion Homan/Hansen to approve the consent agenda pulling the girls soccer trip for separate consideration. Motion carried 7-0.

Motion Ensign/Epping to approve the girls soccer trip to Iowa.

Motion carried 6-1 (Heinemann voting in opposition).

**X. BOARD BUSINESS**

A. Conventions/Workshops

- Wisconsin State Education Convention, Milwaukee, WI: January 18-20, 2012
- NSBA Convention, Boston, MA: April 21-23, 2012

B. Legislative Update

**XI. FUTURE AGENDAS AND MEETINGS**

The following board meetings were scheduled:

Budget Committee - January 2, 2012 at 1 PM

Facility Committee - Thursday, January 5, 2012 at 6:30

Policy Committee - Thursday, January 5, 2012 at 5:30

**XII. RETURN TO CLOSED SESSION**

The board did not return to closed session

**XIII. RETURN TO OPEN SESSION**

**XIV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

**XV. ADJOURN**

Motion Hansen/Homan to adjourn. Motion carried 7-0.

Time: 9:15 p.m.

Respectfully submitted,  
Joan Ensign, Clerk  
JE: mm