

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, February 8, 2010

Closed Session 6:00 p.m.

Regular Meeting 7:00 p.m.

District Administration & Maintenance Building
905 Bethel Circle
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Statz called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

II. ROLL CALL

Present: Esser, Hansen, Hill-Breunig, Knutson, Meese, Statz

Absent: Waner

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)

Motion Hill-Breunig/Knutson to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and retirements, review progress of WTA negotiations, discuss owners representative contract recommendation, land purchase options, update on staff disciplinary issue and review administrator evaluation summary. Motion carried on a 6-0 on a roll call vote.

Vote:

Esser - Yes

Hansen -Yes

Hill-Breunig - Yes

Knutson-Yes

Meese -Yes

Statz - Yes

Waner-Absent

Time: 6:03 p.m.

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM

The board returned to open session at 7:15 p.m.

V. APPROVAL OF MINUTES

Motion Knutson/Meese to approve the minutes for the regular board meeting held on January 11, 2010 and special meetings held on January 12 and 25, 2010. Motion carried 6-0 (Waner absent).

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Knutson/Hansen to approve the agenda as modified. Motion carried 6-0 (Waner absent).

VII. PUBLIC COMMENTS ON EVENING'S AGENDA

No comments were received.

VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Reports

Makenzie Amato and Kelsey Koenig reported on recent student council activities at Waunakee High School.

B. Board Reports/Action Items

1. Convention Reports/Highlights

This report was deferred until next month.

2. Paperless Board Meeting Update

Randy Guttenberg updated the board on the progress of the paperless board packets, Guttenberg indicated that there were a few policy/legal issues to be sorted out along with some technical options that needed to be explored.

3. Referendum Resolutions

The Board reviewed the resolutions as written in conjunction with our financial attorneys at Quarles and Brady. Action was taken on the resolutions as follows:

- a. Motion Hill-Breunig/Knutson to approve the Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$24,950,000 for a K-6 School Building Program

Motion carried 6-0 on a roll call vote.

Vote:

Esser-yes	Hansen-yes	Hill-Breunig-yes	Knutson-yes
Meese-yes	Waner-absent	Statz-yes	

- b. Motion Knutson/Meese to approve the Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$8,450,000 for a 9-12 School Building Program

Motion carried 6-0 on a roll call vote.

Vote:

Esser-yes	Hansen-yes	Hill-Breunig-yes	Knutson-yes
Meese-yes	Waner-absent	Statz-yes	

- c. Motion Meese/Knutson to approve the Resolution Authorizing the School District Budget to Exceed Revenue Limit for Recurring Operational Costs

Motion carried 6-0 on a roll call vote.

Vote:

Esser-yes	Hansen-yes	Hill-Breunig-yes	Knutson-yes
Meese-yes	Waner-absent	Statz-yes	

- d. Motion Esser/Hansen to approve the Resolution Authorizing the School District Budget to Exceed Revenue Limit for Recurring Maintenance Costs

Motion carried 6-0 on a roll call vote.

Vote:

Esser-yes	Hansen-yes	Hill-Breunig-yes	Knutson-yes
Meese-yes	Waner-absent	Statz-yes	

- e. Motion Knutson/Hill-Breunig to approve the Resolution Providing for a Referendum Election on the Questions of the Approval of Initial Resolutions Authorizing the Issuance of General Obligation Bonds and Resolutions Authorizing the School District Budget to Exceed Revenue Limit for Recurring Purposes

Motion carried 6-0 on a roll call vote.

Vote:

Esser-yes	Hansen-yes	Hill-Breunig-yes	Knutson-yes
Meese-yes	Waner-absent	Statz-yes	

C. Administration Reports/Action Items

Motion Knutson/Esser to approve on the monthly financial reports. Motion carried 6-0.

1. Finance

a. Monthly Finance Reports

Mr. Summers has included the following reports for your review:

- Cash Reconciliation for the Month of December 2009
- Budget Status Report –January 31, 2010
- Self Insurance (Dental) - January 2010

2. Warrior Stadium Enhancement Presentation

Jody McDonough provided the board with a presentation on the Warrior Stadium facility enhancement project.

Waner arrived at 8:15 p.m.

3. Administrative Recommendation for Booster Club Policy Process

Due to recent concerns Guttenberg suggested that the Policy Committee meet to devise a policy on the process that external groups/individuals need to follow when they want to make enhancements or changes to the school district facilities.

Guttenberg also indicated that the committee should address what process we want groups such as the football/lacrosse/ and baseball booster clubs to follow from this point forward with their projects that are already in process. Hansen and Waner agreed to assist administration in communicating with booster club leaders and their respective coaches/advisors to review the booster club guidelines, to review our facility enhancement procedures, to thank them for their work, and to open the communication lines with them so we can productively move forward.

4. Infinite Campus Implementation Update

Tim Schell provided the Board with an update on the implementation plan for the Infinite Campus student data management change-over.

5. Public School District Reorganization – Detachment and Attachment of Small Territory Initiated by Owner

The board reviewed a request from a property owner who currently resides within the Middleton-Cross Plains School District to detach from Middleton and be added to in the Waunakee Community School District. There is a process set forth by DPI for this to occur, and both Middleton and Waunakee need to vote on this during the month of February. Motion Meese/Knutson to approve of the petition to request to have property attached to the Waunakee District. Motion carried 7-0 on roll call vote.

Vote:

Esser-yes	Hansen-yes	Hill-Breunig-yes	Knutson-yes
Meese-yes	Waner-yes	Statz-yes	

6. Girls Hockey Cooperative Agreement

Motion Meese/Waner to approve of the cooperative agreement for the girls' hockey program between Sun Prairie, Madison, DeForest, and Waunakee. Motion carried 7-0.

7. Referendum Communication Planning

Kevin Hickman from J.P. Cullen proposed to the board the possibility of the district polling to gather input on the upcoming referendum. Motion Knutson/Meese to accept the J.P. Cullen poll proposal at their expense. Motion carried 7-0.

8. Announcements

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Budget Committee Report
1. Review January 25, 2010 Meeting Minutes
 2. Approval of 2010-11 Budget Timeline, Forecast, and Guidelines
Steve Summers presented the budget for 2010-2011.
Motion Hill-Breunig/Knutson to formally approve of the budget timeline, forecast, and guidelines for the 2010-11 school year. Motion carried 7-0.
- B. Curriculum Committee Report
1. Review February 3, 2010 Meeting Minutes
No items were brought forward for action. Minutes will be reviewed at the March meeting.
- C. Facility Committee Report
1. Review February 2, 2010 Meeting Minutes
The minutes of the February 2, 2010 meeting were reviewed.
 2. Approval of Owner's Representative
Motion Knutson/Hansen to approve of Nack Construction Consultants as the owners rep for the upcoming project. Motion carried 7-0.
- D. Human Resource Committee Report
1. Review February 4, 2010 Meeting Minutes
The minutes of the February 4, 2010 meeting were reviewed.
 2. Proposal to establish a director of technology position.
Motion Knutson/Meese to approve of the addition of direction of technology position Motion carried 7-0.
 3. Proposal to increase the technology resource teacher time by .3 FTE
Motion Knutson/Hill-Breunig to approve the proposal to increase the technology resource teacher time by .3 FTE. Motion carried 7-0.
- E. Policy Committee Report
1. Second Reading/Action
 - a. Policy 342.2 Homebound Instruction
 - b. Policy 345.41 Acceleration
 - c. Policy 751-Rule (1) Student Transportation Services
Motion Knutson/Waner to approve of the policies presented for second reading. Motion carried 7-0.

X. CONSENT AGENDA

Motion Meese/Esser to approve of the consent agenda as modified. Motion carried 7-0.

A. Approval of Checks

B. Gifts, Field Trips and Fund Raisers

Gifts

- Waunakee Touchdown Club donated \$3000 to pay for a record board in the weight room and miscellaneous football supplies from this past season.

Field Trips

- DECA Students to State DECA Career Development Conference, Lake Geneva, WI March 9-11, 2010
- Proposed Band/Orchestra/Choir Trip for 2010-11 (additional information)
- Varsity Girls Soccer -Green Bay, WI April 9-10, 2010
- Varsity Girls Soccer – Burlington, IA April 3-May, 1, 2010.
- MS Student Council to State Conference in Green Bay, May 2-3, 2010
- WHS Ski Team – Wisconsin State HS Ski Championships, La Crosse, WI February 13-15, 2010
- WHS Dance team – La Crosse, WI, February 5-6, 2010.

Fundraisers

- Heritage PTO – Cookbook Sale
- WHS Soccer Booster Club – Annual Raffle – Raffle license number is R0025586A-60410
- WHS Soccer Booster Club – 50/50 Raffle

C. Resignations, Leaves, Retirements

Resignations

Kim Bezemek - Para Educator, Special Education, PES

Nancy Higgins - Para Educator, Special Education, AES

Retirements

Thomas Ensign - Math Teacher, HS

Larry Kopf - Physical Education Teacher, HS

D. Approve Individual Teacher, Co-Curricular, Support Staff and Custodial

Recommendations

New Support Staff

Sue Jacobs - Para Educator, Regular Education, AES (replaces Teri Ihrke)

Co-Curriculars

Alan Furbee - Volunteer Assistant Track Coach, HS

Ryan Gill - Assistant Spring Musical Director, HS

Brian Hankel - Volunteer Assistant Boys' Tennis Coach, HS

Sarah Holzum - Assistant Track Coach, MS

Eric Huttenberg - Assistant Boys' Tennis Coach, HS

Lindsay Jaskowiak - Assistant Track Coach, HS

Randy Jennerjohn - Assistant Boys' Golf Coach, HS

Jason Johnson - Assistant Girls' Basketball Coach, MS

Jason Johnson - Assistant Track Coach, MS

Corey King - Assistant Boys' Golf Coach, HS

Ryan King - Assistant Track Coach, MS

Tom Linder - Voluntter Track Coach, HS

Linda Meier - 50% Solo & Ensemble Advisor, HS

Mike Minter - Assistant Girls' Basketball Coach, MS

Tim Mommaerts - Volunteer Assistant Boys' Baseball Coach, HS

Jeff Ricket - Volunteer Assistant Baseball Coach, HS

Angela Roberts - Assistant Spring Musical Director, MS

Rachel Rydzewski - Assistant Girls' Basketball Coach, MS

Andy Scharenbroch - Head Freshman Baseball Coach, HS

Tom Slater - Assistant Track Coach, HS

Carol Theo - Special Olympics Assistant - Track, District

Barry Walsh - Assistant Track Coach, MS

Jane Wolfe - Special Olympics Assistant - Swimming, District

XI. **BOARD BUSINESS**

A. Conventions/Workshops

B. Legislative Update

XII. FUTURE AGENDAS AND MEETINGS

A. Special Board Meeting

Motion Esser/Meese to schedule a special meeting for February 22, 2010 @ 6 p.m.

Motion carried 7-0.

Motion Hansen/Meese to change the April meeting to Tuesday, April 20, 2010. Motion carried 7-0.

B. Agenda Items for Next Board Meeting

C. Budget Committee

D. Co-Curricular

E. Curriculum Committee March 2, 2010 @ 4 PM

F. Facility Committee

G. Human Resource Committee

H. Policy Committee March 2, 2010 @ 1 PM

I. Goals & Objectives –Visions Committee

XIII. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.

The board did not return to closed session.

XIV. RETURN TO OPEN SESSION

XV. ACTIONAS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVI. ADJOURN

Motion Knutson/Hansen to adjourn. Motion carried 7-0.

Time: 9:46 p.m.

Respectfully submitted,

Juliette F. Waner

JFW:mm