

May 3, 2010

Dear Parent or Guardian,

This e-mail message is being provided to you as notice of a change in School Board policy regarding Alternate pick up and drop off transportation requests (i.e. your 1st grade student is dropped off at Adventures in Learning after school).

The primary change is that these request forms are required in advance of the start of a summer school session or in advance of the regular school year starting. If request forms are not received by the due date set before the summer school sessions or before the start of the school year, requests will not be honored for the first week of the summer school session or the school year.

The reason for this policy change is to increase the safety and security of the students who ride the bus by allowing ample time to schedule and finalize the routes before the summer school sessions or school year begins.

Summer School Alternate Pick Up/Drop Off requests are due:

Session 1 only or Session 1 & 2 – Friday, June 11, 2010

Session 2 only – Friday, July 2, 2010

2010-11 School Year Alternate Pick Up/Drop Off requests are due:

Wednesday, August 18, 2010

Links to each of the above listed request forms maybe found on our district website under the For Parents/Transportation section or by using the following links:

Summer School Alternate Pick Up/Drop Off Request:

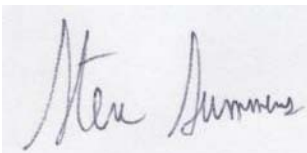
http://www.waunakee.k12.wi.us/cms_files/resources/Alternate%20Pick%20Up%20Drop%20Off%20Summer%20School%202010.pdf

2010-11 School Year Alternate Pick Up/Drop Off Request:

http://www.waunakee.k12.wi.us/cms_files/resources/Alternate%20Pick%20Up%20Drop%20Off%202010-11%20School%20year.pdf

If you have any questions regarding this change in policy, please do not hesitate to contact me at ssummers@waunakee.k12.wi.us or 608-849-2491.

Sincerely,



Steve Summers
Business Manager