

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Monday, March 14, 2011

**Closed Session 6:00 p.m.**

**Regular Meeting 7:00 p.m.**

District Administration & Maintenance Building

905 Bethel Circle

Waunakee, Wisconsin 53597

**MINUTES**

**I. CALL TO ORDER**

President Meese called the meeting to order by noting property publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

**II. ROLL CALL**

Present: Epping (via phone), Esser, Hansen, Hill-Breunig, Homan, Knutson, and Meese

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)**

Motion Knutson/Hansen to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations, and renewals, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and retirements, discuss employee contracts/guidelines for all employee groups and discuss land purchase/sale options.

Vote:

Epping-Yes

Esser-Yes

Hansen-Yes

Hill-Breunig-Yes

Homan-Yes

Knutson-Yes

Meese –Yes

**IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM**

The board returned to open session at 8:05 p.m.

**V. APPROVAL OF MINUTES**

Motion Knutson/Hill-Breunig to approve the minutes of the regular board meeting held on February 14, 2011 regular meeting and February 23, 2011 special board meeting.

Motion carried 6-0 (Epping absent).

**VI. APPROVAL OF AGENDA AND ADDITIONS**

Motion Knutson/Hill-Breunig to approve the agenda as presented. Motion carried 6-0. (Epping absent).

**VII. PUBLIC LISTENTING SESSION – 30 MINUTES**

President Meese provided an opportunity for members of the public to comment on non-agenda items related to the governance or management of the Waunakee Community School District. A community member spoke on the importance of keeping excellence in Waunakee. Todd Shucha -WTA President thanked the board for the opportunity to negotiate a contract extension. which he felt was beneficial for both parties involved.

**VIII. ADMINSTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Student Reports  
Mikaela Breunig provided an update on recent activities at the high school.
- B. Board Reports/Action Items
  - 1. Individual Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members
- C. Administration Reports/Action Items
  - 1. Green Schools Report  
This report was postponed until the April meeting.
  - 2. Finance
    - a. Monthly Finance Reports  
Motion Knutson/Hansen to approve the monthly finance reports are presented. Motion carried 6-0. (Epping absent)
    - b. Open Enrollment Applications In/Out – Approval/Action  
Steve Summers recapped the open enrollment applications for the 2011-2012 school year. The district received 96 student applications in and 49 student applications out. Summers recommended that the board approve the 49 student applications to leave the district and the denial of 13 open enrollment applications in with 10 being placed on a waiting list. Motion Homan/Knutson to approve O/E applications presented. Motion carried 6-0 (Epping absent).
  - 3. Youth Options Approval/Action  
The board reviewed a list of student applications for the youth options program courses they have selected for the fall 2011 semester. Motion Knutson/Hill-Breunig to approve the youth options requests are presented for the fall semester of 2011. Motion carried 6-0. (Epping absent)
  - 4. DeForest/Waunakee Gymnastics Co-op Agreement  
Motion Esser/Knutson to approve the agreement between the Waunakee School District and Deforest School District to co-op the girls' gymnastics team. Motion carried 6-0 (Epping absent)
  - 5. High School Track Pole Vault Pit  
The board reviewed a summary document from Brian Smith regarding the need for a new Pole Vault Pit (mat) which includes a proposal from the Track Booster Club to pay for ½ of the cost. The Facility Committee felt that this is a necessary replacement for our track teams. Richeyathletics submitted the lowest bid in the amount of \$13,788. the board agreed that upon approval of this purchase the district's cost would be \$6,894 funded through the District Contingency Budget.  
Motion Homan/Knutson to approve the purchase of a new pole vault pit (mat) and share the cost with the Track Booster Club not to exceed \$13,788. Motion carried 6-0 (Epping absent).
  - 6. Announcements

## **IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Budget Committee Report
1. Review March 9, 2011 Meeting Minutes  
The minutes of the March 9, 2011 meeting were reviewed.
  2. Approval of Banking Proposals  
Steve Summers asked the board to allow this item to be tabled until April to allow administration more time to look to research the proposals. Motion Esser/Knutson to table approval of banking proposals until April. Motion carried 6-0 (Epping absent).
  3. Approval of High School Referendum Furniture Proposals  
Steve Summers reviewed a request for approval of high school referendum furniture proposals. Motion Hill-Breunig/Knutson to award to Marshfield Book and Stationary and Staples. The order will be split between the two vendors for a combined total of \$94,322.25. Motion carried 6-0 (Epping absent).
  4. Discuss Anticipated Impact of Proposed State Budget  
Steve Summers shared a preliminary analysis from the WASB on the anticipated impact of the proposed state budget.
  5. Review 2011-2012 Budget Process  
Steve Summers outlined the 2011-12 budget process and the impact the state budget could have on the school district.
- B. Curriculum Committee Report
1. Review February 23, 2011 Minutes  
The minutes of the February 23, 2011 meeting were reviewed.
  2. Virtual Education Study Process  
The board reviewed a memo from Tim Schell regarding a proposal for moving forward with a study process on virtual learning options for our school district. An interim report and recommendations would be brought back to the full board in December 2011. Motion Homan/Knutson to proceed with a study on options for virtual education in the district. Motion carried 6-0 (Epping absent).
- C. Facility Committee Report
1. Review March 9, 2011 Meeting Minutes  
The minutes of the March 9, 2011 meeting were reviewed.
  2. Intermediate School Portable Classroom Location  
Motion Hill-Breunig/Knutson to approve Option #3 for the location of the portable classroom unit and costs associated at approximately \$45,000. Motion carried 6-0 (Epping absent).
- D. Policy Committee Report
1. Second Reading/Action  
Motion Knutson/Homan to approve the following policies presented for second reading. Motion carried 6-0.
    - a. Policy 923 Energy Efficiency Management
    - b. Policy 375 Student Activities Funds Management
    - c. Policy 661.3 General Fund Balance
    - d. Policy 453.4 Medication Administration to Students
    - e. Policy 432-Rule Intra-District Transfers of Students

X. **CONSENT AGENDA**

A. Approval of Checks

B. Gifts, Field Trips

Gifts

- Waunakee Football Booster Club has donated \$7,000 to offset the cost of equipment and replacement of jerseys.
- Waunakee Wrestling Booster Club has donated \$4,000 to offset half the cost of a new wrestling mat.
- Kevin Kuluvar donated a M2 Micro Projector to the Intermediate School. Estimated value \$370.00
- Anna Davis and Kiana Schmitt (4<sup>th</sup> Grade students at Prairie Elementary) donated proceeds from a lemonade stand in the amount of \$5.40 to support SMART Boards in the school.
- Madison Civics Club has presented \$500.00 to assist in the completion of the sustainable housing project.

C. Resignations, Leaves, Retirements

Retirements

Karen Benson - Music Teacher, PES

William Benson - Guidance Counselor, AES

Yvonne Paul - LMTC Assistant, AES

Marlene "Linda" Tomlinson - 1st Grade Teacher, AES

D. Approve Individual Teacher, Co-Curricular, Support Staff and Custodial

Recommendations

New Support Staff

Lisa Opsahl - Para Educator, Special Education, AES (new position)

Co-Curriculars

Jerome Bomier - Co Head LaCrosse Coach

Rebecca Cassel - Volunteer Assistant Softball Coach, MS

Gary Epping - Volunteer Assistant Softball Coach, HS

Bob Freimuth - Volunteer Assistant JV Baseball Coach, HS

Lindsay Jaskowiak - Assistant Track Coach, HS

Jason Kaltenberg - 50% Spring Musical/Choreography Advisor, MS

Jen Lockman - Volunteer Assistant Softball Coach, HS

William Richardson - Assistant Track Coach, HS

Barry Walsh - Assistant Track Coach, MS

Motion Knutson/Hansen to approve the consent agenda pulling the leave requests and teacher contracts for separate or future consideration Motion carried 6-0 (Epping absent).

Motion Knutson/Hill-Breunig to approve teacher contracts pulling Pam Knutson for separate consideration. Motion carried 6-0. (Epping absent)

Motion Esser/Homan to approve contract for Pam Knutson. Motion carried 5-0-1 (Knutson abstained, Epping absent)

XI. **BOARD BUSINESS**

A. Conventions/Workshops

B. Legislative Update

**XII. FUTURE AGENDAS AND MEETINGS**

- A. Special Board Meeting
- B. Agenda Items for Next Board Meeting
- C. Budget Committee
- D. Co-Curricular
- E. Curriculum Committee
- F. Facility Committee
- G. Human Resource Committee
- H. Policy Committee
- I. Goals & Objectives –Visions Committee

**XIII. RETURN TO CLOSED SESSION**

Motion Knutson/Esser to return to closed session.  
Time 9:30 p.m.

**XIV. RETURN TO OPEN SESSION**

The board returned to open session at 10:00 p.m.

**XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

No action was taken.

**XVI. ADJOURN**

Motion Hansen/Knutson to adjourn. Motion carried 6-0 (Epping absent).  
Time: 10:05 p.m.  
Respectfully submitted,  
Tryg Knutson, Clerk  
TK:mp