

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, April 13, 2009

Closed Session 6:00 p.m.

Regular Meeting 7:00 p.m.

Teaching & Learning Center
Conference Room A-C
101 School Drive
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Statz called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

II. ROLL CALL

Vote:

Esser - Yes

Heimann – Yes

Hill-Breunig - Yes

Kruschek – Yes

Meese - Yes

Statz - Yes

Waner- Yes

III. CLOSED SESSION – ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 1985 (1) (C) (E) AND (F)

Motion Kruschek/Meese to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review administrator retirement requests/recommendations, teacher contract recommendations, resignations and retirements, to review co-curricular contract recommendations, to review summer school contract recommendations, to review support staff and custodial recommendations, resignations and retirements, and to review teaching staff evaluations and continual employment considerations.

Vote:

Esser - Yes

Heimann – Yes

Hill-Breunig - Yes

Kruschek – Yes

Meese - Yes

Statz - Yes

Waner- Yes

Time: 6:00 p.m.

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM

President Statz took the opportunity to extend thanks and to recognize Dennis Heimann for his time and commitment to the Waunakee Community School District. Statz presented Heimann with a certificate and plaque from the WASB commending his service to the district.

V. APPROVAL OF MINUTES

Motion Meese/Heimann to approve the minutes for the regular board meeting held on March 9, 2009 and special meetings held on March 18, 30 and 31, 2009. Motion carried 7-0.

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Esser/Waner to approve the agenda with a change to the topic of the curriculum report. Motion carried 7-0.

VII. PUBLIC COMMENTS ON EVENING'S AGENDA

President Statz asked members of the public in attendance for comments/input on the evening's agenda. A member of the audience spoke in support of the Equestrian Club participants being allowed to letter. Tammy Rademacher thanked the board for their approval and support of the trip the girls softball team made to Florida during spring break.

VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Reports

There was no student report.

B. Board Reports/Action Items

1. Individual Board Reports

Comments were heard from Board members related to recent activities.

2. Spring Election Report/Results

The Board reviewed the results of the recent Spring election. Wade Hansen will be filling the spot vacated by Dennis Heimann in the Town of Vienna.

C. Administration Reports/Action Items

1. Finance

a. Monthly Finance Reports

Mr. Summers reviewed the following monthly financial reports.

- Cash Reconciliation for the Month of February 2009
- Budget Status Report – March 31, 2009
- Self Insurance (Dental) -March 2009

Motion Kruschek/Waner to approve the monthly finance reports. Motion carried 7-0.

2. Promotion of District Through Village of Waunakee Strategic Plan

Cameron Clapper, Management Analyst for the Village of Waunakee was present to discuss a proposal from the Village to showcase the Waunakee Community School District in a professionally produced advertisement in In Business Magazine. There will no cost to the school district to participate in this project as it will be financed completely by the Village. District Administrator Guttenberg recommended participation in the venture and asked the board for approval. Motion Heimann/Esser to approve the proposal from the Village of Waunakee to promote the advertising of the District in In Business Magazine. Motion carried 7-0.

3. Curriculum Presentation: Board Member Convention Report

The convention report will be covered at a future meeting. In lieu of the presentation Peggy Hill-Breunig asked for feedback from the board regarding the format used in this section of the meeting to see if they wish to see a different format or if they have other ideas for next year.

4. Report on Building Goals: Arboretum Elementary
Sheila Weihert was present to share and discuss the Arboretum Elementary School goals for 2008-2009.
5. CESA #2 Driver Education Program Contract
Motion Meese/Hill-Breunig to approve the CESA #2 Driver Education program contract. Motion carried 7-0.
6. Cooper Scholarship Recommendation
Motion Hill-Breunig/Meese to approve the disbursement of funds in the amount of \$700 from the Cooper Scholarship. Motion carried 7-0.
7. Private Duty Nursing Services Contract/Action
Motion Meese/Waner to approve a contract for private nursing services for a student as required by the child's IEP.
8. Consideration to Add Special Education Teacher for Remainder of 08-09 School Year/Action
Motion Esser/Meese to approve the addition of a special education teacher for the remainder of 2008-09 school year. Motion carried 7-0.
9. Review Proposed Amendments to WIAA Constitution & Bylaws/Action
Motion Heimann/Meese to give Brian Smith the latitude to vote on these items and represent the district at the WIAA Annual Meeting. Motion carried 7-0.
10. Announcements

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Budget Committee Report

1. Review Minutes from March 31, 2009 Meeting.
Steve Summers reviewed the minutes from the March 31, 2009 meeting.
2. Review First Draft of 2009-10 Budget
The Board reviewed the first draft of the 2009-10 Budget
3. Approval of 2008-2009 Contingency Budget Request
Motion Waner/Meese approval of the request for contingency funds in the amount of \$9096.00 for CESA 2 contract services. Motion carried 7-0.

B. Co-Curricular Committee Report

Request for New Club – Waunakee Equestrian Team/Action

The Board reviewed a motion tabled from a previous meeting regarding the possibility of participants in the newly formed Waunakee Equestrian Team to be eligible for a letter in the first year of participation in the club. After discussion the board took action on the tabled motion:

Motion Meese/Hill-Breunig to evaluate the program at the end of the season and if there is full participation (defined as 15 members) that the club participants be evaluated for eligibility for a letter in the first year of participation. Motion failed 0-7.
Motion Meese/Heimann that the participants of the newly formed equestrian club be allowed to letter in the first year of participation in the club. Motion carried 7-0.

C. Curriculum Committee Report

1. Minutes of the April 2, 2009 meeting were reviewed.
2. Pathways Program Evaluation
3. Science Program Evaluation
4. Comprehensive School Counseling Model

5. Textbook Approval
Motion Waner/Hill-Breunig to approve the program evaluations for Pathways, Science Program Evaluations, Comprehensive School Counseling Model and Textbook Approval. Motion carried 7-0.

D. Facility Committee Report

E. Human Resource Committee Report

1. Review Minutes of March 30 and April 2, 2009 Meetings
The minutes of the March 30 and April 2, 2009 meetings were reviewed.
2. Review Aquatics Handbook Job Description and Base Wage/Action
Motion Hill-Breunig/Heimann to approve handbook, job descriptions and base wage for the aquatics staff. Motion carried 6-0-1 (Waner abstaining).
3. Approve Revised Job Description for Director of Facilities
Motion Esser/Hill-Breunig to approve the revised job description for the Director of Facilities. Motion carried 7-0.

F. Policy Committee Report

G. Goals & Objectives-Visions Committee Report

X. **CONSENT AGENDA**

Motion Meese/Waner to approve of the consent as presented. Motion carried 7-0.

A. Approval of Checks

B. Gifts, Field Trips and Fund Raisers

Gifts

- Robert and Joan Conley donated Lacrosse jerseys to the Lacrosse team at the high school valued at \$55.00

Field Trips

- DECA students to DECA International Career Development Conference, Anaheim, CA, Tuesday, April 28 – Sunday, May 3, 2009

Fundraisers

- DECA Club – Mr. Z's Fundraiser
- Fastpitch Booster Club – Car Wash and Brat Sale

C. Resignations, Leaves, Retirements

Retirements

- Jamie Barclay – Reading Teacher, MS
- Chrys DePas – Physical Education Teacher, MS
- Lee DePas – Principal, Prairie Elementary
- Ken Diericks – Director of Buildings & Grounds, Bethel
- Sharon Hunter – 3rd Grade Teacher, AES
- Dale Jenkins – 4th Grade Teacher, PES
- Joyce Krier – 4th Grade Teacher, HES
- Catherine Ricciardi – S/L Pathologist, PES
- Lois Schuren – Principal Administrative Assistant, IS

D. Approve Teacher Contract Renewals, Co-Curricular, Support Staff and Custodial Recommendations

Summer School Recommendations

Co-Curriculars/Additional Assignments

- Ibrahima Doumbya – Assistant Track Coach, HS
- Karen Endres – Volunteer Assistant Track Coach, HS

- Mike Greunke – Volunteer Assistant Track Coach, HS
- Jason Johnson – Freshman Girls’ Softball Coach, HS
- Ashley Kuehl – Assistant Track Coach, HS
- Carol Theo - Special Olympics Assistant-Track

XI. BOARD BUSINESS

- A. Conventions/Workshops
- B. Legislative Update

Peggy Hill-Breunig asked for feedback on a proposed letter to be sent to legislators regarding the district’s position on certain issues.

XII. FUTURE AGENDAS AND MEETINGS

- A. Special Board Meeting

Motion Meese/Waner to approve the following special meetings:

- | | | |
|----------------|-----------|---|
| April 20, 2009 | 6:00 p.m. | Reorganization Meeting |
| April 20, 2009 | 6:30 p.m. | Budget Committee Meeting (of the Whole) |
| May 18, 2009 | 6:00 p.m. | Growth Meeting |

Motion carried 7-0

- B. Agenda Items for Next Board Meeting
- C. Budget Committee – May 8, 2009- 1 p.m. @ Bethel Circle
- D. Co-Curricular Committee April 21, 2009 - 5:00 p.m. @ Bethel Circle
- E. Curriculum Committee—April 28, 2009 – 3:00 p.m. @ Teaching & Learning Center
- F. Facility Committee – May 7, 2009 – 6:00 p.m. @ Bethel Circle
- G. Human Resources Committee
- H. Policy Committee
- I. Goals & Objectives –Visions Committee

XIII. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.

XIV. RETURN TO OPEN SESSION

XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVI. ADJOURN

Motion Kruschek/Heimann to adjourn. Motion carried 6-0. (Esser absent)

Time: 9:50 p.m.

Respectfully submitted,

Juliette F. Waner, Clerk

JFW:mm