

**WAUNAKEE COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION REGULAR MEETING**

Tuesday, April 20, 2010  
**Closed Session 6:00 p.m.**  
**Regular Meeting 7:00 p.m.**

District Administration & Maintenance Center  
905 Bethel Circle  
Waunakee, Wisconsin 53597

**MINUTES**

**I. CALL TO ORDER**

President Statz called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

**II. ROLL CALL**

All members were present.

**III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)**

Motion Meese/Knutson to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations and renewals, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and retirements, review summer school contract recommendations, discuss land purchase/sale options, review and take action on a student discipline/expulsion recommendation, review WTA negotiated agreement recommendation and administrator/administrator support contract extension recommendations.

Vote:

Esser - Yes	Hansen -Absent	Hill-Breunig - Yes	Knutson-Yes
Meese -Yes	Statz - Yes	Waner-Yes	

Time: 6:00 p.m.

**IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM**

The board returned to open session at 7:00 p.m. Meese left at 7:00 p.m.

**V. APPROVAL OF MINUTES**

Motion Waner/Knutson to approve the minutes for the regular board meeting held on March 8, 2010 and special meetings held on March 22, and 29, 2010. Motion carried 5-0 (Hansen and Meese absent).

**VI. APPROVAL OF AGENDA AND ADDITIONS**

Motion Knutson/Esser to approve the agenda as presented. Motion carried 5-0 (Hansen and Meese absent).

Board members Bambi Statz and Julie Waner were recognized for their time and commitment to the Waunakee Community School District. Both Statz and Waner were presented with a certificate and plaque from the WASB commending their dedicated service.

**VII. PUBLIC COMMENTS ON EVENING'S AGENDA**

President Statz provided the opportunity for members of the public to comment on any item contained within the evening's agenda. Bob Khouri spoke on the recent referendum.

**VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

A. Student Reports

There was no student report this month.

B. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members

Comments were heard from members of the board on recent meetings they attended.

2. Spring Election Report/Results

The board reviewed the results of the recent spring election including a summary received from Capital Opinion with their brief analysis of the election results.

3. Summary of Board-Self Evaluation

The board reviewed a summary of their recent board self-evaluation prepared by Bambi Statz which included historical summaries of past board self-evaluations.

C. Administration Reports/Action Items

1. Finance

a. Monthly Finance Reports

The board reviewed the monthly finance reports. Motion Knutson/Waner to approve the reports as presented. Motion carried 5-0 (Hansen and Meese absent).

-Cash Reconciliation for the month of February 2010

-Budget Status Report – March 31, 2010

-Self Insurance (Dental)-March 2010

b. Part-time Open Enrollment Approvals/Action

The board reviewed applications for part-time open enrollment into Waunakee for two students from Middleton who want to enroll in our animal science and veterinary science courses. Motion Hill-Breunig/Esser to approve of the two applications for part-time open enrollment into the Waunakee Community School District. Motion carried 5-0 (Hansen, Meese absent).

2. Marketing II Class Presentation

Sandra Meinholz and Monica Butler reported on the Marketing II class that has focused on the partnership created with local business owner, Larry Hooker. And is evidence of the great work that is possible with cooperation with our school to work initiatives and our community partnerships.

3. Curriculum Presentation: LMTC

The library/media staff provided a presentation on the work that being done within the district.

4. Elementary Programs Progress Update Presentation

The elementary principals were present to update the board on what is happening in their individual buildings and where they are going together as a team at the elementary level.

5. WIAA Constitution Amendment Proposals  
Brian Smith reviewed proposed WIAA amendments to the constitution that will be acted upon at the annual meeting on April 28, 2010. Smith asked for input from the board with respect to his representation of our district.
6. Summer School Class Additions and Handbook Update  
The board reviewed a memo from Sheila Weihert regarding additional summer school courses, fees, and handbook updates. Knutson/Waner to approve handbook updates. Motion carried 5-0 (Hansen, Meese absent).
7. CESA #2 Driver Education Program Contract  
The board reviewed the CESA #2 Contract for driver's education which is approved by the board on an annual basis. Motion Knutson/Esser to approve the CESA #2 contract for drivers' education services. Motion carried 5-0 (Hansen, Meese absent).
8. Request for Additional Special Education Para-Educator  
Kurt Eley requested approval to hire an additional special education para-educator. The position is necessary at this time in the school year because of the significant learning needs and IEP provisions of a new student. Motion Knutson/Waner to hire an additional special education para-educator. Motion carried 5-0 (Hansen, Meese absent).
9. Private Duty Nursing Services Contract/Action  
Dan Carter was present to explain the need for a revised private duty nursing services contract for an extremely medically fragile early childhood student. This contract was approved last year and this is a renewal of the contract. Motion Knutson/Hill-Breunig to approve of the private duty nursing contract. Motion carried 5-0 (Hansen, Meese absent).
10. Request for Early Graduation  
The board reviewed a letter from Jill Gillis, parent of Amanda Petrouske, requesting permission for Amanda to graduate early from Waunakee Community High School at the completion of the fall semester 2010-2011. Motion Knutson/Waner to approve of the early graduation request. Motion carried 5-0 (Hansen, Meese absent).
11. Announcements
  - Letter from the Kern Family Foundation
  - Letter from the Wisconsin Educational Media and Technology Association
  - School Group Volunteer of the Year Award
  - Letter from Capital City Chapter of Muskies, Inc.
  - Announcement of various other awards.

## **IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS**

- A. Budget Committee Report
  1. Review Minutes from April 12, 2010 Meeting  
The board reviewed the minutes of the April 12, 2010 meeting.
  2. Review First Draft of 2010-11 Budget  
Steve Summers reviewed the most recent draft of the 2010-2011 budget. A more in-depth discussion of the budget and budget process will take place in conjunction with the Board Reorganization meeting to be held on April 26, 2010.
- B. Curriculum Committee Report
  1. Review Minutes from April 14, 2010 Meeting  
Hill-Breunig reviewed the minutes from the April 14, 2010 meeting.
- C. Facility Committee Report
  1. Review Minutes from April 14, 2010 Meeting  
The minutes of the April 14, 2010 meeting were reviewed.

- D. Goals & Objectives-Visions Committee Report
1. Review Minutes from March 9, 2010 Meeting  
The minutes of the March 9, 2010 meeting were reviewed.
- E. Human Resources Committee Report
1. WTA Negotiated Agreement Recommendation/Action  
The board reviewed a tentative agreement for the 2009-2011 contract between the Board of Education and the Waunakee Teachers Association.  
Motion Hill-Breunig to ratify agreement between WTA and Board for the Motion carried 4-0-1 (Tryg Knutson abstained from voting. Hansen, Meese absent).

**X. CONSENT AGENDA**

Motion Knutson/Waner to approve consent agenda as presented. Motion carried 5-0 (Hansen, Meese absent).

- A. Approval of Checks
- B. Gifts, Field Trips and Fund Raisers

Gifts

- Waunakee Boys Hockey Booster Club donated \$22,762.43 to pay for ice time and transportation to practices for the 2009-10 school year.
- Culvers of Waunakee donated \$335.00 to Heritage Elementary.
- Culvers of Waunakee donated \$260.00 to Prairie Elementary.

Field Trips

- DECA/Marketing to Orlando Florida – May 6-10, 2010.
- WHS Physics class to Great America – May 6, 2010
- WHS Paleontology to Winona, Kansas – July 10-18, 2010
- High School EBD Program to Historical Auto Museum in Rockton , Illinois on June 1<sup>st</sup>.

Fundraisers

- Spanish Club – Sale of Guatemalan products
- French Club – Brunch at the Village Center
- French Club – Dinner before the Spring musical at WHS

- C. Resignations, Leaves, Retirements

Resignations

Angela Crouch - Math Teacher, HS  
Jennifer Johnston - 50% S/L Pathologist, PES

Retirements

Sharon Nelson - (Wisconsin New Teacher Project) Science Teacher, HS  
Barb Sash - Attendance Administrative Assistant, PES  
Suzanne Weiss - LD Teacher, AES

Terminations

Anthony Schmitt - Computer Assistant, HES

- D. Approve Individual Teacher Contracts, Summer School Recommendations, Co-Curricular, Support Staff and Custodial Recommendations

Hire

Marceline Peters-Felice – MS Principal.

Co-Curriculars

Robinson Binau - Volunteer Assistant Lacrosse Coach, MS  
Gary Epping - Volunteer Assistant Softball Coach, HS  
Robert Freimuth - Volunteer Baseball Coach, HS  
Kelli Greiber - Volunteer Assistant Softball Coach, MS  
Jonathon Jordan - Volunteer Baseball Coach, HS  
Kyle Mack - Assistant Baseball Coach (Head JV), HS

Tim Mommaerts - 33.3% Assistant Baseball Coach, HS  
Jeff Rickett - 33.3% Assistant Baseball Coach, HS  
Leslie Schumacher - Volunteer Girls' Soccer Coach, HS  
Jeff Stenroos - 33.3% Assistant Baseball Coach, HS  
Robert Umfress - Assistant Track Coach, MS  
Dale Voegeli - Volunteer Assistant Baseball Coach, HS

E. Admin/Admin Support Contract Extension Recommendations

**Administrative Staff**

Connie Beth	Director of Human Resources
Daniel Carter	Principal
Kurt Eley	Director of Special Education
Marceline Peters-Felice	Principal
Brian Brabarski	Associate Principal
Randy Guttenberg	Superintendent
Christine Hetzel	Principal
Dean Kaminski	Principal
Brian Kersten	Principal
Timothy Mommaerts	Associate Principal
Timothy Schell	Assistant Director of Instruction/Technology
Brian Smith	Activities Director
Stephen Summers	Business Manager
Sheila Weihert	Principal

**Administrative Support Staff**

Joe Bellomo	Facility Director
Tina Behrens	Psychologist
Brian Burger	Computer Technician 1-year contract July 1, 2010-June 30, 2011
Barbara Gage	COTA
Mona Harley	Social Worker
Kristin Meyer	Social Worker
Mary Murray	Psychologist
Ktristy Nacker	Aquatics Director
Lisa O'Donnel Kjos	Psychologist
Cheryl Utke	School Nurse
Coleen Wands	School Nurse
Craig Wille	Psychologist

**XI. BOARD BUSINESS**

- A. Conventions/Workshops
- B. Legislative Update

**XII. FUTURE AGENDAS AND MEETINGS**

- A. Special Board Meeting  
Motion Esser/Knutson to set special meeting for Monday, April 26, 2010 for the board reorganization meeting. Motion carried 5-0 (Hansen and Meese absent).  
Committee meetings will be set at the April 26, 2010 reorganization meeting.

**XIII. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.**

**XIV. RETURN TO OPEN SESSION**

**XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

**XVI. ADJOURN**

Motion Waner/Statz to adjourn. Motion carried 5-0 (Hansen, Meese absent).

Time:

9:27 p.m.

Respectfully submitted,

Tryg Knutson

TK:mm