

Policies of the Board of Education

Series 400: Students

**PROCEDURES FOR EARLY ADMISSION TO FIRST GRADE**

421-Rule (2)

- A. Pursuant to state law and Board policy, the following procedures shall be adhered to in all requests for first grade admission without completing five-year old kindergarten:
1. Application shall be made by the parent, in writing by May 1, to the superintendent.
  2. The principal or district –level administrator shall hold a personal interview with the parents/guardians to determine reasons for requesting entrance prior to completing five-year old kindergarten.
  3. An evaluation of the child's potential to benefit from early admission to first grade shall be required. District non-EEN referral and permission forms shall be issued and signed to allow such evaluation.
  4. Evaluation shall consider the child's emotional and social maturity, cognitive or intellectual functioning. Individual evaluation shall be conducted by the school psychologist in conjunction with other student services personnel as appointed by the Director of Student Services.
  5. The evaluation shall be at no cost to the parents/guardians. It shall be completed within a reasonable time period.
  6. After evaluation is completed, a conference will be held with the parents/guardians to consider appropriateness of first grade admission without completion of five-year old kindergarten. A written report of the evaluation along with a definitive recommendation shall be made available to the parents/guardians.
  7. The Board shall have final authority for deciding whether a child is admitted ~~early~~ to first grade without completion of five-year old kindergarten in accordance with the conditions and standards in B.
- B. Pursuant to state law, the following conditions and standards are prescribed for early admission to first grade without completion of five-year old kindergarten.
1. The child successfully completed a program for five year old children which the District deems equivalent to five-year old kindergarten; or

2. The child does not meet conditions above but who, as a result of the evaluation prescribed in Section A (4) is considered capable of and whose educational welfare would be best served by placement in first grade.
3. The child moved into this state from a state, country, or territory in which completion of five-year old kindergarten is a prerequisite for entering first grade and the child was exempted from the requirement to complete five-year old kindergarten in that state, country, or territory.
4. The child moved into this state from a state, country, or territory in which completion of five-year old kindergarten is not a prerequisite to entering first grade.

Legal Ref.: 118.14 Wis. Statutes  
120.12(25)

Cross Ref.: 421, Entrance Age

Adopted: 12/13/82

Revised: March 1994  
4/13/98  
March 2002  
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Waunakee Community School District