

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, June 7, 2010

Closed Session 6:00 p.m.

Regular Meeting 7:00 p.m.

District Administration & Maintenance Center

905 Bethel Circle

Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Meese called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

II. ROLL CALL

All present plus randy, steve connie

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)

Motion Esser/Hansen to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations and renewals, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and retirements, review summer school contract recommendations, review department chairs, building coordinators and staff development representatives, review administrator/administrator support and all non-union staff compensation for 2010-2011, discuss land purchase/sale options.

Vote:

Epping-Yes

Esser-Yes

Hansen-Yes

Hill-Breunig-Yes

Homan-Yes

Knutson-Yes

Meese -Yes

- A. Review Minutes of May 10, 2010 Meeting
- B. Review Individual Teacher Contract Recommendations, Resignations and Retirements
- C. Review Individual Co-Curricular Contract Recommendations
- D. Review Individual Support Staff/Custodial Recommendations
- E. Review Individual Summer School Contract Recommendations
- F. Review 2010-2011 Department Chairs, Building Coordinators and Staff Development Representatives
- G. Review Administrator/Administrator Support and All Non-Union Staff Compensation for 2010-2011
- H. Discuss Land Purchase/Sale Options

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM

The board returned to open session at 7:11 p.m.

V. APPROVAL OF MINUTES

Motion Esser/Homan to approve of the minutes for the regular board meeting held on May 10, 2010. Motion carried 7-0.

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Knutson/Hansen to approve the agenda as presented. Motion carried 7-0.

VII. BUDGET HEARING 2010-2011

Steve Summers offered a brief overview of the budget process and reviewed the main parameters of the 2010-11 budget. President Meese offered members of the public an opportunity to share with the Board their perspectives on the budget. No comments were received.

VIII. PUBLIC LISTENING SESSION – 30 MINUTES

President Meese provided time for the public to comment on non-agenda related items related to the governance or management of the Waunakee Community School District. No comments were received.

IX. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Reports

- 1. High School Engineering Design and Development Team Presentation
Members of his Skills USA Team gave a brief report to the board on their program and success this year. Mr. Ubersox and his students do an excellent job and this program exemplifies the application of math and science skills to real applications.

B. Board Reports/Action Items

- 1. Individual Board Reports on Educational Related Events, Meetings, or Trainings
Attended by Individual Board Members
Board members highlighted their recent activities.
- 2. Paperless Board Meetings
After further review and discussion it was decided that this item would be placed on the agenda for the board retreat to be held this summer.

C. Administration Reports/Action Items

- 1. Finance
 - a. Monthly Finance Reports
Mr. Summers reviewed the monthly finance reports.
-Cash Reconciliation for the month of April 2010
-Budget Status Report – May, 2010
-Self Insurance (Dental)-May 2010
Motion Knutson/Esser to approve the monthly finance as presented.
Motion carried 7-0.
 - b. 2010-2011 Pupil Transportation Handbook Approval
Motion Hill-Breunig/Homan to approve the 2010-2011 pupil transportation handbook that will be distributed to all students. Motion carried 7-0.
 - c. Resolution Authorizing the Issuance and Sale of \$8,450,000 Bond Anticipation Notes Pursuant to Section 67.12(1)(b), Wisconsin Statutes
Mike Clark from the district’s financial advisor R.W. Baird shared comments about the financial plan for the high school plan which passed in April.
Motion Knutson/Hill-Breunig to approve the resolution authorizing the issuance and sale of \$8,450,000 bond anticipation notes pursuant to section 67.12 (1)(b), Wisconsin Statutes. Motion carried 7-0 on a roll call vote.

Vote:

Epping-Yes	Esser-Yes	Hansen-Yes	Hill-Breunig-Yes
Homan-Yes	Knutson-Yes	Meese – Yes	

- 2. Report on Building Goals: Intermediate/Middle/High Schools
Brian Kersten, Shelley Weiss, and Chris Hetzel provided an update on their building goals for this year and the next steps for their buildings.

3. 4K Program Options Presentation/Discussion/Action
Hill-Breunig/Knutson to continue the planning process of a 4K program. Motion carried 7-0.
4. Referendum Follow-up/Next Steps
The board reviewed a project update report from Tom Nack. It was decided to set a special meeting during June to discuss the information gained from our public forums and to begin planning our next steps with regard to student growth and district facility needs.
5. Approval of 2010-2011 CESA 2 Contract
Motion Esser/Hill-Breunig to approve the 2010-2011 CESA2 contract. Motion carried 7-0.
6. Approval of 2010-2011 CESA 6 Contract
Motion Hill-Breunig/Esser to approve the CESA6 for the cost of the program that generates our website. Motion carried 7-0.
7. Announcements

X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Budget Committee Report
 1. Review Minutes of May 14, 2010 Meeting
The minutes of the May 14, 2010 meeting were reviewed.
 2. Tuition Payment Request
Motion Hill-Breunig/Knutson to approve the tuition payment request. Motion carried 7-0.
 3. 2009-2010 Budget Changes
Steve Summers will review the changes to the 2009-2010 budget. Motion Knutson/Esser to approve the 2009-2010 budget changes. Motion carried 7-0.
 4. 2010-2011 Budget Approval
Knutson/Hill-Breunig. Steve Summers will review with the Board the 3rd draft of the 2010-2011 budget as approved by the budget committee. Motion Knutson/Hill-Breunig to approve the 3rd draft of the 2010-2011 budget. Motion carried 3-0.
 5. 2010-2011 Lease Agreements
Motion Knutson/Hill-Breunig to approve the 2010-2011 lease agreements. Motion carried 7-0.
 6. 2010-2011 Student Fee Approval
Motion Knutson/Hill-Breunig to approve the student fee for Photography and Textiles. Motion carried 7-0.
- B. Curriculum Committee Report
 1. Review Minutes of May 27, 2010 Meeting
The minutes of the May 27, 2010 meeting were reviewed.
- C. Human Resources Committee Report
 1. Review Minutes of May 24, 2010 Meeting
The minutes of the May 24, 2010 meeting were reviewed.
 2. Request for New Position: Special Education Coordinator
Motion Knutson/Hill-Breunig to approve the addition of a administrative support position for the 2010-2011 school year titled Special Education Coordinator. Motion carried 7-0.
- D. Policy Committee Report
 1. Review Minutes of May 26, 2010 Meeting
The minutes of the May 26, 2010 meeting were reviewed.
 2. Policy Committee Recommendations - First Reading
 - a. 374 – Student Fundraising Activities

- b. 881.1- Exhibit - Fundraising – Parent Organization/Booster Club Relations and Information Guidelines
- 3. Policy Committee Recommendations – Second Reading
 - a. 921 – Petitions for Facility Improvement
 - b. 921-Rule – Facility Improvement
 - Motion Knutson/Hill-Breunig to approve the policies presented for second reading. Motion carried 7-0.

XI. CONSENT AGENDA

Motion Knutson/Hansen to approve the consent agenda with the exception of Item E which is to be pulled for separate action. Motion carried 7-0.

Motion Hill-Breunig/Knutson to approve administrator/administrative support and all non-union staff compensation for 2010-2011. Motion carried 6-0-1 (Meese abstained).

A. Approval of Checks

B. Gifts, Field Trips and Fund Raisers

Gifts

- Waunakee Touchdown FB Booster Club donated \$1020 to pay for shredded black dirt for improvements to the football practice field.
- Waunakee Softball Booster Club donated \$1440 to pay for half of new varsity softball uniforms.
- Ms. Kathleen Belonger has donated funds to the middle school literacy program in honor of her mother who recently died.
- Nancy Cleveland donated a used girls letter jacket.
- Cynthia Sagues donated 20 headphones, 20 3-ring binders and a presentation easel (est. value \$300).

Field Trips

- FFA Advisors – FFA Officer Retreat – June 10-11 – Devil’s Lake State Park
- WHS student to SkillsUSA National Convention, Kansas City, MO June 21-26, 2010.
- HS FFA Advisors – National FFA Convention – October 19-23, 2010, Indianapolis, Indiana
- WHS Band, Choir and Orchestra to New York City, March 2011
- Girls Softball to Orlando, FL – Marcy 28, 2011-April 1, 2011.

Fundraisers

None

C. Resignations, Leaves, Retirements

Resignations

Gail Good - Para Educator, Regular Education, AES

Christine Radliff - Para Educator, Regular Education, HES

Colleen Wands - 75% School Nurse, PES (HES, AES, IS)

D. Approve Individual Teacher Contract Renewals, Summer School Recommendations, Co-Curricular, Support Staff and Custodial Recommendations

New Teachers

Alex Ames - 50% English Teacher, HS (new position)

Trygve Fritz - Math Teacher, HS (replaces Tom Ensign)

Samantha Heyer - Math Teacher, HS (replaces Joan Ensign)

Gretchen Kingsley - 5th Grade Teacher, IS (new position)

Courtney Ring - Math Teacher, HS (replaces Angela Crouch)

Lea Zwettler - 5th Grade Teacher, IS (new position)

LTE Summer Assignments - no paperwork included in BOE packet

Christopher Bennett - LTE Summer Custodian/Maintenance, District

Mark Clemens - LTE Summer Custodian/Maintenance, District

- Jason Cole - LTE Summer Custodian/Maintenance, District
Stacey Epping - LTE Summer Custodian/Maintenance, District
Lindsey Gillitzer - LTE Summer Custodian/Maintenance, District
Joe Lange - LTE Summer Custodian/Maintenance, District
Lance Maertz - LTE Summer Custodian/Maintenance, District
Brent Reed - LTE Summer Custodian/Maintenance, District
- E. Approve Administrator/Administrator Support and All Non-Union Staff Compensation for 2010-2011
- F. Approve 2010-2011 Department Chairs, Building Coordinators and Staff Development Representatives

XII. BOARD BUSINESS

- A. Conventions/Workshops
- B. Legislative Update
1. Mascot Legislation Update
District Administrator Randy Guttenberg updated the Board on recent legislation regarding school mascots.

XIII. FUTURE AGENDAS AND MEETINGS

The following meetings were scheduled:

Special Board Meeting—

Motion Knutson/Esser to set a special meeting for July 21, 2010 @ 7 p.m.

Motion carried 7-0.

Motion Knutson/ Hansen to set Monday, July 26, 2010 as the date for the board retreat.

Time to be determined. Motion carried 7-0.

Curriculum Committee – Tuesday, June 22, 2010 @ 5:00 p.m.

Facility Committee - Tuesday, June 29 @ 6:00 p.m.

Policy Committee – June 28 @ 5:00 p.m.

XIV. RETURN TO CLOSED SESSION– (if necessary) to complete agenda as listed under agenda item III.

The board did not return to closed session.

XV. RETURN TO OPEN SESSION

XVI. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVII. ADJOURN

Motion Knutson/Esser to adjourn. Motion carried 7-0.

Time: 10:12 p.m.

Respectfully submitted,

Tryg Knutson, Clerk

TK:mm