

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, June 8, 2009

Closed Session 6:00 p.m.

Regular Meeting 7:00 p.m.

Teaching & Learning Center
Conference Room A-C
101 School Drive
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Statz called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

II. ROLL CALL

Vote:

Esser - Yes

Hansen – Yes

Hill-Breunig - Yes

Meese - Yes

Statz - Yes

Waner- Yes

III. CLOSED SESSION – ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (C) (E) AND (F)

Motion Waner/Meese to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review teacher contract recommendations, resignations and retirements, to review co-curricular contract recommendations, to review summer school contract recommendations, to review support staff and custodial recommendations, resignations and retirements, to review a request for expungement of an expulsion order, to review student discipline Records and expulsion hearing officer recommendation, to review administrative/administrative support staff evaluations, contract extensions and contract recommendations for Prairie Elementary Principal and Director of Facilities, and to administrative compensation for Administrators, Administrative Support and Support Staff for 2009-2010.

Vote:

Esser - Yes

Hansen – Yes

Hill-Breunig - Yes

Meese - Yes

Statz - Yes

Waner- Yes

Time: 6:00 p.m.

IV. RETURN TO OPEN SESSION

The Board returned to open session at 7:11 p.m.

V. APPROVAL OF MINUTES

Motion Meese/Hansen to approve the minutes for the regular board meeting held on May 11, 2009 and the special meeting held on May 18, 2009. Motion carried 6-0.

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Esser/Meese to approve the agenda with suggested modifications.
Motion carried 6-0.

VII. BUDGET HEARING 2009-2010

Steve Summers provided a brief overview of the budget process and a review of the main parameters of the 2009-2010 budget. President Statz offered the members of the public an opportunity to share with the Board their perspectives on the budget.

VIII. PUBLIC LISTENING SESSION

President Statz asked members of the public in attendance for comments/input on the evening's agenda and also noted that this meeting was one of four public listening sessions offered during the year that provides time for interested parents or community members to comment on any topic related to the governance or management of the Waunakee Community School District. Several members of the audience spoke on the elimination of class rank.

IX. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Reports

There was no student report.

B. Board Reports/Action Items

1. Individual Board Reports

Board members reported on their recent activities.

2. Review Applications for Board Vacancy

Board members reviewed the list of candidates interested in filling the vacant seat.
A list of interview questions was finalized.

C. Administration Reports/Action Items

1. Finance

a. Monthly Finance Reports

Mr. Summers has included the following reports for your review:

- Cash Reconciliation for the Month of April 2009
- Budget Status Report – May 31, 2009
- Self Insurance (Dental) - May 2009

Motion Hill-Breunig/Esser to approve the monthly finance reports.

Motion carried 6-0.

b. 2009-10 Pupil Transportation Handbook Approval

Motion Esser/Meese to approve the 2009-10 pupil transportation handbook.

Motion carried 6-0.

c. Approval of the QSCB Letter to the DPI

The Board reviewed a letter drafted by Steve Summers to the DPI regarding the QSCB loan opportunities available. Motion Meese/Hill-Breunig to approve the QSCB letter as presented. Motion carried 6-0.

2. Curriculum Presentation: Social Studies

Jason LaFlash and Charlie Fuller were present along with two high school who had created a documentary as part of a class project. The board enjoyed viewing the

film and complimented the students for their fine work which just missed finishing in the top two at state.

3. Technology Bids/Action
Bids were reviewed on Symantec licensing and servers. Motion Hill-Breunig/Waner to award the bid for the Symantec Licensing to Inacom in the amount of \$16,201, and award the bid for seven servers to Dell in the amount of \$30,764.40. Motion carried 6-0.
4. Approval of 2009-2010 CESA 6 Contract
Motion Hill-Breunig/Esser to approve a contract with CESA6 for the cost of the program in the amount of \$2,200.00. Motion carried 6-0.
5. Approval of 2009-2010 CESA 2 Contract
Motion Waner/Hill-Breunig to approve the CESA2 contract in the amount of \$41,914.00. Motion carried 6-0. This contract includes special education services, instructional material delivery services, and distance education membership.
6. Request for Early Graduation/Action
Motion Hill-Breunig/Statz to approve the request for early graduation from Ty Christensen and his parents. Motion carried 6-0.
7. Announcements
District Administrator Guttenberg shared a letter from Joseph and Vicki Zaffino thanking the Board for allocating funds to the Youth Options Program for their daughter, Madelyn, who had a positive experience as a CNA at the Waunakee Manor. She is attending Carroll College in the fall to pursue nursing.

X. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Budget Committee Report

1. Review Minutes of June 2, 2009 Meeting
The minutes of the June 2, 2009 committee meeting were reviewed.
2. Tuition Payment Request
The Board reviewed a tuition request received from the Madison Metropolitan School District. The request involves an open enrollment situation where a family has one student open enrolled from Waunakee, but did not file the paperwork for an incoming kindergarten student. Motion Waner/Hill-Breunig to approve a request for tuition payment based on a non-precedent setting for one year only. Motion carried 5-1 (Meese voting in opposition).
3. 2008-2009 Budget Changes
Steve Summers reviewed changes to the 2008-2009 budget. These changes allocate the district contingency budget to the appropriate accounts. Motion Esser/Waner to approve the 2008-2009 budget changes. Motion carried 6-0 on a roll call vote.
Vote:
Esser -Yes Hansen –Yes Hill-Breunig - Yes
Meese -Yes Statz - Yes Waner- Yes
4. 2009-2010 Budget Approval
Steve Summers reviewed the third draft of the 2009-2010 budget. Motion Waner/Meese to approve the third draft of the 2009-2010 budget. Motion carried 6-0 on a roll call vote.

Vote:

Esser -Yes Hansen –Yes Hill-Breunig - Yes
Meese -Yes Statz - Yes Waner- Yes

5. 2009-2010 Lease Agreements

Motion Esser/Meese to approve the leases with the Wisconsin Youth Company in the amount of \$1900.00 per month, Dane County in the amount of \$75.00 per month and the New Teacher Project in the amount of \$500.00 per month.

Motion carried 6-0.

B. Co-Curricular Committee Report

C. Curriculum Committee Report

1. Review Minutes of June 1, 2009 Meeting

The minutes of the June 1, 2009 committee meeting were reviewed.

2. Discuss Committee Recommendation to Eliminate Class Rank at High School/Action

Mike Hensgen, Brian Kersten and other members of a committee of staff and parents who researched the issue of class rank were present to discuss their proposal to eliminate class rank from inclusion on the student transcript. Motion Meese/Hill-Breunig to eliminate the reporting of class rank for all high school students beginning with the 2009-2010 school year. Motion carried 4-2 (Waner and Hansen voting in opposition).

D. Facility Committee Report

1. Review Minutes of June 2, 2009 Meeting

The minutes of the June 2, 2009 committee meeting were reviewed.

2. Approval of Additional 2009-10 Summer Projects

Additional summer projects were presented for consideration. Motion Meese/Hansen to approve the additional 2009 summer projects in the amount of \$35,225. Motion carried 6-0.

E. Human Resources Committee Report

1. Review Minutes of May 13 and May 27, 2009 Meetings

The May committee meeting minutes were reviewed.

2. Approve Aquatic Center Wage Scale/Action

Motion Meese/Hansen to approve Aquatic Center Wage Scale. Motion carried 5-0-1 (Waner abstained from voting).

3. Approve 2009-10 Administrative Compensation

No action taken.

4. Approve 2009-10 Administrative Support Compensation

No action taken.

5. Approve 2009-10 Support Staff Compensation

No action taken.

F. Policy Committee Report

1. Review Minutes of May 28, 2009 Meeting

The minutes of the May 28, 2009 committee meeting were reviewed.

2. Policy Committee Recommendations - First Reading

The following policies were presented for first reading:

a. Policy 470 Student Fees

b. Policy 671.1 Payday Schedules

c. Policy 673 Payment Procedures

- d. Policy 763 District Wellness
- F. Goals & Objectives-Visions Committee Report
 - 1. Review Minutes of June 1, 2009 Meeting
 - The June 1, 2009 committee meeting minutes were reviewed.

XI. CONSENT AGENDA

Motion Hill-Breunig/Esser to approve the consent agenda as presented.

Motion carried 6-0.

- A. Approval of Checks
- B. Gifts, Field Trips and Fund Raisers

Field Trips

- 1. Varsity Girls' Golf Team – Wisconsin Dells August 13-14, 2009
- 2. WHS FFA to National FFA Convention, Indianapolis, IN October 20-24, 2009

Fundraisers

Gifts

- Robert Rasins donated a Pearl Drum Kit to the Waunakee Intermediate School. The estimated value of the gift is \$1275.00.

- C. Resignations, Leaves, Retirements

Resignations

Mary (Francie) Byers – Reading Teacher, HS
Michael Pufall – Choral Teacher, MS

Leaves

None

Retirements

None

- D. Approve Teacher Contracts, Summer School Recommendations, Co-Curricular, Support Staff and Custodial Recommendations, Administrative/Administrative Support Contract Extensions and Contract Recommendations for Prairie Elementary Principal and Director of Facilities

New Teachers

Ann Bennett – Reading Teacher, MS (replaced Jamie Barclay)
Katie Craney – 1st Grade Teacher, HES (replaces Mary Allen)
Kathryn Crews – 2nd Grade Teacher, AES (new position)
Ryan Gill – Band Director, HS (replaces Pete Klapatch)
Emily Grover – 4th Grade Teacher, AES (new position)
Jonathon Gustafson – Physical Education Teacher, AES (new position)
Sara Holzum – Guidance Counselor, MS (replaced Ty Jury for 10 year leave of absence)
Eric Huttenburg – Social Studies Teacher 67%, HS (new position)
Danette Johnson – Reading Teacher, AES (replaces Julia Helf)
Ryan King – 4th Grade Teacher, HES (replaces Joyce Krier)
Julie Miller – 6th Grade Teacher, IS (new position)
Andrew Robillard – Business Education Teacher 50%, HS (replaces Karen Jennings)
Allison Shuda – Spanish Teacher 88%, HES (replaces Heather Lawnicki)
Jessica Sweno – 3rd Grade Teacher, PES (new position)
Deborah Walker – 4th Grade Teacher, PES (replaces Dale Jenkins)

Andrew West – Science Teacher, HS (new position)
Amy Williams – Speech/Language Pathologist, AES (replaces Cathy Ricciardi)

Summer School Recommendations

Co-Curricular

Brad Burgess – Head Softball Coach, MS

Administrative/Administrative Support Recommendations

Dean Kaminski - Prairie Elementary Principal (replaces Lee DePas)

Joseph Bellomo, Director of Facilities (replaces Ken Diericks)

New Support Staff

Karilynn Zibell – Principal Administrative Assistant, IS (replaces Lois Schuren)

LTE Summer Assignments – For informational purposes only; no paperwork included in BOE packet

Alexandria Epping – LTE Summer Painter, District

Jamie Frederick – LTE Summer Custodian, MS

Ben Harrison – LTE Summer Custodian, PES

Eric Helt – LTE Summer Painter, District

Joe Lange – LTE Summer Custodian, HES

Lance Maerz – LTE Summer Groundskeeper, District

Dain Ziegler – LTE Summer Groundskeeper, District

Karilynn Zibell – LTE Summer School Clerical Support, TLC

XII. BOARD BUSINESS

- A. Conventions/Workshops
- B. Legislative Update

XIII. FUTURE AGENDAS AND MEETINGS

- A. Special Board Meeting
 - Motion Meese/Waner to set a special meetings for Thursday, June 18 and Friday, June 19, 2009 at 5:00 p.m. for the purpose of interviewing candidates for the vacant seat (TLC). Motion carried 6-0.
- B. Agenda Items for Next Board Meeting
- C. Budget Committee
- D. Co-Curricular
- E. Curriculum Committee
- F. Facility Committee
- G. Human Resources Committee
- H. Policy Committee - July 6, 2009 @ 4 p.m. (Bethel Circle)
- I. Goals & Objectives

XIV. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.

XV. RETURN TO OPEN SESSION

XVI. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

No action was taken.

XVII. ADJOURN

Motion Waner/Hansen to adjourn. Motion carried 6-0.

Time: 11:00 p.m.

Respectfully submitted,

Juliette F. Waner, Clerk

JFW:mm