

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, July 12, 2010

Closed Session 6:00 p.m.

Regular Meeting 7:00 p.m.

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Meese called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 7:00 p.m.

II. ROLL CALL

All members were present.

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)

Motion Knutson/Epping to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual teacher contract recommendations and renewals, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and retirements, review summer school contract recommendations, review and take action on a student discipline/expulsion recommendation, discuss land purchase/sale options, review administrator/administrative support staff recommendations, discuss minimum salaries for publication in the administrative/administrative support employment guidelines, discuss CCTV competitive bidding process.

Vote:

Epping-Yes	Esser- Yes	Hansen-Yes	Hill-Breunig-Yes
Homan-Yes	Knutson-Yes	Meese -Yes	

- A. Review Minutes of June 7 and June 21, 2010 Meetings
- B. Review Individual Teacher Contract Recommendations, Resignations and Retirements and Leave Requests
- C. Review Individual Co-Curricular Contract Recommendations
- D. Review Summer School Contract Recommendations
- E. Review Individual Support Staff/Custodial Staff Recommendations
- F. Review and Take Action on Student Discipline/Expulsion Recommendations
- G. Discuss Land Purchase/Sale Options
- H. Administrator/Administrative Support Staff Recommendations
- I. Discuss Minimum Salaries for Publication in Administrative/Administrative Support Employment Guidelines
- J. Discuss CCTV Competitive Bidding Process

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM

The board returned to open session at 7:07 p.m.

V. APPROVAL OF MINUTES

Motion Meese/Hansen to approve the minutes of the regular board meeting held on June 7, 2010 and special meeting held on June 21, 2010. Motion carried 7-0.

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Knutson/Esler to approve the agenda with additions. Motion carried 7-0.

VII. PUBLIC COMMENTS ON EVENING’S AGENDA

This is the general comment section of the agenda where members of the public may comment on any item contained within the evening’s agenda. Harriet Statz from the Rotary thanked the board for their support of the foreign exchange students over the past years. Ms. Statz introduced one of the current exchange students who benefited from this program. The student expressed his gratitude to the Board for his experience in Waunakee.

VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Reports

There was no student report.

B. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members
Comments were heard from members of the board on meetings they attended.

C. Administration Reports/Action Items

1. Finance

- a. Monthly Finance Reports

Motion Hill-Breunig/Knutson to approve the monthly finance reports as presented. Motion carried 7-0.

-Cash Reconciliation for the month of May 2010

-Budget Status Report – June, 2010

-Self Insurance (Dental)-June 2010

- b. Authorization to Seek Short-Term Loan Bids

The board reviewed a memo from Steve Summers asking for permission to secure bids for short-term cash flow borrowing.

This is an annual request that is brought to the Board. Motion

Knutson/Hill-Breunig to approve authorization to seek short-term loan bids. Motion carried 7-0.

- c. Tuition Payment Request

The board reviewed a request from Alan C. Roberts requesting permission for his son to attend the Waunakee Community School district during the 2010-11 school year. Motion Hill-

Breunig/Knutson to approve the tuition payment request from Alan C. Roberts. Motion carried 7-0.

- d. Approval of Investments for Referendum Bond Funds

Motion Knutson/Hill-Breunig to approve PMA to manage the investments from the recent referendum. Motion carried 7-0.

2. Curriculum Presentation – School Improvement Institute & Testing and Assessment

Tim Schell provided an overview of the recent School Improvement Institute and the Testing and Assessment Handbook.

3. Request for Early Kindergarten Entrance
Motion Esser/Knutson to approve the application from a student for early entrance into kindergarten in accordance with Board of Education Policy 421. Motion carried 7-0.
4. DCNTP 2010-11 Shared Services Contract
Motion Knutson/Hill-Breunig to approve the district continuing with the sixteen other partnering school districts to make up the Dane County New Teacher Project. Motion carried 7-0.
5. 2010-11 Handbook Approval
Motion Knutson/Hansen to approve the 2010-2011 handbooks as presented. Motion carried 7-0. Any handbooks that are not included in this month packet will be brought forward in August.
6. Technology Bids – SMART Boards/Apple Computers
The board reviewed technology bids from Tierney Brothers for SMART Boards (\$112,500.00) and Apple for computers (\$39,515.00). The SMART boards will be funded from the referendum. Motion Knutson/Hill-Breunig to approve the technology bids are presented. Motion carried 7-0.
7. Request for Early Graduation
The request for early graduation was withdrawn therefore no action was needed.
8. Request for Rotary Exchange Student for 2010-2011 School Year
Motion Knutson/Hansen to approve the request from Rotary Youth Exchange/Interact Club Representative to place a foreign exchange student from the Belgium at Waunakee Community High School for the 2010-11 school year. Motion carried 7-0..
9. MCP/Waunakee Cooperative Contract – Special Education Services for Hearing Impaired.
Motion Knutson/Hill-Breunig to approve the 66/30 agreement with the Middleton Cross Plains Schools District to provide services to our hearing impaired students. Motion carried 7-0.
10. Announcements

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Curriculum Committee Report
 1. Testing & Assessment Handbook
Tim Schell reviewed the 2009-2010 Testing and Assessment Handbook.
- B. Facility Committee Report
 1. Review Minutes of June 29, 2010 Meeting
The minutes of the June 29, 2010 meeting were reviewed.
 2. Consideration of CCTV Monitoring System at Waunakee High School
Motion Knutson/Hill-Breunig to move forward with CCTV monitoring system at WHS. Motion carried 7-0.
 3. Consideration of Waunakee High School 2010-2011 Site Plan
Motion Knutson/Hill-Breunig to approve site plan. Motion carried 7-0.
Joe Bellomo and Brian Kersten explained proposed options for traffic flow and outside staging for the upcoming high school construction project.

4. Consideration of Parameters for Change Orders
Motion Hill-Breunig/Knutson to approve change orders approval parameters with the inclusion of Joe Bellomo and Steve Summers as administration with a monthly report presented to the facilities committee. Motion carried 7-0.
 5. High School Sign
Motion Knutson/Esser to approve the acceptance of the sign from Pepsi as proposed by the Facility Committee and include the additional wiring for the sign in the parking lot bid. Motion carried 7-0.
- C. Policy Committee Report
1. Review Minutes of June 28, 2010 Meeting
The minutes of the June 28, 2010 meeting were reviewed.
 2. Policy Committee Recommendations – First Reading
The following policies were presented for first reading:
 - a. 353.1 School Volunteers
 - b. 353.1 Exhibit Waunakee Community School District School Volunteer Application
 - c. 533.1 Pre-Employment Background Checks
 - d. 541.1 Intermittent Criminal Background Checks for Non-Licensed Employees
 3. Policy Committee Recommendations - Second Reading
The following policies were presented for second reading:
Motion Knutson/Esser to approve the policies presented for second reading. Motion carried 7-0.
 - a. 374 – Student Fundraising Activities
 - b. 881.1-Exhibit - Fundraising – Parent Organization/Booster Club Relations and Information Guidelines

X. CONSENT AGENDA

Motion Hill-Breunig/Knutson to approve the consent agenda with additions. Motion carried 7-0.

- A. Approval of Checks
- B. Gifts, Field Trips and Fund Raisers

Gifts

- Waunakee Track Booster Club - \$1676.00 to offset the costs of new varsity track uniforms.
- Waunakee Lacrosse Booster Club - \$4319.67 to pay for 2010 Lacrosse season expenses including new uniforms, nets and t-shirts.
- Baseball booster Club - \$2394.85 to help pay for new varsity baseball uniforms and supplies
- Baseball Booster Club - \$2436.00 to pay for baseballs and baseball caps.
- Touchdown Club 0 \$1376.00 to offset the cost of re-conditioning football helmets
- Prairie students donated \$13.11 from the sale of lemonade toys and tadpoles to raise money for SMART boards.
- Wisconsin Association School Business Officials, Inc. - \$500.00

- C. Resignations, Leaves, Retirements
 - Resignations**
 - Jennifer Follen - Para Educator, Special Education, MS
 - Mary Hamele - Para Educator, Special Education, PES
 - Laura Liebe - Para Educator, Reading Title 1, HES
 - Julie Loeffelholz - Para Educator, Regular Education, PES
 - Kristi Mulcahey - Health Assistant, AES
 - Connie Robb - FACE Teacher, MS
 - Patrick Schwigen - Para Educator, Special Education, MS
 - Sarah Wendorf - Para Educator, Regular Education, PES
 - Beth Zehlke - Para Educator, Regular Education, PES
 - Terminations**
 - Jayne Rosandick - Gillespie, Para Educator, Special Education, HES
- D. Approve Individual Teacher Contract Renewals, Summer School Recommendations, Co-Curricular, Support Staff and Custodial Recommendations
 - New Teachers**
 - Kristin Benedict - CD Teacher, HS (replaces Katie Hauge)
 - Hannah Smits - 40% Art Teacher, HES (new position)
 - Melanie Trainor-Burton, Art Teacher, IS (replaces Debra Eide)
 - New Support Staff**
 - Janice Henn - Attendance Administrative Assistant, PES (replaces Barb Sash)
 - Kim Ober – Computer Assistant Heritage Elementary.
 - LTE Summer Assignments - no paperwork included in BOE packet**
 - Adam Grunder - LTE Summer Custodian/Maintenance, District
- E. Approval of Minimum Salaries for Publication in Administrative/Administrative Support Employment Guidelines
- F. Approval Administrator/Administrative Support Staff Recommendations
 - LTE-no paperwork included in BOE packet**
 - Howard Draheim - Interim Director of Technology, District
 - Potential Administrative Staff to be approved in July**
 - Assistant Director of Curriculum & Instruction, TLC (replaces Tim Schell) – Amy Johnson
 - Potential Administrative Support Staff to be approved in July**
 - Director of Technology, TLC Robert Demeuse

XI. BOARD BUSINESS

- A. Conventions/Workshops
- B. Legislative Update

XII. FUTURE AGENDAS AND MEETINGS

- A. Special Board Meeting
 - Motion Hill-Breunig/Homan to set a special board meeting (retreat) for Monday, July 26, 2010 @ 6:00 p.m.
 - Motion Hill-Breunig/Knutson to set a special board meeting referendum planning for Monday, August 2, 2010 @ 6:00 p.m.
- B. Policy Committee - Monday, August 2, 2010 @ 5:00 p.m.

XIII. RETURN TO CLOSED SESSION– (if necessary) to complete agenda as listed under agenda item III.

XIV. RETURN TO OPEN SESSION

The board did not return to closed session.

XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVI. ADJOURN

Motion Knutson/Hill-Breunig to adjourn. Motion carried 7-0.

Time: 9:40 p.m.

Respectfully submitted,

Tryg Knutson, Clerk

TK:mm