

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, July 13, 2009

**Closed Session 6:00 p.m.
Regular Meeting 7:00 p.m.**

Teaching & Learning Center
Conference Room A-C
101 School Drive
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Statz called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

II. ROLL CALL

All members were present.

III. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM

The Board returned to open session at 7:08 p.m.

IV. APPROVAL OF MINUTES

Motion Meese/Hill-Breunig to approve the minutes from the regular board meeting held on June 8, 2009 and special meetings held on June 18 and June 19, 2009. Motion carried 7-0.

V. APPROVAL OF AGENDA AND ADDITIONS

Motion Esser/Waner to approve the agenda as presented. Motion carried 7-0.

VI. PUBLIC COMMENTS ON EVENING'S AGENDA

President Statz asked members of the public in attendance for comments/input on the evening's agenda. No comments were received.

VII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student Reports

There was no student report.

B. Board Reports/Action Items

1. Individual Board Reports

Board members reported on their recent activities.

C. Administration Reports/Action Items

1. Finance

a. Monthly Finance Reports

Mr. Summers has included the following reports for your review:

- Cash Reconciliation for the Month of May 2009
- Budget Status Report – June 30, 2009
- Self Insurance (Dental) - June 2009

Motion Knutson/Hanson to approve the monthly finance reports.

Motion carried 7-0.

b. Authorization to Seek Short-Term Loan Bids

Steve Summers requested authorization from the board to seek short-term loan bids for cash flow purposes. Motion Meese/Knutson to approve authorization to seek short term loan bids for the 2009-10 school year up to maximum allowed by law. Motion carried 7-0.

- c. Review Referendum Timelines
The timelines for a referendum in February and April 2010 were presented to the BOE on Thursday, July 9th. District Administrator Guttenberg asked the Board to consider adopting a timeline to move forward with the process to secure an architect to work with. Guttenberg recommended that the board tentatively look at working off a timeline for a February referendum. This timeline would be a guide and could be modified at anytime. Motion Hill-Breunig/Meese to authorize administration to move forward with planning for a February referendum and pursue RFPs for architectural services. Motion carried 7-0.
 - d. District Wireless Contract
Steve Summers reviewed the current contract with Nextel for wireless communication services being used by the District. Summers recommended a switch from Nextel to US Cellular upon completion of the Nextel contract in August. Summers indicated that he felt service and signal strength would be improved with the change along with a savings in the monthly cost. Motion Knutson/Hansen to switch from Nextel to US Cellular for cell phone service. Motion carried 7-0.
 - e. School Properties Disposal – Dump Truck
The district placed a dump truck up for public bid and received one bid. This sale would need board approval per policy since it has a value of at least \$1000 or more. Motion Meese/Knutson to accept bid for used dump truck for the amount of \$1,000. Motion carried 7-0.
2. Curriculum Presentation – School Improvement Institute
Mike Hengen was present to report on the recent School Improvement Institute which was held on June 11-12, 2009.
 3. DCNTP 2009-10 Shared Services Contract
Motion Knutson/Waner to approve of the 2009-10 Shared Services Contract with The Dane County New Teacher Project. Motion carried 7-0.
 4. 2009-10 Handbook Approval
Motion Hill-Breunig/Knutson to approve of the 2009-10 handbooks. Motion carried 7-0.
 5. Technology Bids – SMART Boards
The Board reviewed a summary of bids received for SmartBoards in world language classrooms at the middle and high schools. The SmartBoards will be funded from the textbook and technology budgets. Motion Meese/Hanson to award the bid for Smart Boards in the world language classrooms at the middle and high schools to Tierney Brothers in the amount of \$21,603. Motion carried 7-0. Motion carried 7-0.
 6. Request for Early Graduation
The Board reviewed a request from Lauren West and her parents to allow Lauren to graduate early from Waunakee Community High School in June of 2010. Motion Hill-Breunig/Esser to approve early graduation request from Lauren West. Motion carried 7-0.
 7. MCP/Waunakee Cooperative Contract – Special Education Services for Hearing Impaired.
Motion Hill-Breunig/Esser to approve of the agreement with the Middleton-Cross Plains Area School District is for hearing impaired services for our students. Motion carried 7-0.
 8. Announcements
Enclosed is a thank you from Ken Diericks for the retirement reception at 905 Bethel Circle.

VIII. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Budget Committee Report

- B. Co-Curricular Committee Report
- C. Curriculum Committee Report
 - 1. Testing & Assessment Handbook

Mike Hensgen reviewed the Testing and Assessment Handbook. The handbook contained an explanation of the various assessments that were administered to students during the 2008-2009 school year. Hensgen noted that ACT results will be added when they are available.
- D. Facility Committee Report
- E. Human Resources Committee Report
- F. Policy Committee Report
 - 1. Review Minutes of July 6, 2009 Meeting
 - 2. Policy Committee Recommendations – First Reading

The following policies were presented for first reading:

 - a. Policy 353.1 School Volunteers
 - b. Policy 370-Rule (4) Co-Curricular Program Guidelines/Proposal
 - c. Policy 343.4-Exhibit Guidelines for Youth Options
 - 3. Policy Committee Recommendations - Second Reading

Motion Meese/Hansen to approve the following policies presented for second reading. Motion carried 7-0.

 - a. Policy 470 Student Fees
 - b. Policy 671.1 Payday Schedules
 - c. Policy 673 Payment Procedures
 - d. Policy 763 District Wellness
- F. Goals & Objectives-Visions Committee Report

IX. CONSENT AGENDA

Motion Knutson/Hill-Breunig to approve the consent agenda as presented with exclusion of Wrestlebackers for separate action. Motion carried 7-0.

Motion Meese/Hill-Breunig to approve Waunakee Wrestbackers fundraiser. Meese asked that the motion be tabled until clarification was received.

Motion Meese/Esser to table until further information is received. Motion carried 7-0.

A. Approval of Checks

B. Gifts, Field Trips and Fund Raisers

Field Trips

- Summer Science Camping Trip – Wyalusing – July 28-July 30, 2009

Fundraisers

- Waunakee Wrestlebackers- Football Mania Raffle

Gifts

- Waunakee Lacrosse Booster Club donated \$701.70 towards the purchase of Lacrosse supplies this spring.
- Waunakee Baseball Booster Club donated \$350 towards the purchase of landscaping supplies and plantings that the HS Landscape Architecture Class planted this spring at the varsity baseball field.
- Waunakee Boys' Soccer Booster Club donated \$1496.98 towards the purchase of a portion of new soccer goals for the soccer stadium.
- Waunakee Girls' Soccer Booster Club donated \$2300 towards the purchase of new soccer uniforms and a portion of new soccer goals for the soccer stadium.
- Ward Lundgren donated a 35 mm Nikon film camera to the Waunakee Community HS Art Department. The estimated value of the camera is \$200.
- Waunakee High School Track Booster Club has donated \$1,500 towards the purchase of new track uniforms.
- The Waunakee High School Football Booster Club has donated \$11,933.99 for communication headsets, helmet and shoulder pad reconditioning, and a lineman chute.

C. Resignations, Leaves, Retirements

Resignations

- Michael Greunke – Math/Computer Science Teacher, HS
- Pam Winans – Para Educator-Regular Education, IS
- Jane Wolfe – Para Educator-Regular Education, PES
- Andrew Robillard – 50% Business Education Teacher, HS (accepted different position, now needs to be released from contract).

D. Approve Administrative Contract Recommendations, Teacher Contract Recommendations, Summer School Contract Recommendations, Co-Curricular, Support Staff, Custodial Recommendations

New Teachers

- Angela Roberts - Vocal Music Teacher, MS (replaces Michael Pufall)
- Katherine Rozas Fahrenkrug – ELL Teacher, HES (Lindsay Schubert is transferring)
- Kate Vanderbloemen – Special Education Teacher, AES (new position)

Administrative Contract Recommendation

- Laura Sowinski—contract modification request

X. BOARD BUSINESS

- A. Conventions/Workshops
- B. Legislative Update

XI. FUTURE AGENDAS AND MEETINGS

The following meetings were scheduled:

- A. Budget Committee— July 28, 2009 3 p.m. @ Bethel Circle.
- B. Curriculum Committee - August 6, 2009 4:30 p.m. @ TLC
- C. Facility Committee— Tuesday, August 4, 2009 5:30 p.m. @ Bethel Circle
- D. Policy Committee—August 6, 2009 2 p.m. @ Bethel Circle.

XII. RETURN TO CLOSED SESSION– (if necessary) to complete agenda as listed under agenda item III.

The Board did not return to closed session.

XIII. RETURN TO OPEN SESSION

XIV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

No action was taken.

XV. ADJOURN

Motion Knutson/Meese to adjourn. Motion carried 7-0.

Time: 8:30 p.m.

Respectfully submitted,

Juliette F. Waner, Board Clerk
JFW:mm