

**WAUNAKEE COMMUNITY SCHOOL DISTRICT**  
**Board of Education Special Meeting**  
Tuesday, August 25, 2009  
6:00 P.M.

Teaching and Learning Center  
101 School Drive  
Waunakee, Wisconsin 53597

**MINUTES**

**I. CALL TO ORDER**

President Statz called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 6:00 p.m.

**II. ROLL CALL**

Present: Esser, Hill-Breunig, Knutson, Meese, Statz, Waner

Absent: Hansen

**III. APPROVE AGENDA**

Motion Knutson/Meese to approve the agenda as presented. Motion carried 6-0. (Hansen absent)

**IV. PUBLIC COMMENTS**

No comments were received.

**V. DISCUSSION ITEMS**

**A. Review and Determine Best Model for Enrollment Growth Projections**

The Board reviewed the most recent APL information. District Administrator Guttenberg asked the board to chose a specific model that best projected the needs of our district and reference when entering into discussions and making decision regarding building and referendum issues.

Motion Hill- Breunig/Meese to select the residential model (w/Bishops Bay) for purposes of projecting student population for growth planning. Motion carried 6-0 (Hansen absent).

**B. Discuss Land Options and Selection Process**

District Administrator Guttenberg indicated that land is an important issue that will have to be addressed when moving forward with a building project. The district architect, Bray & Associates has hired, as part of pre-referendum services, Vierbicher Associates, a civil engineering firm, to provide a land assessment of property owned by the district and determine if land owned by the district will meet our building needs.

**C. Review Dissemination of Community Facility Survey and Responses to Date (52:15)**

Guttenberg indicated that the community survey has been out for over a week. Tim Shell gave some preliminary numbers in the number of people who have completed the survey. The results of the survey will be shared with the community at the September 15<sup>th</sup> forum.

**D. Review Timeline**

The referendum timeline was reviewed to illustrate our current status and to organize future work. A recommendation for a general contractor will be brought to the full board for action in October.

- E. Discuss and Determine Process, Product, and Outline for September 15 Open Forum/Listening Session  
Guttenberg revealed the format that will be followed at the September 15<sup>th</sup> forum which includes a PowerPoint presentation and an opportunity for public comments on facility needs.
- F. Second Reading of Policies/Action  
Motion Knutson/Meese to approve the following policies for second reading. Motion carried 6-0 (Hansen absent)
- 345.1-Rule Specific Grading Systems
  - 345.5 High School Graduation Requirements/Procedures
  - 345.4 Alternative Criteria for Students that Do Not Take the State High School Graduation Test - Delete
  - 345.6 Diploma Review Process Diagram – Delete
- G. Smart Board Purchase  
The special education department submitted a request to 13 Smart Boards using the stimulus funds for special education classrooms at the middle and high schools. This item had recently been bid and Tierney Brothers was the low bidder. The cost of the 13 Smart Boards will total \$38,547.

Motion Meese/Esser to approve purchase of Smart Boards purchase for Special Education.  
Motion carried 6-0 (Hansen absent).

Motion Knutson/Esser. Motion carried 6-0. (Roll Call).

**VI. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e)**

Motion Knutson/Esser to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) and (e) to review individual teacher contract recommendations and co-curricular contract recommendations, individual support staff/custodial recommendations and resignations.

Vote:

Esser -Yes	Hansen –Yes	Hill-Breunig - Yes	Knutson - Yes
Meese -Yes	Statz - Yes	Waner- Yes	

Time: 7:30 p.m.

- A. Review Individual Teacher Contract Recommendations, Resignations and Retirements
- B. Review Individual Co-Curricular Contract Recommendations
- C. Review Individual Support Staff/Custodial Recommendations, Resignations and Retirements

**VII. RETURN TO OPEN SESSION**

**VIII. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION**

Motion Hill-Breunig/Esser to approve items from closed session. Motion carried 6-0 (Hansen absent).

**IX. FUTURE AGENDAS AND MEETINGS (1:31)**

A. Special Meetings

Motion Knutson/Meese to set the following special meetings. Motion carried 6-0 (Hansen absent).

- September 22, 2009 6:00 p.m.
- September 28, 2009 6:00 p.m.
- October 26, 2009 set budget and tax levy/growth meeting for October. 7:00 p.m.

B. Committee Meetings

Facility Committee meeting. October 6, 2009 4:30 pm. – 905 Bethel Circle

X. **ADJOURN**

Motion Hill-Breunig/Meese to adjourn. Motion carried 6-0 (Hansen absent).

Time: 7:36 p.m.

Respectfully submitted,

Juliette F. Waner, Clerk  
JFW:mm