

**WAUNAKEE COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Monday, August 9, 2010

Closed Session 6:00 p.m.

Regular Meeting 7:00 p.m.

District Administration & Maintenance Center
905 Bethel Circle
Waunakee, Wisconsin 53597

MINUTES

I. CALL TO ORDER

President Meese called the meeting to order by noting proper publication/posting of the meeting agenda had occurred.

Time: 7:00 p.m.

II. ROLL CALL

Present: Epping, Esser, Hansen, Hill-Breunig, Knutson, and Meese

Absent: Homan

III. CLOSED SESSION - ADJOURN TO CLOSED SESSION – PER WISCONSIN STATUTES 19.85 (1) (c) (e) and (f)

Motion Knutson/Hansen to adjourn to Closed Session pursuant to Wisconsin Statutes 19.85 (1) (c) (e) and (f) to review individual administrative support and teacher contract recommendations and renewals, resignations and retirements, to review individual co-curricular contract recommendations, to review individual support staff and custodial recommendations, resignations and review a request to expunge expulsion records from a student file.

Vote:

Epping-Yes

Esser- Yes

Hansen-Yes

Hill-Breunig-Yes

Homan-Absent

Knutson-Yes

Meese - Yes

- A. Review Minutes of July 12 and August 2, 2010 Meetings
- B. Review Individual Teacher Contract Recommendations, Resignations and Retirements
- C. Review Individual Co-Curricular Contract Recommendations
- D. Review Individual Support Staff/Custodial Recommendations, Resignations and Retirements
- E. Approve Individual Administrative Support Contract Recommendation
- F. Review and Take Action on Request for Expungement of Expulsion Records
Motion Knutson/Hill-Breunig to approve the request for expungement of expulsion records from a student's record.
Motion carried 6-0. (Homan absent).

IV. RETURN TO OPEN SESSION – BEGIN REGULAR AGENDA - 7:00 PM

The board returned to open session at 7 pm.

V. APPROVAL OF MINUTES

Motion Knutson/Hansen to approve the minutes of the regular board meeting held on July 12, 2010 and special meetings held on July 26, 2010 and August 2, 2010. Motion carried 6-0 (Homan absent).

District Administrator Randy Guttenberg took the opportunity to introduce Amy Johnson the district's new assistant director of curriculum and instruction.

VI. APPROVAL OF AGENDA AND ADDITIONS

Motion Knutson/Hill-Breunig to approve the agenda as presented (or) with changes as recommended. Motion carried 6-0 (Homan absent).

VII. PUBLIC COMMENTS ON EVENING'S AGENDA

This is the general comment section of the agenda where members of the public may comment on any item contained within the evening's agenda. No comments were received.

VIII. ADMINISTRATIVE REPORTS/RECOMMENDATIONS/ACTION ITEMS

A. Student

B. Board Reports/Action Items

1. Board Reports on Educational Related Events, Meetings, or Trainings Attended by Individual Board Members
Comments were heard from members of the board on meetings they attended or other informational items.

2. Resolution for District Expulsion Officer
Be it resolved that the Board of Education for the Waunakee Community School District hereby authorizes the appointment of an independent hearing officer for the 2010-2011 school year to determine pupil expulsion from the school under State Statute 119.25 Expulsion of Pupils. Sub (2).
Motion: Hill-Breunig
Seconded by: Knutson

Vote:

Epping-Yes Esser- Yes Hansen-Yes Hill-Breunig-Yes
Homan-Absent Knutson-Yes Meese - Yes

Dated: August 9, 2010

3. Appoint District Expulsion Hearing Officer for 2010-2011
Motion Hill-Breunig/Knutson to appoint attorney Karl Marquardt to serve as the district Expulsion Hearing Officer for the 2010-2011 school year.

Vote:

Epping-Yes Esser- Yes Hansen-Yes Hill-Breunig-Yes
Homan-Absent Knutson-Yes Meese - Yes

4. Appoint Medical Advisor for 2010-2011 – Dr. Bill Ranum
Motion Knutson/Esser to appoint Dr. Bill Ranum as the District Medical Advisor for the 2010-2011 school year.

Vote:

Epping-Yes Esser- Yes Hansen-Yes Hill-Breunig-Yes
Homan-Absent Knutson-Yes Meese - Yes

5. Board Member Coverage/First Day of School
Board members were reminded of their building assignments for the first day with students.
 - Arboretum Elementary - Wade Hansen
 - Heritage Elementary- Karla Homan
 - Prairie Elementary - Peggy Hill-Breunig
 - Waunakee Intermediate – Gary Epping
 - Waunakee Middle School – Tryg Knutson
 - Waunakee High School - Paul Meese
6. Discuss Board Committee Structure
Discussion surrounded the question of where technology related issues should be heard at the committee level. Options included creating a stand alone technology committee, have issues heard by the budget committee, or have item directed to the facility committee. District Administrator Guttenberg indicated that he felt that technology should be channeled through either facility or budget to give the new director of technology a year to transition and then re-evaluate in March or April of next year. It was decided to have technology related issues go to the Facilities Committee.

C. Administration Reports/Action Items

1. Finance Reports
 - a. Monthly Reports
Mr. Summers has included the following reports for your review:
 - Cash Reconciliation for the month of June 2010
 - Budget Status Report – July 2010
 - Building Construction Budget Update – July 31, 2010Motion Knutson/Hill-Breunig to approve of the monthly finance reports as presented. Motion carried 6-0 (Homan absent)
Summers noted that the audit was taking place this week and a preview of how the fiscal year was looking. Summers indicated he expected an overall a positive financial ending balance.
 - b. Approve 2010-11 Budget Revision
Steve Summers reviewed the 2010-2011 a update to the third draft of the budget which was presented to the board in June. Summers highlighted changes which included the actual estimate from the DPI for state aid which dropped the property tax levy. Summers also indicated the debt service fund now includes the current financial plan for the high school referendum was included. The update will be used to provide the most current information to the public at the Annual Meeting in October with finalized information being presented to budget committee and full board later in October. Motion Hill-Breunig/Knutson to approve the 2010 2011 budget revisions as presented. Motion carried 6-0 (Homan absent).
 - c. Annual Meeting Agenda
Board members reviewed the draft of the 2010 Annual Meeting agenda.

- d. Tuition Payment Requests (2)
The board reviewed tuition payment requests from two families who wish to have their children attend school in Waunakee, but do not currently live in the district. Summers reviewed the specifics of each request and how they would be handled. Motion Esser/Hansen to approve the Compton family request. Hill-Breunig offered a friendly amendment to include both requests. Motion carried 6-0 (Homan absent).
2. Approval of WHS Project Bid Packet #2 – Foundations
A representative from JP Cullen was present to review the WHS Project Package #2. Motion Knutson/Hill-Breunig to approve of bid package #2. Motion carried 6-0 (Homan absent).
3. Curriculum Report: 4K Committee Update and Board Discussion
Tim Schell gave an update on the work of the 4K Collaborative Council which is composed of administration and representatives from local pre-school providers in the district. Schell indicated a current timeline that included bringing a report to the board for the October board meeting.
4. ELL Position Request
The board reviewed a request for a para-educator position to work with a student who recently arrived from Mexico. The position will be paid by applying for transfer of service funds. Motion Knutson/Hill-Breunig to approve the request for a para-educator position to work with a new ELL student. Motion carried 6-0. (Homan absent).
5. Approval of 2010-2011 Waunakee Middle School Student & Staff Handbooks
Motion Knutson/Esser to approve the 2010-2011 Middle School Handbooks as presented. Motion carried 6-0 (Homan absent).
6. Correspondence

IX. COMMITTEE REPORTS/RECOMMENDATIONS/ACTION ITEMS

- A. Policy Committee
 1. Review Minutes of August 2, 2010 Meeting
 2. Policy Review – First Reading
 - a. 352-Rule (1) Field Trips Guidelines
Policy 352-Rule (1) was presented for first reading.
 3. Policy Review – Second Reading/Action
Motion Knutson/Hill-Breunig to approve the following policies. Motion carried 6-0 (Homan absent).
 - a. 353.1 School Volunteers
 - b. 353.1 Exhibit - WCSD School Volunteer Application
 - c. 533.1 Pre-Employment Background Checks
 - d. 541.1 Intermittent Criminal Background Checks for Non-Licensed Employees
Motion Knutson/Esser to approve policy 443.9 Anti-Bullying. Motion carried 6-0 (Homan absent).
 - e. 443.9 Anti Bullying Policy (New)

X. CONSENT AGENDA

- A. Approval of Checks
- B. Gifts and Field Trips
Gifts
- Waunakee Boys Soccer Booster Club has donated \$5136.00 to the district to pay for new varsity Boys soccer uniforms.
- Field Trips
- 2011 Summer Science Camping Trip – Wyalusing State Park - July 26-28, 2011
 - Varsity Girls golf Team to stay overnight in Wisconsin Dells - August 12, 2010
 - Varsity Girls Golf Team to say overnight in Brookfield, WI – August 16, 2010
 - Waunakee Girls’ Tennis Team – Onalaska, WI - September 10, 2010
- C. Resignations, Leaves, Retirements
Resignations
- Tina Behrens - 50% Psychologist, HES
Tera Cole-Para Educator-Special Education, PES
Janet Thomas-Cross Categorical Teacher, HES (pending appointment to new position)
- D. Approve Individual Administrator, Teacher, Co-Curricular, Support Staff and Custodial Recommendations
New Administrative Support Staff
- Katherine Homar-School Nurse, PES (replaces Colleen Wands)
Janet Thomas-Special Education Coordinator, Bethel (new position)
- Motion Knutson/Hill-Breunig to approve the consent agenda as presented. Motion carried 6-0 (Homan absent).

XI. BOARD BUSINESS

- A. Conventions/Workshops
- B. Legislative Update

XII. FUTURE AGENDAS AND MEETINGS

The following meetings were scheduled:
Co-Curricular – Monday, August 23, 2010 at 5:00 p.m.
Facility Committee Tuesday, August 17, 2010 at 7:30 a.m.
The board was reminded of the special meeting scheduled for August 31, 2010 @ 7 p.m.

XIII. RETURN TO CLOSED SESSION – (if necessary) to complete agenda as listed under agenda item III.

The board did not return to closed session.

XIV. RETURN TO OPEN SESSION

XV. ACTION AS APPROPRIATE, ON ITEMS DISCUSSED IN CLOSED SESSION

XVI. ADJOURN

Motion Hill-Breunig/Knutson to adjourn. Motion carried 7-0.
Time: 8:25 p.m.
Respectfully submitted,
Tryg Knutson, Clerk
TK:mp