

Information on Voter Registration and Absentee Voting

Voter Registration

Voting Requirements

To be eligible to vote in the state of Wisconsin, a person must

1. Be a citizen of the United States of America.
2. Be 18 years of age on or before Election Day.
3. Have been a resident of the municipality where he/she intends to vote for a minimum of 10 days prior to Election Day.

How to Register

Persons wishing to register must

1. Complete the voter registration form (see attached).
2. Supply their Wisconsin Department of Transportation - issued driver's license or identification card number. If the applicant has not been issued a Wisconsin driver's license or I.D., they must provide the last 4 digits of their Social Security Number.
3. Supply proof of residence in the local unit.

When to Register

A person may register as late as election day, but certain restrictions apply depending on the method used for registration.

If registering by mail, the application must be postmarked no later than the 13th day before the election. PLEASE NOTE: Any person registering to vote by mail is required to provide a copy of acceptable identification. Acceptable identification is either a current and valid photo identification, OR, one of the following: a copy of a current utility bill, bank statement, government check, pay check, or government document that shows the name and address of the voter. The copy of the form of identification must be included when submitting the registration application. If a copy of identification is not included, the elector will be required to supply it before being issued a ballot at the polling place or before being issued an absentee ballot.

If registering in person, an applicant should register in the municipal clerk's office by 5:00 PM on the day before the election. The applicable municipal clerk's offices are as follows:

Town of Dane	7456 Lee Road Lodi, WI 53555
City of Madison	210 Martin Luther King, Jr. #103 Madison, WI 53703-3342
City of Middleton	7426 Hubbard Avenue Middleton, WI 53562

Town of Springfield 6157 Cty P
Dane, WI 53529-9713

Town of Vienna 7161 Cty I
De Forest, WI 53532

Town of Westport 5387 Mary Lake Road
Waunakee, WI 53597

Village of Waunakee 500 W Main Street
Waunakee, WI 53597

If registering at the polling place on election day, an applicant must bring proof that you have lived at your present location for 10 days preceding the election.

Registering ahead is the best way to avoid delays on Election Day, but electors may still register at the polls on Election Day with proof of residency.

Voting Locations

Where to Vote

There are two ways to determine where to vote on Election Day. You can

1. Visit <https://vpa.wi.gov/> and look up your poll location based on your home address.
2. Call your local City Clerk's office. The City Clerk's office telephone numbers are as follows:

Town of Dane (608) 592-3021

City of Madison (608) 266-4601

City of Middleton (608) 827-1046

Town of Springfield (608) 849-7887

Town of Vienna (608) 846-3800

Town of Westport (608) 849-4372

Village of Waunakee (608) 850-2827

Absentee Voting

Absentee Voting

If you are a qualified elector who has registered to vote, and you are unwilling or unable to appear at the polling place on Election Day, you may request an absentee ballot in writing (see the attached absentee ballot application), delivered to the Clerk's Office by letter, or in person. An original signature is required. No absentee ballots can be requested by phone, email, or facsimile.

Requesting By Mail

If you choose to request an absentee ballot by mail, your written request must list:

1. Your voting address within the Village
2. The address where the absentee ballot should be sent (if different), and
3. Your signature.

Absentee requests should be sent to the City Clerk's office. Please see above for locations. Any request for an absentee ballot to be mailed to you must be made by 5:00 p.m. on the 5th day (Thursday) immediately preceding to the election. Please see above for locations.

In Person

If you choose to request an absentee ballot in person, you may do so at the City Clerk's office. You may also vote an absentee ballot at the City Clerk's specified location until 5:00 p.m. on the Monday immediately prior to the election.

Faxing and Electronic Mail

The Clerk is also permitted to send an absentee ballot by means of facsimile transmission or electronic mail to an elector who files a valid application for an absentee ballot.

The absentee elector must reliably inform the Clerk of a facsimile transmission number or electronic mail address where the elector can receive an absentee ballot. Any faxed or e-mailed absentee ballot must be returned to the Clerk by U.S. mail with a copy of the faxed or emailed application with the electors original signature with the absentee ballot.

Any request for an absentee ballot to be mailed to you must be made by 5:00 p.m. on the 5th day (Thursday) immediately preceding to the election.

Permanent Absentee Status

If getting to the polls is a physical hardship, you can apply for permanent absentee ballot status at the City Clerk's office. You are also able to obtain a request form at that location.

Once you have permanent absentee ballot status, a ballot will be sent to you automatically as long as you return each one.

For further information on how to vote, please visit the [Wisconsin Government Accountability Board](#) website.