



Together We Learn! Together We Grow!

September 2010

Arboretum Elementary School
1350 Arboretum Drive
Waunakee, WI 53597

608-849-1800
608-849-1820—Attendance
608-849-1810—Fax
Ms. Sheila Weihert, Principal

Welcome, Arboretum families to a great school year!

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At Arboretum we always focus on the whole child in addition to the academic learning. The most important thing we do at Arboretum is provide an environment for each child to feel warm, welcome, and love learning. As part of this focus, we choose a word of the month that reflects good character. Our word this month is respect. Throughout the month, teachers emphasize what respect looks like in our school. We work on respect of other people, ourselves, and our environment - from school, to playground, to country. We hope that you can take the time to talk with your child(ren) about respect and examples of respect in your home. As always, we appreciate your partnership in education!

Character Assembly
Thursday September 23
7:50 a.m. in the Gym
Parents are welcome!

Thank You for Coming To Open House



Please save for the school

- Campbell's Soup Labels
- General Mills Box Tops
- Pop tabs
- Kwik Trip Moola Caps/Kemps/
Swiss Valley/Kid's Cash
- Printer Cartridges

**Please place in the green box
outside of the office.**

School Volunteer Application

The Waunakee Community School District is dedicated to both the safety and education of our students. We value our parent volunteers. The Waunakee Community School District Board of Education requires that all volunteers will need to have an annual background check in order to volunteer in the classroom or on field trips. A criminal background check will be repeated every 3 school years. **Volunteers approved in 2009-2010 do not need to complete the application form.**

Kindergarten parents: If you think you will volunteer this year or wish to chaperone a field trip, please complete the volunteer form.

School Application Forms are available in the main entrance way. We would like to thank volunteers for completing the form. Please understand that this process will take approximately 5 office days for human resources department to complete.

We appreciate your understanding and support as we continually make efforts to ensure the safety and well being of our students.

**Waunakee Community School District Calendars
Available for purchase in the office
\$5.00**

Provided by the Waunakee High School Skills USA students

School Communication

Please make and review arrangements for after school activities with your child prior to the beginning of the school day. Please notify teachers via a note of any changes in your child's after school routine.

Last minute changes or emergencies should be called into the office at least one hour before school is dismissed. Teachers may not have time to check their e-mail, so please do not e-mail teachers of any last minute changes.

Online Information

Arboretum Elementary School will provide the monthly parent newsletter and school events calendar on the Arboretum website at www.waunakee.k12.wi.us/arboretum.

Parents will not receive a paper copy in Thursday folders. Paper copies will be available in the main entrance way. Please contact the office at 849-1800 if you would like a paper copy sent home with your child.

Thursday Folders

In an effort to regularly communicate student progress and school events to parents/guardians, staff will be sending home information in a Thursday folder. Be sure to review student work samples and school announcements. Informational handouts will be given to the youngest student of each family in Thursday folders.

School Safety:

Please sign in the office.

It is very important for all visitors, volunteers and parents to sign in the office and obtain a visitor sticker during the school day. All volunteers are required to complete a volunteer application form. Please let the office know if you are a regular volunteer.

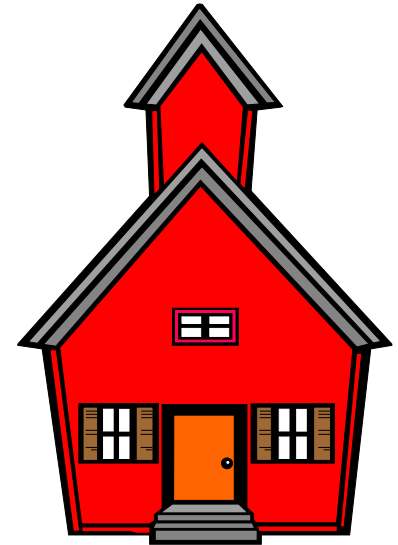
School Hours

7:40 a.m.—2:40 p.m.

Playground supervision begins at 7:15 a.m.

Shuttle busers dismissed at 2:30 p.m.

Bus/walkers dismissed at 2:40 p.m.



No School

Monday, September 6

Two Hour Early Release

School is dismissed at 12:40 p.m.

Friday, September 17



Fourth Graders

Fourth Graders have the opportunity to participate in Safety Patrol and/or present morning announcements. The forms should be returned to the office or your child's teacher by September 9. Forms were mailed home in August. Extra forms are in the office.

Recycle Ink and Toner

Ever wonder what to do with your used ink and toner cartridge from your home desktop printer? Instead of throwing them away, why not donate them to Arboretum Elementary School? We belong to a program in which we get paid for every toner cartridge that we send. The more we send, the more we receive in return. You will not only help your school, but will be helping the environment as well. Please have your child bring them to school either in their original box, or in a plastic bag. They can give them to their teacher or to Mr. Miller.

Attendance Line: 849-1820

Please call the attendance line at 849-1820 before 8:30 a.m. if your child will be absent or tardy from school. Please provide the following information: your name, name of student, teacher's name, reason for absence and if you would like homework collected. Parents may pick up homework at the end of the day on the homework table outside of the office.

Parent Drop Off and Pick Up Locations

The west driveway is the only inbound driveway to Arboretum Elementary. All busses and cars will use this driveway to enter the Arboretum Elementary parking lot, parent drop off/pick up loop, and bus loop. The other two driveways are exit driveways only. Please be cautious for children and parents walking near all driveways.

No children are allowed to walk through the parking lot unless escorted by an adult.

The parent drop off and pick up area is directly in front of the main entrance. Please follow the perimeter of the parking lot to the drop off/pick up area.

Please pull ahead as far as you can to the stop sign in front of the main entrance. Parents should remain in the car as children are dropped off. If you would like to walk your child into school or get out of your vehicle, then you need to park in the parking lot and walk your child into the building.

The parent pick up loop is also the perimeter of the parking lot. Children are to wait until their parent comes to the front area of the school prior to going to the

vehicle. Again, children are not allowed to walk through the parking lot unless escorted by an adult. Parents are always welcome to park their vehicles and walk to pick up their children from school.

The busses will temporarily block departing car traffic to insure the safe crossing of our walking and biking students.

Students that walk or bike to school will be given instructions on how to leave our school area safely.

PTO BBQ Kick Off and Raffle

Wednesday, September 8, 2010 4:00-7:00 p.m.

Heritage and Intermediate Schools

To celebrate the beginning of 2010-2011 school year, the PTO is hosting the fifteenth annual BBQ Kick Off behind the Intermediate School and Heritage Elementary. The event will occur on Wednesday, September 8 from 4:00-7:00 p.m. This is a

great opportunity for all families and schools to get together. The PTO is also sponsoring a raffle on September 8. Raffle tickets will be sold for \$1 each or six for \$5. Raffle tickets and information were mailed in August. Please turn in any unsold tickets to the office if you decide not to participate. Winners need not be present to win.

School Picture Retake Day

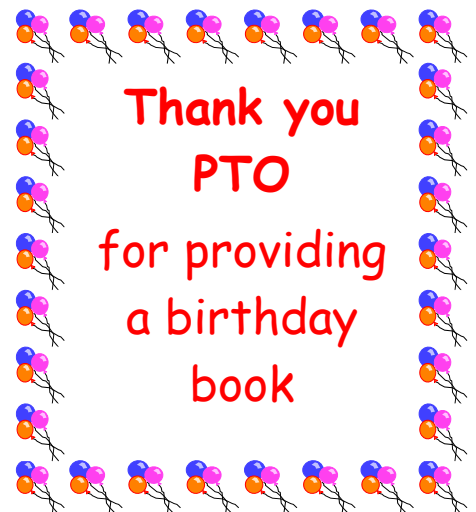
School picture retakes will be on Thursday, September 16. Student pictures taken on August 11 will be mailed to parents. Parents who have already received their child's picture package and are not pleased with it should return the entire packet to your child's teacher or office BEFORE September 16th.

If you are interested in ordering a picture package please complete the order form, make check payable to Herff Jones and return it to your child's teacher or the office BEFORE September 16.

September Birthday Celebration

Ms. Weihert will be dishing up ice cream sundaes to students with September birthdays on Thursday, September 30 at 1:00 p.m. for grades 3-4 and 1:35 p.m. for grades K-grade 2 in the lunch room. Parents are welcome to attend.

Summer birthdays
June birthdays are celebrated in June. July birthdays are celebrated in January. August birthdays are celebrated in February.



Market Day

Thank you to all who have supported our PTO through the Market Day program over the years. Over the summer, the district reviewed and evaluated the fundraising policies and guidelines. Unfortunately, the Market Day program does not satisfy the 50% profit margin guideline. As a result, the Market Day program is not an approved fundraiser and will not be offered to families this year. We apologize for any inconvenience this may cause. Thank you for your continued support of our schools.

MAP Testing

In September, we will be conducting the MAP testing for grades 3-4. The Measurement of Academic Progress (MAP) is a computer test where students and teachers learn what students know. The MAP testing offers us immediate feedback as well as helping students become familiar with standardized testing. We will be testing reading, language, and math. One test will be given one day each week.

Taher Food Service

Please send all food service payments and semester milk payments to Food Service at 101 School Drive during the school year. Payments are no longer to be sent to each individual school. We have a **new student system in the district as well as the new lunch system which is called Infinite Campus**. The new system will work the same as before as a pre-paid lunch account. The new system however will be individual student accounts not family accounts. All payments will now be made as a payment to an individual student not a family account. The new online pay system has also changed and will be implemented with Vanco. When the online pay system is fully functional the district will contact parents via email to let them know its start date. All payments are encouraged to be either sent to the Food Service office at 101 School Dr. or dropped off at that location.

Please be reminded that your student will be offered morning milk only if we have your payment for first semester milk when school starts on September 1st. Your milk payment will not be reflected on your lunch account.

Food Service continues to work with local farmers to bring farm fresh produce to the students. This year we are implementing 3 choices at the elementary schools each day. Most days you will have a choice of an entrée, a salad choice or a sandwich choice as well as the other components that make up lunch. The student can pick fresh fruits and vegetables from the food bar as well. We are also implementing more scratch cooking to emphasize healthy meals made with fresh, non processed products.

Food Service Phone Numbers:

Account Balance questions	849-2185	Ann Flayhan
Free and Reduced Questions	849-4137	Karen Evans
Food Service Director	849-2197	Vicki Hoyer

A link to the Food Service website is available through the school website:

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How to Reach Us

Principal

Sheila Weihert 849-1800
sweihert@waunakee.k12.wi.us

Administrative Asst.

Karen Rundhaug 849-1800
krundhaug@waunakee.k12.wi.us

Attendance

Mary Unger 849-1820
munger@waunakee.k12.wi.us

Health Assistant

Pam Lange 849-1803
plange@waunakee.k12.wi.us

Guidance

Bill Benson 849-1830

Psychologist

Mary Murray 849-1850

Social Worker

Kristin Meyer 849-1808

Lamers Bus Service

850-5253
(Extension 2)

Taher Food Service

849-2185

