

# Waunakee Community School District

Committed to Children

Committed to Excellence

## SUBSTITUTE TEACHER APPLICATION

LEGAL Name (including middle initial):		
Address:	City, State, Zip:	
Social Security Number:		
Home Telephone:	Cell Telephone:	Email:

***Please check all grade levels below in which you are willing to substitute teach.***

Arboretum/Heritage/Prairie Elementary Schools	Intermediate School	Middle School	High School
Kindergarten	Grade 5	Grade 7	Grade 9
Grade 1	Grade 6	Grade 8	Grade 10
Grade 2			Grade 11
Grade 3			Grade 12
Grade 4			

***Please check all subject areas below in which you are willing to substitute teach.***

Check this if willing to substitute in all areas (Agriculture - Spanish)			
Agriculture	French	Math	
Art	Health	Music	
At-Risk	History	Phy. Ed	
Business Education	IMC	Science	
Computers	Industrial Tech. Ed.	Social Studies	
Drivers Education	Language Arts	Spanish	
Family/Consumer Ed.	Marketing		
Check this if willing to substitute in all areas of special education listed below.			
Cognitive Disability	Emotional Disturbance	Speech/Language	
Early Childhood	Learning Disabled	Spec. Ed. Classroom Asst.	

	<i>Please check here if interested in substituting as an ASSISTANT.</i>
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<i>If not available Monday - Friday, please indicate hours/days AVAILABLE for substituting.</i>

EDUCATION		
Degrees Received	Institution	Dates Received

EXPERIENCE - (Employment History)					
Employer	Address & Phone	Position Held & Duties Performed	Dates of Employment	Name of Supervisor	Salary
<i>(Attach an additional page if necessary)</i>					

CERTIFICATION
List all current license(s)

EMPLOYMENT REFERENCE		
May we contact your current and previous employer(s) for a reference?	Yes	No
If no, please explain:		

**PROFESSIONAL REFERENCES**

(List three people whom we may contact for professional reference)

Name	Address	Phone	Position

Have you ever been fired or asked to resign?	Yes	No
If yes, please explain.		

Have you ever been convicted of a criminal offense?	Yes	No
Do you have any criminal charges currently pending against you?	Yes	No
If yes to either of above, please explain. Please include date, nature and place of charge or conviction and disposition of the case.		
<i>A conviction or pending charge will not necessarily be a bar to employment and will be considered only as it substantially relates to the position applied for. Upon hire, a criminal history check shall be processed.</i>		

*I certify that I have fully read this application form and that all answers to questions in this application are true and complete to the best of my knowledge. I hereby release Waunakee Community School District, including its officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family or associates as an effect of reference checks and/or criminal background checks which were carried out.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This school district is an equal opportunity employer and does not discriminate against any individual on the basis of age, race, creed, color, handicap, marital status, sex, national origin, ancestry, arrest record, conviction record, membership in the national guard, state defense force or any reserve component of the military forces of the United States or this state or use or nonuse of lawful products off the employer's premises during nonworking hours.*

Return to: Waunakee Community School District, Connie Beth - Director of Human Resources, 905 Bethel Circle, Waunakee, WI 53597