



2010-2011 BUDGET TIMELINE

December 14	Present drafts of the budget timeline, 5-year budget forecast and 10-11 budget guidelines to the Budget Committee
January	Present revised budget timeline, 5-year budget forecast and 10-11 budget guidelines to the Budget Committee
February 1-5	Special School Board meeting to review the 10-11 budget process
February 8	Present revised budget timeline, 5-year budget forecast and 10-11 budget guidelines to the School Board for approval
February 9	Distribute approved budget timeline, 5-year budget forecast and 10-11 budget guidelines to the administrative cabinet
Feb.9 - Mar. 31	Building/department level budget development
March	Preparation of the first draft of the budget Budget meetings with administrators as necessary
April 1	All budget requests/reallocations/reductions due to the Business Manager
April 1-2	First draft of the budget to the Budget Committee
April 12	First draft of the budget to the School Board
April 19-23	Special School Board meeting to review the 10-11 budget process
May 3-7	Second draft of the budget to the Budget Committee
May 10	Second draft of the budget to the School Board
June 7-11	Third draft of the budget to the Budget Committee
June 14	Public hearing on the budget during School Board meeting Third draft of the budget to the School Board School Board approves budget to allow for summer activity
July 1	State equalization aid estimates released by DPI
July	Present state equalization aid/property tax estimates to the Budget Committee
August 9	Present revised third draft of the budget with state equalization aid/property tax estimates to the School Board

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| Oct. 18 | Presentation of the approved budget at the annual school district Budget Hearing. Request public approval of the tax levy at the Annual Meeting. |
| Oct.19 - 22 | Present budget changes and tax levy changes to the Budget Committee |
| October 25 | School Board makes any changes to the budget and sets the tax levy on or before November 1 |
| Before Nov.6 | Certify tax levy by the School Board Clerk |