

2017-2018 Waunakee Alternate Bus Registration

Monday, August 7, 2017

1:00-7:00 PM at the Middle School Cafeteria

1001 South Street, Waunakee, WI 53597

Please note: All Alternate Transportation Pick-Up/Drop Off requests must be received no later than 4:00 pm on Friday, August 11th for service to begin the first day of school.

The school district contracts with Lamers Bus Company to provide transportation services to students. Lamers Bus Company personnel will be available from 1-7 PM at the Middle School Cafeteria on Monday, August 7, 2017 to take registration materials for students attending any of the six schools in the Waunakee Community School District.

We are providing this information in advance so that you can mark your calendar for August 7th, and you can make plans for your child's transportation for the 2017-18 school year. If you are unsure of your plans by that date, we strongly recommend you submit a Request for Alternate Transportation Pick-Up/Drop Off with your tentative plans since new requests will not be accepted from August 12 – September 5 to begin service on the first day of school.

If your child is bussed to/from your home address to their school of attendance:

1. It is not necessary to register for alternate bus transportation
2. Your child will be assigned to a bus route automatically.
3. Bus route information will be mailed to families on August 25th.

If you are requesting transportation to/from a location other than your home address:

- a. You will need to submit a Request for Alternate Transportation Pick-Up/Drop Off.
- b. Alternate Pick-Up/Drop Off locations must be eligible for busing.
- c. You may submit your Request for Alternate Transportation Pick-Up/Drop Off electronically and request to have a Transportation Fee (if applicable) assigned to your child's account to make payment through the Infinite Campus Parent Portal. *Note: Alternate Transportation fees are hand entered into Infinite Campus and are not automatically assigned to your account.*
- d. Another way to complete the alternate transportation request is to bring your completed form and payment to the bus registration day.
- e. If you are not able to attend on August 7th, you may mail your Request for Alternate Transportation Pick-Up/Drop Off, with payment (if applicable), to the address listed on the form.

All Alternate Transportation Pick-Up/Drop Off requests must be received no later than 4:00 pm on Friday, August 11th for service to begin the first day of school.

1. After this date, no additional requests will be accepted for the start of the school year.
2. Alternate transportation fees (if applicable) must be paid no later than 4:00 pm on Friday, August 11th.
3. If payment is not received in full, your request for alternate transportation will not be processed.

Please note that Lamers Bus Company personnel will not be available at individual schools' registration days. Bus route information will not be available on August 7th. Lamers will only be taking requests at that time. Bus route information will be mailed to families on August 25th.

Parents of students participating in the four-year-old Kindergarten (4K) program and the Early Childhood program will receive a separate transportation mailing.

Thank you for your attention.

Waunakee Community School District
Steve Summers, Business Manager
Business Office: 608-849-2491

Lamers Bus Company

Tel: 608-850-5253

*School Board Transportation policies 751-752
are available on the district website