

**Wauunakee Community School District
Summer School 2018
REQUEST FOR ALTERNATE PICK UP/ DROP OFF**

Directions:

Please complete the online form for Alternate Transportation if you are requesting a pick up or drop off of your child(ren) *other than your home address*.

1. For safety reasons, only 2 pickup/drop off locations will be permitted (including home) and schedules must be consistent week to week. Varying schedules will not be permitted except in emergencies. Changes in schedule must be approved by the bus company.
2. Childcare providers must be on established routes, and there will be no additional stops or overloading of buses for the purpose of transportation to childcare providers. There is no guarantee as to the time period that transportation can be provided due to bus capacity available for your special request. Transportation fees apply to families when your home is not eligible for busing or when the childcare provider's location is not eligible for busing. **Fee Scenario** information is posted on the Summer School website.
3. **Fee Payment:** The Alternate Transportation Request process is part of your child's summer school registration.
 - a. You will need to complete the alternate transportation process so that if applicable will then be assigned to your child's summer school infinite campus fees, or indicate that no fee is due.
 - b. Requests will not be scheduled until the required fee has been assigned and paid through your child(ren)'s Infinite Campus Fee account.
 - c. Transportation fees, are required to be paid by the deadline for each session.

According to School Board Policy, fees may apply in the following situations:

1. Your home is not eligible for transportation if you are requesting daycare transportation to an eligible daycare provider.
 - a. K-4 -within 1.0 mile of school
 - b. 5-12 within 1.75 miles of school

Example: You live .25 miles from Heritage Elementary School and are requesting transportation to a daycare provider in the Town of Westport.
2. Your home is not eligible or is eligible for transportation but you are requesting transportation to an ineligible daycare provider
 - a. A licensed daycare provider with more than 17 students
 - b. K-4 -within 1.0 mile of school
 - c. 5-12 within 1.75 miles of school
 - d. *Example: You live .25 miles or 1.25 miles from Heritage Elementary School and are requesting transportation to an ineligible daycare provider with more than 17 students within the 1.0 mile limit. Adventures in Learning and Brilliant Beginnings are examples of ineligible daycare providers.*

Please use the following fee schedule and class name to add the Alternate Transportation Fee, if applicable, to your child's summer school schedule:

Class Selection	Fee	Max per family	Description
Alternate Transportation: 1 Session 1-Way	\$8.28/student	\$16.56	Alternate Transportation is requested for either to OR from school for either 1 st OR 2 nd Session
Alternate Transportation: 1 Session Both Ways	\$16.56/student	\$33.12	Alternate Transportation is requested for both to AND from school for either 1 st OR 2 nd Session
Alternate Transportation: Both Sessions 1-Way	\$16.56/student	\$33.12	Alternate Transportation is requested for either to OR from school for both sessions of summer school
Alternate Transportation: Both Sessions Both Ways	\$33.12/student	\$66.24	Alternate Transportation is requested for both to AND from school for both sessions of summer school
Alternate Transportation: No Fee	\$0 additional fee	\$0 additional fee	No Alternate Transportation fee is required.

Summer School Alternate Transportation fees are a flat fee, not pro-rated based on number of days. Session fees are non-refundable should you choose to discontinue busing for your child's summer school session.

Questions regarding Alternate Transportation for Summer School may be directed to the Wauunakee Community School District Business Office. Phone: (608) 849-2000 ext. 8491 • Email: businessoffice@waunakee.k12.wi.us