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Dear Parent or Guardian:

Registration for the 2018-19 school year bus transportation will take place on **Monday, August 6, 2018**, from 1-6 PM at the Middle School lunch room. Lamers personnel will be available to take bus registration materials for students attending any of the six schools in the Waunakee Community School District. Bus route information will not be available on August 6th. You should receive information regarding bus stop location, times, & route assignments the week of August 27th if your address/alternated transportation requests qualify according to Waunakee School Board policies.

Home Addresses that qualify for bus service

Your home address may qualify you for bus service. If your home address qualifies for bus service, you should receive information regarding bus stop location, times, & route assignments the week of August 27th. No other paperwork is necessary and your attendance at this meeting is not required.

Alternate Transportation Requests If you need to have your child(ren) picked up or dropped off at a location other than home, or **multiple** homes, please complete a Request for Alternate Pick Up/Drop Off form for each child. The following forms are available on the Waunakee School Business Services Website under Transportation:

- 2018-2019 Electronic Submission Alternate Transportation Form
 - Payment (if applicable) will be assigned through Infinite Campus and must be paid by Friday, August 10th
- 2018-2019 Printable version of the Alternate Transportation Request Form
 - The form(s), along with payment (if applicable) may be turned in on August 6th during the alternate bus registration meeting.
 - Completed form(s) and payment (if applicable) may also be returned directly to the Waunakee Community School District (905 Bethel Circle, Waunakee).
- Please note there may be fees that apply depending on your situation.
- Alternate Transportation requests and payment if applicable must be received by the district office no later than 4:00 pm on Friday, August 10th, 2018 for families to receive service the 1st week of school.
- Requests received after August 10th will not be accepted for the start of the school year. Requests submitted between August 11th - September 4th will take effect September 10th. Please be aware of the School Board policy regarding Alternate pick up and drop off transportation requests. The reason for this policy is to increase the safety and security of the students who ride the bus by allowing ample time to schedule and finalize the routes before the school year begins. Payment (if needed) is required with each request. Any request received without a payment (if needed) will not be scheduled until payment is received.

Please note that Lamers Bus Company personnel will not be at available individual schools' registration days, as they have been in the past.

To help make your child's bus riding experience a positive one, please be sure to discuss the safety rules (reverse side) with them. Thank you for helping us to make this school year a successful one. If you have any questions please feel free to contact us at 608-850-5253.

Sincerely,
Lamers Bus Lines

Green Bay 2407 South Point Rd. Green Bay, WI 54313 (920) 496-3600 1-800-236-1240 Fax (920) 496-3611	Cedar Grove 420 East Union St. Cedar Grove, WI 53013 (920) 668-8375 1-800-236-1240 FAX (920) 668-8553	Fox Cities 1825 Novak Dr. Menasha, WI 54952 (920) 832-8800 1-800-236-8850 Fax (920) 832-8838	Juneau 548 S. Fairfield Ave. Juneau, WI 53039 (920) 386-2200 1-800-236-1240 Fax (920) 386-2088	La Crosse 326 Sky Harbour Dr La Crosse, WI 54603 (608) 781-8177 1-800-932-7037 Fax (608) 781-7628	Waunakee 217 Raemisch Road Waunakee, WI 53597 (608) 850-5253 1-877-598-5253 Fax (608) 850-5699	Wausau 2415 Trailwood Ln. Rothschild, WI 54475 (715) 241-7799 1-800-261-6600 Fax (715) 241-8866	Wis. Rapids 2611 W. Grand Ave. Wis. Rapids, WI 54495 (715) 421-2400 1-800-472-4868 Fax (715) 423-3555
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Safety...

Starts at Home

A Reminder to Parents

As parents you are an important part of a total safety program for children who travel by school bus. Children need to learn to be safe pedestrians as they walk to and from the bus, as well as to be safe riders when they're on the bus. Here's how you can help.

Getting Ready for School

Have your children put everything they carry in a backpack or schoolbag so that they won't drop things along the way.

Have them wear bright, contrasting colors, so that they will be more easily seen by drivers. Better still, attach a piece of High visibility fluorescent or retro reflective material to their back pack or clothing.

Walking to the Bus Stop

Go to the bus stop with a young child and have older children walk in groups. There's safety in numbers because groups are easier for drivers to see.

Don't let pre-school children or pets go to the bus stop with your school child. They can be dangerous near traffic.

Practice good pedestrian behavior along the way:

- Walk on the sidewalk if there is one
- If there is no sidewalk, stay out of the street if at all possible
- If you must walk in the street, walk single file, face traffic and stay as close to the edge of the street as possible.
- Stop and look left, right, and left again if you must cross the street. Do the same thing at driveways and alleys. Exaggerate your head movements and "narrate" your actions so that your child knows you are looking left, right, and left again.

Waiting at the Bus Stop

Don't let your child play running games or push and shove at the bus stop. It's too dangerous near traffic

Make sure your child stands at least **6 feet** (3 Giant steps) from the road while waiting for the school bus. The child will then be out of the way of traffic. Have younger children practice taking 3 giant steps to become familiar with what 6 feet means. Also, have older children estimate how far 6 feet is from various objects.

Getting On & Off the Bus

Make children stay at least **6 feet** away from the bus until the driver says it is OK to enter. Children will then be able to see the driver and the driver can see them.

If children must cross the street to the bus, remind them to wait for the driver to signal that it is safe to cross. They should cross the street **10 feet** (5 giant steps) in front of the bus, where the driver can see them and they can see the driver.

Warn children that, if they should drop something near the bus, they should **NEVER EVER** pick it up. Instead, they should tell the driver and follow the driver's instructions. If they bend over to pick up a dropped object, they might not be seen by the driver and could be injured if the driver pulls away from the stop.

Remind children to look to the right, before they exit the bus. Drivers in a hurry sometimes try to sneak by buses on the right.

Teach your child to secure loose drawstrings and other objects that may get caught in the handrail or door of the bus as they exit.

Give your child a note or follow your school's procedures if you wish the child to get off at a stop other than the one to which the child is assigned. The Driver isn't allowed to let a child off the bus at another stop without written permission.