

**Waunakee Community School District
FACILITY USE FEE SCHEDULE**

ALL RATES ARE PER DAY (Unless otherwise noted)	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6
Warrior Stadium*^	N/C	\$100/hr	\$100/hr	\$100/hr	\$100/hr	\$100/hr
Aquatic Center*	N/C	N/C	N/C	N/C	\$60	\$60
Performing Arts Center*	N/C	N/C	N/C	N/C	\$25/hr	\$50/hr
Class 1 Facilities (Warrior Stadium, Pool, PAC not included)	N/C	N/C	N/C	\$300	\$400	\$500
Class 2 Facilities	N/C	N/C	N/C	\$100	\$160	\$200
Class 3 Facilities	N/C	N/C	N/C	\$80	\$100	\$160
Class 4 Facilities	N/C	N/C	N/C	\$25	\$25	\$50
Staff Costs:						
Custodial, Facility Set-up/Take down (\$30/hour outside of scheduled time)	N/C	\$30/hr	\$30/hr	\$30/hr	\$30/hr	\$30/hr
Field Preparation (Lining)	N/C	N/C	N/C	N/C	N/C	N/C
Specialized Classroom Equipment	N/C	\$35/hr	\$35/hr	\$35/hr	\$35/hr	\$35/hr
Tech Support	N/C	N/C	N/C	N/C	N/C	N/C
Television	N/C	N/C	N/C	N/C	N/C	N/C
VCR/DVD Player	N/C	N/C	N/C	N/C	N/C	N/C
Screen	N/C	N/C	N/C	N/C	N/C	N/C
Overhead Projector	N/C	N/C	N/C	N/C	N/C	N/C
Computer/Video Projector	N/C	N/C	N/C	N/C	N/C	N/C
Portable Sound System	N/C	N/C	N/C	N/C	N/C	N/C
Risers (each)	N/C	N/C	N/C	N/C	N/C	N/C
Tables	N/C	N/C	N/C	N/C	N/C	N/C
Chairs	N/C	N/C	N/C	N/C	N/C	N/C

*Other charges do apply see specific policy exhibits for more details.

^The first \$30,000 Warrior Stadium gate receipts will be set aside to its own budget item for future artificial turf purchases.

ADDITIONAL FEES/CHARGES:

- When a custodian is not scheduled, and one needs to be assigned, there will be a \$30/hour custodial fee charged to all groups. If the event size requires more staff, the WCSD reserves the right to add custodial staff and charge fee to user group.
- Facility uses or events for groups 2, 3, 4, 5, or 6 that involve large groups (in excess of 100 people consisting of participants/attendee/audience) will be assessed a daily supply charge to offset the cost of custodial supplies (i.e. toilet paper, paper towels, trash liners, cleaning supplies, etc...) require to support the event.
- Group Size (participants/attendees/audience) 100-199 (\$15) 200-299 (\$20) 300-399 (\$25) 400-499 (\$30) 500-750 (\$50) 750 and above (\$75). For large events, additional charges for portable restrooms, trash receptacles, or trash disposal may be added.
- When an admission fee is charged to spectators/audiences, the facility use fees will be charge to group classifications 2, 3, 4, 5, and 6.
- District Gymnasiums (Classes 1, 2, & 3) can be rented for half days at a rate of 50% of the daily fee

WCSD Facilities User Group Expectations

The WCSD is pleased to rent and allow community and non-community groups the use of school district facilities in the evenings and on weekends. The District is very proud of our facilities and wants them to be used as much and as often as possible. There are some expectations that the WCSD has of the groups renting/using the district buildings.

- Reserve the facilities well in advance through the WCSD Activities Office (849-2103).
- Complete/Submit necessary paper work that will include a Waiver Damage Form and a Certificate of Insurance which may be required.
- Be as specific as possible on needs you may have in terms of set-up so that things such as tables, chairs, garbage cans, etc. can be made available prior to event.
- For events/activities where children are involved, there will be a custodian on duty. They are there to assist during the events, but will also have other work responsibilities to attend too.
- The WCSD provides supervision for school sponsored events only. There is no supervision of children done by school staff for non-school sponsored events/activities. All participants and spectators should remain in the areas designated for the event. Small children must be supervised and not allowed to roam around school facilities unsupervised. Children that are not supervised can be injured or damage school property. If children are left unsupervised around the schools, the district can restrict the use of a facility or hire supervision that will be charged back to the user group.
- During an event and at the completion of the event, please assist in cleaning up the areas that are being used.
- Immediately report any damage that may take place.