

Dear Parent/Guardian of Students at Heritage, Intermediate, and Prairie Schools

School districts receiving federal Title I program funds under the Elementary and Secondary Education Act (ESEA, as amended, [20 U.S.C. § 6312(e)1A]) are required to provide the following information to parents and/or the public.

As a parent of a student at a school receiving Title I Program funding, you have the right to know the professional qualifications of the classroom teachers and paraprofessionals who instruct your child. The ESEA, as amended states parents have the right to request and obtain

(1) Whether the student's teacher--

- a) has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
- b) is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived; and
- c) is teaching in the field of discipline of the certification of the teacher; and,

(2) Whether the child is provided services by paraprofessionals and, if so, their qualifications.

If you have any questions regarding the qualifications of your child's teacher or paraprofessional, please feel free to contact the Director of Human Resources, Brian Grabarski, 849.2000 ext 8167, [BrianGrabarski@waunakee.k12.wi.us](mailto:BrianGrabarski@waunakee.k12.wi.us) or the building principal. The district will provide the requested information in writing in a timely manner.