

2016-2017 Waunakee Alternate Bus Registration is scheduled for Monday, August 6, 2018 from 1:00-7:00 PM at the Middle School Cafeteria 1001 South Street, Waunakee, WI

The school district contracts with Lamers Bus Company to provide transportation services to students. Lamers Bus Company personnel will be available from 1-7 PM at the Middle School Cafeteria on Monday, August 6, 2018 to take registration materials for students attending any of the six schools in the Waunakee Community School District.

We are providing this information in advance so that you can mark your calendar for August 6th, and you can make plans for your child's transportation for the 2018-19 school year. If you are unsure of your plans by that date, we strongly recommend you submit a Request for Alternate Transportation Pick-Up/Drop Off with your tentative plans since new requests will not be accepted from August 12 – September 4, 2018.

If your child is bussed to/from your home address to their school of attendance:

1. It is not necessary to register for alternate bus transportation
2. Your child will be assigned to a bus route automatically.
3. Bus route information will be mailed to families on August 24th.

If you are requesting transportation to/from a location other than your home address:

- a. You will need to submit a Request for Alternate Transportation Pick-Up/Drop Off.
- b. Alternate Pick-Up/Drop Off locations must be eligible for busing.
- c. You may submit your Request for Alternate Transportation Pick-Up/Drop Off electronically ([Click Here](#) to fill out form electronically) and request to have a Transportation Fee (if applicable) assigned to your child's account to make payment through the Infinite Campus Parent Portal. *Note: Alternate Transportation fees are hand entered into Infinite Campus and are not automatically assigned to your account.*
- d. Another way to complete the alternate transportation request is to bring your completed form and payment to the bus registration day.

- e. If you are not able to attend on August 6th, you may mail your Request for Alternate Transportation Pick-Up/Drop Off, with payment (if applicable), to the address listed on the form.

All Alternate Transportation Pick-Up/Drop Off requests must be received no later than 4:00 pm on Friday, August 10^h for service to begin the first day of school.

1. After this date, no additional requests will be accepted for the start of the school year.
2. Alternate transportation fees (if applicable) must be paid no later than 4:00 pm on Friday, August 10th.
3. If payment is not received, in full, your Request for Alternate Transportation Pick-Up/Drop Off will not be processed.

Please note that Lamers Bus Company personnel will not be available at individual schools' registration days. Bus route information will not be available on August 6th. Lamers will only be taking requests at that time. Bus route information will be mailed to families on August 24th.

Parents of students participating in the four-year-old Kindergarten (4K) program and the Early Childhood program will receive a separate transportation mailing. Forms are available online at the district website (Business Services > Transportation).

Thank you for your attention.

Waunakee Community School District
Steve Summers, Business Manager
Business Office: 608-849-2000 ext.8491

Lamers Bus Company
Tel: 608-850-5253

*School Board Transportation policies 751-752
are available on the district website