

Board of Education members of the Waunakee Community School District may not engage in any business or transaction on behalf of the Waunakee Community School District, or take any action on behalf of the Waunakee community School District, in which they have a financial interest, direct or indirect. Neither may they engage in an activity on behalf of the Waunakee Community School District which is incompatible with the proper discharge of their official duties or likely to impair their judgment in performing official duties. Nothing in the policy shall be construed to prohibit Board members from obtaining campaign contributions that are permitted under law. Specifically:

1. Board members shall not engage in any personal or commercial activity which presents a conflict of interest or an appearance of a conflict of interest which would bring discredit upon the school district, its staff and/or its students.
2. Board members must publicly disclose the nature and extent of any of their own personal interest in any proposed contract or agreement that comes before the board and recuse oneself from participating and voting.
3. Board members must never use one's position as a school board member to benefit either oneself, a family member or any other individual or entity in a manner inconsistent with the law or one's sincere belief that one is acting in the best interest of the school district and all stakeholders.
4. Board members shall not use their position or office to obtain financial gain or anything of value for their own private benefit or their immediate family, or for an organization with which they are associated.
5. Board members may not disclose confidential information concerning the property, government, or affairs of the school district, nor use such information to advance their private interest, or the private interests of their immediate family unless proper legal authorization is given to do so.
6. Board members may not solicit or accept any gift whether in the form of a service, loan, item or promise, from any person, entity, firm, organization or corporation which, to the board members' knowledge, is interested directly or indirectly in the business dealings of with the school district. Gifts, favors, or items of value that may influence board members in the discharge of their duties also may not be solicited or accepted.

- 7. Board members shall not participate in any manner of voting or negotiations of salaries or benefits for employees, where the board member may directly or indirectly benefit.
- 8. Board members shall not be employees of the district for any regular full or part time position. This prohibition does not include periodic or minimal unpaid service
- 9. Because of the potential for a conflict of interest, the Board should refrain from hiring the spouse or dependent of a Board member during the Board members’ term of service. Spouses or dependents of Board members serving on the Board as of 2019 may maintain their employment. Spouses or dependents already serving the district at the time of the election or appointment of a Board member may also maintain their employment.
- 10. Board members may serve as coaches of co-curricular activities, provided no other qualified individual is available. Board members serving in this capacity shall remove themselves from discussions and votes related to co-curricular activities that are directly related to activities in which they are serving as coach.
- 11. Neither a board members, nor their employer, entity or organization closely related to the financial interest of the board member shall bid on contracts for school supplies, materials, and services with the district during the Board member’s term in office, unless the Board member made a complete public disclosure in open session of the full Board, regarding their role in the employer, entity or organization prior to the district’s request for action on the proposal/bid. Said Board member shall recuse themselves of all matters related to any such proposal/bid.

Board members must comply with Wisconsin Statute, Section 19.59 (Code of Ethics for local government officials, employees, and candidates).

Legal Ref.:	Sections 19.41	946.10 Wis. Stats.
	19.59	946.12
	118.12	946.13

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Board Member Conflict of Interest

Policy #165.1

Waunakee Community School District

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