

The Board of Education recognizes the value of extended day care programs for school-age children and their parents. Therefore, the Board will cooperate with day care providers in making facilities available for before and after school day care opportunities in the District.

Day care providers shall be permitted to administer a before and after school day care program in a primary/elementary school within the District under the following conditions:

- 1) There is reasonably available space within the primary/elementary school.
- 2) Before and after school services are available only to primary/elementary students within the primary/elementary school boundaries.
- 3) The District is not responsible for providing transportation to or from the before and after school day care program.
- 4) The day care providers have submitted a written request to the Board in accordance with state law which includes: the name of the primary/elementary school, the number and ages of the students to be served, and the time the provider intends to operate the program. In addition, the request must include assurances that the day care provider will be responsible for actual incremental costs, will be liable for any damages incurred, and will not provide religious instruction or permit religious practices to be conducted during the day care program.
- 5) Day care providers will meet the standards for licensed day care centers established by the Department of Health and Family Services.
- 6) Applications of day care providers must be received by the superintendent's office by April 1st, annually.
- 7) A contract will be written on an annual basis allowing the District to adjust for enrollment changes and room space availability.
- 8) Contracts will follow the terms and conditions of the Board's rental policy.
- 9) The providers will hold the District harmless from any liability, claim, or damages caused by the acts or omissions of the provider and will acquire adequate liability insurance, as determined by the District, to be in effect throughout the term of the contract.
- 10) Requests for consideration by day care providers will come to the Board through the superintendent.

- 11) Nothing in the contract will prohibit the District from permitting other day care providers to provide services to students in the same building during the same time.
- 12) Additional criteria to be considered in the selection of day care providers will be:
  - a. provider’s experience/length of service in years
  - b. the ratio of employees to children
  - c. the credentials of and recommendations provided by the provider
  - d. program model, activities and goals
  - e. submittal of a self-evaluation survey by the provider
  - f. provider’s ability to meet District requirements as outlined in this policy
  - g. the fee schedule to be charged by the provider
- 13) A screening committee appointed by the superintendent will interview and investigate potential providers and make a recommendation to the superintendent and Board. The committee membership will represent administrators, parents, primary and elementary teachers.

Day care providers shall enter into a written agreement with the Board in accordance with state laws and regulations. The agreement can be terminated with thirty days notice by either party.

Legal Ref.: Sections 120.125, 120.13(14) Wisconsin Statutes  
HFS 55.50 - 55.51, Wisconsin Administrative Code

Cross Ref.: 342.8-Rule, Basic Responsibilities of Before and After School Day Care Programs  
830, Public Use of School Facilities

Adopted: 5/11/92

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