

HIGH SCHOOL GRADING SCALE, GRADE POINT AVERAGE, AND CLASS RANK

Policy 345.11

Waunakee Community School District

Page 1 of 4

GRADES IN 4K

4K school report cards shall use the following performance descriptors.

| Grade Descriptor | Score |
|------------------|-------|
| Consistent | C |
| Developing | D |
| Beginning | B |

GRADES IN ELEMENTARY AND INTERMEDIATE SCHOOL COURSES

Elementary and Intermediate school report cards shall use the following performance descriptors.

| Grade Descriptor | Score | Domain |
|------------------|-------|----------------------|
| Advanced | 4 | Academic |
| Proficient | 3 | Academic |
| Basic | 2 | Academic |
| Minimal | 1 | Academic |
| No Mark | NM | Academic |
| Secure | S | Personal Development |
| Developing | D | Personal Development |
| Emerging | E | Personal Development |

GRADES IN MIDDLE AND HIGH SCHOOL COURSES

The following is the District's standard letter-based grading scale and grade point average (GPA) conversion chart for high school courses:

| Grade | GPA |
|-------|-------|
| A+ | 4.3 |
| A | 4.000 |
| A- | 3.7 |
| B+ | 3.3 |
| B | 3.000 |
| B- | 2.7 |
| C+ | 2.3 |
| C | 2.000 |
| C- | 1.7 |
| D+ | 1.333 |
| D | 1.000 |

HIGH SCHOOL GRADING SCALE, GRADE POINT AVERAGE, AND CLASS RANK

Policy 345.11

Waunakee Community School District

Page 2 of 4

| | |
|------|--|
| D- | 0.7 |
| F | 0.000 (No credit earned) |
| PASS | Credit earned; not factored into GPA |
| FAIL | No credit earned; not factored into GPA |
| I | Incomplete |
| NM | Not Graded |
| WP | Withdrawn w/ school approval. Present status satisfactory. |
| WF | Withdrawn w/ school approval. Present status unsatisfactory. |

No courses eligible for inclusion in the calculation of a GPA receive weighted treatment when the letter grade is converted to the numerical scale.

HIGH SCHOOL GRADE POINT AVERAGES

Semester Grade Point Average. The District uses the end-of-semester composite grade that a student earns in each course for purposes of calculating a grade point average for each individual semester.

Cumulative Grade Point Average. A student's cumulative high school grade point average is a calculation derived using each end-of-course final grade.

Courses and course grades are either included in or excluded from the District's GPA calculations as follows:

1. Courses that the District offers for high school credit are included in the student's GPA whenever a high school student takes the course in the District and receives a grade that has a numerical GPA equivalent. This includes online courses offered by the District that are taken without applying to or attending another educational institution.
2. Provided that the administration determines that the grade awarded can be adequately converted to the District's high school grading scale, grades received in the following courses are included in the student's GPA:
 - Courses taken at or through a Wisconsin technical college or college/university in an attempt to earn high school credit (whether for dual credit or only for high school credit).
 - Courses taken at another public high school or accredited private high school for which the District would award high school credit for a passing grade.
 - Courses for which the District would award high school credit for a passing grade and which the student has taken in either a District alternative education program or a District program for students with exceptional educational interests, needs, or requirements.

HIGH SCHOOL GRADING SCALE, GRADE POINT AVERAGE, AND CLASS RANK

Policy 345.11

Waunakee Community School District

Page 3 of 4

3. A course taken by an 8th grade student for credit toward high school graduation in the area of health education is not included in the student's cumulative high school grade point average.
4. Middle school students enrolled in a course(s) at the high school will not be counted towards high school credit or GPA. It will appear on the middle school report card and in the student's cumulative file. A notation will be made in the comment section of the student's high school transcript that this course was taken while the student was in middle school.
5. Courses taken on a Pass/Fail basis with District approval (i.e., no letter grade is recorded) are not used in determining GPA.
6. In cases of transfers from alternate grading systems such as Pass/Fail and students from home-based private educational programs, foreign countries, including study abroad or any other non-accredited private educational programs, the high school principal in consultation with school counseling staff shall evaluate the student's records at the time of enrollment and determine a grade for purposes of computing a GPA. Pass/Fail courses may be removed from the computation at the discretion of the principal.

AVAILABILITY OF CLASS RANK

School-wide class rankings will not be reported on high school transcripts or made generally available to students and their families. Rank information will only be generated if needed for college admissions, scholarships, and recruitment eligibility and will be communicated to such requesting organizations upon receipt by the school counseling office of a request from a student and their parent or guardian.

NONDISCRIMINATION STATEMENT

The District shall not unlawfully discriminate in the methods, practices and materials used for evaluating students on the basis of sex, sexual orientation, race, color, national origin, ancestry, religion, creed, pregnancy, marital or parental status, any physical, mental, emotional or learning disability, or any other legally-protected status or classification. This does not, however, prohibit the use of special testing materials or techniques to meet the individualized needs of students. Discrimination complaints shall be processed in accordance with established procedures.

Legal References:

Wisconsin Statutes

[Section 118.33](#) [high school graduation requirements]

Wisconsin Administrative Code

[HEA 9.05\(2\)](#) [high school grading policy required]

[PI 9.03\(1\)\(f\)](#) [student nondiscrimination in student evaluation/testing policies]

HIGH SCHOOL GRADING SCALE, GRADE POINT AVERAGE, AND CLASS RANK

Policy 345.11

Waunakee Community School District

Page 4 of 4

[PI 18](#) [high school graduation requirements]

Cross References:

420-Rule, Transfer Student Admission Procedures
460, Student Scholarships

Adoption Date: - April, 2023