

Ongoing assessment is essential to the District's mission of providing an education appropriate to each student. Systematic collection, interpretation, and application of assessment data are necessary to determine student learning and progress, to allow for accountability in teaching and learning, and to facilitate appropriate program review. Therefore, student participation in assessments shall be strongly encouraged.

In addition to standardized achievement tests, District assessment plans and procedures may involve the use of a variety of formal and informal assessment techniques. Examples of such techniques include the following: teacher-designed assessments, direct observations of student performance, instruments supplied by companies that create instructional materials, diagnostic assessments, tests of learning aptitude, career awareness and career aptitude/attitude assessments, portfolios, and any assessments required by state and federal laws.

The District expects student assessments to arise from established instructional goals and achievement expectations, to serve an instructionally-relevant purpose, to utilize a reasonable and appropriate methodology, and to reasonably control for sources of bias and distortion that can lead to inaccurate assessment.

Decisions regarding the assessment of students with disabilities and English Learners shall be made on an individualized basis to the extent required by law and in accordance with established District policies and procedures.

Administration shall notify the parent or guardian of each student scheduled to be administered a standardized test that he/she may request the Board of Education via the school principal to excuse the student from participating. Upon written request of the student's parent or guardian, the School Board shall excuse the student from taking an exam administered under the state pupil assessment law in grades 3-11 or a standardized assessment under the district program. Student participation in assessments shall be strongly encouraged and students will not be excused from assessments required for a course grade, for graduation, or for progress monitoring for learning supports or interventions.

Summary District assessment data will be available to administrators and the School Board. Appropriate summary assessment reports, as well as information about the assessments administered to students, will also be provided to the public as required by law. Summary data will be used for curriculum development and evaluation, program development and evaluation, establishing District goals, making budgetary decisions, and developing remediation plans at the classroom, building, and District level when needed. Summary data will also be used to monitor the effectiveness of curriculum, materials, and instruction, to identify relevant trends with respect to groups of students, to provide accountability to parents and guardians, and to determine areas for staff development and study. Students and parents or guardians will receive individual assessment results. These will usually be provided via digital distribution, mailings, conferences, or with report cards.

When maintained by the District, scores, grades, and other assessment data that are personally identifiable to an individual student are legally-protected student records that will not be disclosed except as otherwise permitted or required by applicable law and by the District's student records policies.

In connection with any of the methods, practices, or materials used for testing and evaluating students, the District shall not unlawfully discriminate on the basis of sex, sexual orientation, race, color, national origin, ancestry, religion, creed, pregnancy, marital or parental status, any physical, mental, emotional or learning disability, or any other legally-protected status or classification. This does not, however, prohibit the use of special testing or counseling materials or techniques to meet the individualized needs of students. Discrimination complaints shall be processed in accordance with established procedures.

### Legal References:

#### Wisconsin Statutes

<a href="#">Section 115.415</a>	[educator effectiveness evaluation requirements; include use of student assessment results]
<a href="#">Section 115.77(1m)(bq)</a>	[assessments; students with disabilities]
<a href="#">Section 118.016</a>	[reading readiness assessments]
<a href="#">Section 118.13</a>	[student nondiscrimination]
<a href="#">Section 118.30</a>	[state required student assessments]
<a href="#">Section 118.301</a>	[alternative student assessments]
<a href="#">Section 118.33(1m)(a)</a>	[civics test requirement for high school graduation]
<a href="#">Section 118.33(6)</a>	[use of state student assessment scores in promotion decisions]
<a href="#">Section 121.02(1)(r)</a>	[school district standard; 3 <sup>rd</sup> grade reading tests]
<a href="#">Section 121.02(1)(s)</a>	[school district standard; state-required examinations]

#### Wisconsin Administrative Code

<a href="#">PI 8.01(2)(r)</a>	[3 <sup>rd</sup> grade reading tests]
<a href="#">PI 8.01(2)(s)</a>	[achievement tests]
<a href="#">PI 9.03(1)</a>	[student nondiscrimination in testing/evaluation policies]
<a href="#">PI 13</a>	[assessments; limited English proficient students]

#### Federal Laws

<a href="#">Elementary and Secondary Education Act [Part A - Subpart 1]</a>	
<a href="#">20 U.S.C. §6311(b)2</a>	[ESEA federal testing requirements]
<a href="#">20 U.S.C. §6312(e)2</a>	[Title I requirements to give notice of and publicize assessment-related-information]

### Cross References:

346-Exhibit, Student Assessment Program  
346-Rule, Testing Program Guidelines  
346.1, Nondiscriminatory Testing  
411-Rule (1), Student Discrimination/Harassment Complaint Procedures  
345.4, Promotion/Retention of Students  
345.5, Graduation Requirements/Procedures  
WASB PRG 346 Sample Policy 1

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# STUDENT ASSESSMENT

**Policy 346**

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