

# Waunakee High School Co-Curricular Code & Policies –Use of Alcohol, Tobacco, or Controlled Substances

Policy #370  
Rule (5)

Waunakee Community School District

Page 1 of 5

Any student using or possessing alcohol or tobacco or using, possessing, buying or selling illegal controlled substances (street drugs and/or performance enhancing substances) shall be suspended from participation in co-curricular activities. This rule is to be in effect and enforced for twelve months of the year.

Any student who provides, buys or sells either alcohol, non-alcohol "look alikes" or malt beverages, and/or any illegal controlled substance including "look alike" drugs or performance enhancing substances will be subject to the sanction stipulated in the violation sections of the co-curricular code.

## First Violation:

Restriction from co-curricular participation (competition) for a period of 33.3% of the participating students co-curricular contests which the violating student would choose to participate in for one season (fall, winter, or spring). Any remaining percentage of the suspension not served shall be applied toward the next sport or activity in which the student participates. A student disciplined for the first violation will be encouraged to practice with his/her team/organization. All training rules and requirements of the team/organization must be followed by the suspended student.

1. If a student is found to be in violation and agrees to go through a student assessment and to follow the assessment recommendations, there shall be a 20% suspension for each co-curricular activity, the next season of participation. Refusal or failure to take the assessment or to follow its recommendation and he/she shall serve the balance of the 33.3% as outlined above.

## Second Violation:

Restriction from co-curricular participation (practice and competition) for one full calendar year from the date on which the penalty for the co-curricular code violation was implemented by administrative action.

2. If a student is found in violation for the second time and agrees to an assessment and to follow through with its recommendations, the period of suspension shall be 33.3% of the contests for each activity the student participates in for one full calendar year. Refusal or failure to take the assessment or to follow its recommendations and he/she shall serve the balance of the full calendar year as outlined above.

## Third Violation:

Indefinite suspension from participation in Waunakee High School co-curricular activities for his/her high school career. After one calendar year from the date of infraction, the student may appeal to the Principal for a review for reinstatement. If reinstated, any additional violation would be treated as a third violation.

## NOTES:

1. Restriction from participation shall be effective from the date determined by administrative action
2. Any student, unsupervised by their parent or legal guardian, present where alcohol is being served to underage individuals, that does not leave in a reasonable amount of time (10-15 minutes), will be subject to the penalties stated under Co-curricular Code violations.

# Waunakee High School Co-Curricular Code & Policies –Use of Alcohol, Tobacco, or Controlled Substances

## Policy #370 Rule (5)

Waunakee Community School District

Page 2 of 5

3. During the period of suspension for a first or second violation, the student is allowed to practice with the team or group, but they may not participate in a game, contest or performance. However, the student must be with the team or group during the event and travel to the event with the team or group. They may not participate or be in uniform.
  - A. Look Alikes:

Any student, who provides, buys or sells either alcohol, non-alcohol “look alike” or malt beverages, and/or any illegal controlled substance including “look alike” drugs and performance enhancing substances will be subject to the sanction stipulated in the violation sections of the co-curricular code.
  - B. Expulsions:

Any student expelled from school is ineligible to practice or compete in co-curricular activities during the period of expulsion.
  - C. Suspensions:

Any student suspended in or out of school is ineligible to participate during the suspended time. All students suspended out of school during a season of activity will be ineligible to participate in practices, performances, competitions, or activities during the period of suspension. In addition, if the student does not miss a game, performance, event or activity during the suspension the student will miss the next scheduled competition, performance, event or activity.
  - D. Incarceration and Legal Sanction:
    1. A student who is charged/cited for serious unlawful activities (felonies) will be suspended indefinitely until such time that the outcome of the case is decided.
    2. A student who is released from incarceration (under the Huber Law or through an electronic monitoring program or any other legally related program that releases a student from incarceration to attend school) to attend school may not participate in co-curricular activities.
    3. When a student is released from his/her incarceration, he/she will not be eligible to participate in co-curricular activity for a full calendar year from the date of their conviction.
    4. A student who is charged/cited for unlawful activities of less serious nature (misdemeanors) (excluding traffic violations) will be in each individual case, subject to the sanctions stipulated in the violation sections of the co-curricular code. If a student participates in an educational program with a police liaison officer, the penalty will be reduced according to the appropriate violation section.

# Waunakee High School Co-Curricular Code & Policies –Use of Alcohol, Tobacco, or Controlled Substances

Policy #370  
Rule (5)

Waunakee Community School District

Page 3 of 5

E. Waunakee Community School District reserves the right to random drug test.

## APPEAL PROCEDURE

If a student and/or parent(s) or guardian(s) wishes to appeal a decision regarding a Co-Curricular code violation sanction, the following appeal procedure must be followed:

1. After a ruling resulting in a suspension from co-curricular eligibility, the student and/or his/her parents(s) or guardian(s) may formally appeal the decision by submitting a written request for a hearing and state the reasons why they believe a hearing is warranted. This request must be received by the Principal within seven calendar days of the date on the suspension letter.
2. After the appeal has been received, a hearing date will be set by the Principal within seven calendar days of receipt of the appeal letter.
  - First violation penalties may be appealed to the Superintendent for review.
  - The Superintendent will hear the Principal's rationale for imposing the Co-Curricular Code penalty.
  - The Superintendent will also hear the student and/or parent's or guardian's rationale as to why the Co-Curricular Code penalty should not be imposed.
  - The Superintendent's decision is final.
3. Appeals of second and third violations will be heard by the Principal's Council. Present at the hearing with the council will be the student and his/her parent(s) or guardian(s).
  - A. The student will be provided with an opportunity to testify and present other evidence on his/her behalf.
  - B. The Principal's Council members will have an opportunity to question the student before the student and parents/guardians leave the meeting. The council will discuss the situation and end with a ballot vote to sustain or reverse the decision being appealed. Penalties may not be modified or reduced upon appeal.
  - C. The decision will be put in writing and mailed to the appealing party(ies) within five school days after the closing of the hearing. The student will remain on suspension during the appeal process.
4. The Principal's Council will be selected by the Principal as follows:
  - A. Chairperson: Principal or designee (votes only to break a tie)

# Waunakee High School Co-Curricular Code & Policies –Use of Alcohol, Tobacco, or Controlled Substances

Policy #370  
Rule (5)

Waunakee Community School District

Page 4 of 5

- B. Athletic Director (non-voting)
  - C. One Guidance Counselor or faculty member
  - D. Two persons representing advisors/coaches/director (If the student involved is part of the group controlled by the above council member, an alternate will be selected by the Principal)
  - E. One student council member (The President or a designee – must be a junior or senior)
  - F. Two student representatives involved in co-curricular activities.
  - G. One parent representative.
    - Three parents will be appointed to serve in this capacity at the beginning of the school year. One parent will be chosen to serve on the Principal’s Council when an appeal is heard.
5. The purpose of the Principal’s Council is to hear and consider all appeals by a suspended participant. Members of the council shall be appointed by the Principal or designee at the beginning of the school year and will serve on the council for one school year. The Principal or designee will appoint alternates for members unable to attend or serve. The council can act when a majority of its members are present.
6. If the student and his/her parent(s) or guardian(s) are not satisfied with the council’s decision, a second hearing may be requested before the district Superintendent. The Superintendent must receive, in writing, a request for such a hearing within seven calendar days of the date the decision by the council was mailed. The procedures outlined in #3 above, including items (A) through (C) will be applicable relating to the second hearing. This appeal will be heard by two district office administrators appointed by the Superintendent.
7. This appeal procedure shall be the sole and exclusive means for appealing co-curricular eligibility decisions within the school district. For any appeal, the power of the appeal is to uphold or reverse the decision regarding if a code violation occurred. Penalties for code violations as outlined in the code of conduct can not be modified or reduced as a result of an appeal.

## Further Sanctions

Any athlete, who is dismissed from the squad for violating this code, remains ineligible, or quits the squad before its season is completed does not receive any award for that sport.

**Adoption Date:** March 1914

# Waunakee High School Co-Curricular Code & Policies –Use of Alcohol, Tobacco, or Controlled Substances

Waunakee Community School District

Policy #370  
Rule (5)

Page 5 of 5

**Revised:** September 1994  
April 1997  
March 2000  
January 2002  
January 2007  
August 2013

**Reviewed:** August 2023