

HEALTH AND SAFETY IN DISTRICT FACILITIES AND PROGRAMS

Waunakee Community School District

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The administration shall develop and implement appropriate safety-related initiatives and procedures, across all District facilities, programs, and operations, that are consistent with applicable legal requirements and Board policies.

PURPOSE AND GOALS OF THE DISTRICT'S OVERALL SAFETY PROGRAM

The purpose and goals of the District's overall safety program include all of the following:

1. Provide a safe and healthy school and work environment for students and employees;
2. Protect the safety of students, employees and other persons present on District property and at school-sponsored events to the extent reasonably possible;
3. Facilitate compliance with applicable health and safety laws, codes, and regulations;
4. Minimize mechanical hazards and unsafe conditions in school facilities and on school grounds so as to prevent accidents;
5. Facilitate appropriate responses to safety-related incidents and to the discovery of conditions that present a danger to safety;
6. Inform students and employees of acceptable safety procedures and practices;
7. Develop an attitude of safety-mindedness among students; and
8. Develop an attitude of safety-mindedness among staff that will help ensure a safe and healthy school and work environment, appropriate safety instruction, and enforcement of safe practices among students.

DISTRICT SAFETY COORDINATOR

The District Director of Facilities shall serve as the District Safety Coordinator. The Coordinator shall have primary responsibility for the coordination and management of the District's comprehensive safety program, including responsibility for the following:

1. Coordinate and participate in the development, implementation, review, and annual updating of the District's formal school safety plan.
2. Coordinate the implementation and periodic review of the District's long-range plan for maintaining District-operated facilities at the level of the standards established for safe and healthful facilities. Any concerns or suggestions regarding the status of the long-range plan shall be brought to the attention of the Director of Facilities.
3. At least once annually, conduct a general inspection of each District facility for potential or demonstrated hazards to safety and health. In response to any such hazard that may be identified, this individual shall coordinate and verify the completion of any corrective action, the installation of any compensating device(s), or the completion of any other special arrangement that is made in response to the hazard.
4. Annually coordinate the implementation of the current-year's facility maintenance schedule.

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5. Coordinate the implementation and periodic review of the District's indoor air quality monitoring and maintenance plan.
6. Provide supervision and managerial oversight intended to ensure that maintenance procedures and custodial services are conducted in such a manner that the safety and health of persons conducting the services and of the persons using the facilities are protected.
7. Coordinate and monitor the dissemination of relevant information about the District safety program and the District's formal school safety plan, including the scheduling and performance of related drills and training activities.

In the event of the temporary absence of the District Safety Coordinator or a temporary vacancy in the relevant position, the Executive Director of Operations or a supervisory-level designee appointed by the District Administrator shall perform the duties that would otherwise be performed by the District Safety Coordinator.

BUILDING-LEVEL SCHOOL SAFETY OFFICERS

The building principal of each school shall ensure that at least two regular employees within the building are designated to actively serve as building-level School Safety Officers. The building principal may be one of the designees. Under the direction of and in consultation with the District Safety Coordinator, such School Safety Officers shall have site-level responsibilities for monitoring and implementing relevant aspects of the District's safety program and formal school safety plan.

Legal References:

Wisconsin Statutes

Section 101.055	[public employee safety and health]
Section 101.11	[employer's duty to furnish safe employment and workplace]
Section 115.33	[state inspections of school buildings]
Section 118.07	[health and safety requirements, including school safety plans, safety drills and related staff training]
Section 118.075	[indoor air quality]
Section 118.08	[school zones; signage and designated street crossings]
Section 118.09	[school safety zones for loading/unloading of students]
Section 120.12(1)	[board duty; care, control and management of district property]
Section 120.12(5)	[board duty; repair of school buildings]
Section 121.02(1)(i)	[school district standard; safe and healthful facilities]
Section 167.32	[safety at sporting events]
Section 175.32	[mandatory reporting of threats of school violence]
Sections 254.11 to 254.178	[toxic substances in buildings]
Section 255.30	[safety eye protective goggles]

Wisconsin Administrative Code

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[PI 8.01\(2\)\(i\)](#)

[safe and healthful facility rules]

Cross References:

WASB PRG 720 Sample Policy 2
721, Inspection of Buildings
722.1, Accident Reporting
731, Buildings and Grounds Security
751.3, School Bus Safety Program
732, Buildings and Grounds Maintenance
723-Rule, Emergency Plan Procedures
School Safety Plans

Adoption Date: January 1982

Revised: March 1994
January 2000
June 2002
July 2024