

The Waunakee Community School District is committed to promoting sustainable practices and supporting the use of electric vehicles (EV). EV charging stations will be installed at designated locations on District property. The Executive Director of Operations or their designee is responsible for management of EV charging stations.

Priority for using the EV charging stations will be given to school district vehicles and operations. When not in use by the District and when the EV charging station/charger is otherwise available, individuals may use a District EV charging station to charge a non-District vehicle to the extent consistent with this policy and with any additional rules or conditions that may be established by the administration.

Rules governing use of EV charging stations:

By using a District EV charging station to charge a non-District vehicle, an individual accepts and must abide by the following rules and conditions, as well as any additional rules and conditions that are established by the administration:

1. EV charging station hours of operation:
 - a. EV charging stations are available for use during the hours of 5:00 AM and 10:00PM.
 - b. No overnight parking or use of EV charging stations except by district vehicles.
2. Limits on an individual's use of EV charging stations:
 - a. Employees, students, visitors to the schools and the public may use EV charging stations on a first come-first serve basis when not required for school district operations.
3. EV charging station parking spots are reserved for electric vehicles actively charging.
4. The school district shall charge reasonable fees for the use of the charging stations to cover electricity and other costs and maintenance except where such fees are prohibited by law. Fee details and payment methods will be posted at each charging station.
5. Users of the EV charging stations must follow all posted safety guidelines and instructions.
6. The District is not responsible for any damage or theft of vehicles.

Rules governing the use of EV charging stations, guidelines and instructions will be posted. Vehicles parked in EV charging spots in violation of posted rules may be subject to fines or towing at the owner's expense. Individuals who violate rules governing EV charging stations may be prohibited from the use of EV charging stations. Employees and students violating EV charging station rules may be subject to discipline and may be prohibited from the use of EV charging stations.

The Executive Director of Operations or their designee:

1. Will determine the availability of chargers, when are the chargers reserved for district use and when they are available to employees, students, visitors to the schools and the public.

- 2. Will determine and collect fees charged to employees, students, visitors to the schools and the public for use of chargers.
- 3. May make additional rules for use of EV charging stations consistent with this policy.
- 4. Will give notice to users of EV charging stations of rules governing the use of EV charging stations through the posting of signs and other means.
- 5. May grant exceptions for limits on times when EV charging stations are available and for limits on an individual's use of EV charging stations.
- 6. If required by state law or if otherwise permitted by state law and consistent with District needs, may designate one or more specific charging stations as being exclusively for District use for District vehicles at all times.
- 7. Shall ensure that District's EV charging stations are registered with the Wisconsin Department of Revenue to the extent required by state law and establish procedures that will ensure the timely payment of any applicable taxes.

Legal References:

Wisconsin Statutes

- [Section 66.0442](#) [local governmental unit ownership, operation, management or lease of an electric vehicle charging station]
- [Section 118.105](#) [control of traffic on school premises]
- [Section 346.55\(4\)](#) [other restrictions on parking and stopping]
- [Subch. XIII of Ch. 77](#) [electronic vehicle charging tax; charging station registration requirements]

Cross References:

Adoption Date: February 10, 2025