



Waunakee Community School District

Committed to Children . Committed to Community . Committed to Excellence

**Budget Planning Process
2017-18 School Year
School Board Approved Draft**

March 13, 2017

TABLE OF CONTENTS

I.	2017-2018 BUDGET TIMELINE.....	1
II.	ENROLLMENT HISTORY	2
III.	STAFFING.....	7
IV:	BUDGET BACKGROUND/HISTORICAL DATA.....	12
V.	BUDGET FORECAST	178
VI.	2017-18 PLANNING	25
VII.	BUDGET REQUESTS	29
VIII.	BUDGET REALLOCATION OPPORTUNITIES	30
	ADDENDUM	32

I. 2017-2018 BUDGET TIMELINE

January 27	All budget requests/reallocations/reductions due to the Business Manager
January 31	Present draft of the budget planning process to the Budget Committee
February 20	Special School Board meeting to review 2017-18 budget process
February 28	Present draft of the budget planning process to the Budget Committee (Governor's Budget)
March 13	Present budget planning process to the School Board for approval (Governor's Budget)
March 14	Distribute approved budget planning process to the administrative cabinet
March 14 - Apr. 1	Building/department level budget development
April 1-30	Preparation of the first draft of the budget Budget meetings with administrators as necessary
April/May	Staff presentations on the budget process
April 25	First draft of the budget to the Budget Committee
May 8	First draft of the budget to the School Board School Board approves 2017-18 student fees School Board approves 2017-18 insurance benefits
May 30	Second draft of the budget to the Budget Committee
June 12	Second draft of the budget to the School Board
July 1	State equalization aid estimates released by DPI
July 10	Third draft of the budget to the School Board Public hearing on the budget during School Board meeting School Board approves budget to allow for summer activity
September 15	Third Friday in September student count
October 15	State equalization aid certification released by DPI
October 23	Presentation of the approved budget at the annual school district Budget Hearing. Request public approval of the tax levy at the Annual Meeting.
October 23-27	Present budget changes and tax levy changes to the Budget Committee
October 30	School Board makes any changes to the budget and sets the tax levy on or before November 1
Before Nov. 10	Certify tax levy by the School Board Clerk

II. ENROLLMENT HISTORY

History

Grade	2012-13	2013-14	2014-15	2015-16	2016-17
EC	15	8	21	16	13
4K	245	252	240	245	249
K	253	253	270	270	265
1	265	272	268	289	276
2	274	275	269	276	312
3	295	295	282	270	275
4	294	293	301	292	270
TOTAL ELEM	1641	1648	1651	1658	1660
5	281	305	298	315	300
6	276	293	309	307	320
TOTAL INTER.	557	598	607	622	620
7	319	316	298	328	328
8	285	318	319	299	327
TOTAL MIDDLE	604	634	617	627	655
9	294	292	317	312	312
10	255	291	294	314	310
11	317	255	284	296	318
12	294	326	269	294	313
TOTAL HIGH	1160	1164	1164	1216	1253
TOTAL DISTRICT	3962	4044	4039	4123	4188

Enrollment History is from the Third Friday in September Count (Residents plus Open Enrollment-In)

Enrollment Increase “New” Students

- **2012-13** **2.7%**
- **2013-14** **2.6%**
- **2014-15** **0.8%**
- **2015-16** **1.6%**
- **2016-17** **1.8%**
- **Five year average is 1.9%**

Enrollment increase is calculated by removing the 12th grade students, adding in K students, and adding in 20 students in 7th grade. The difference between years is the increase in “new” students.

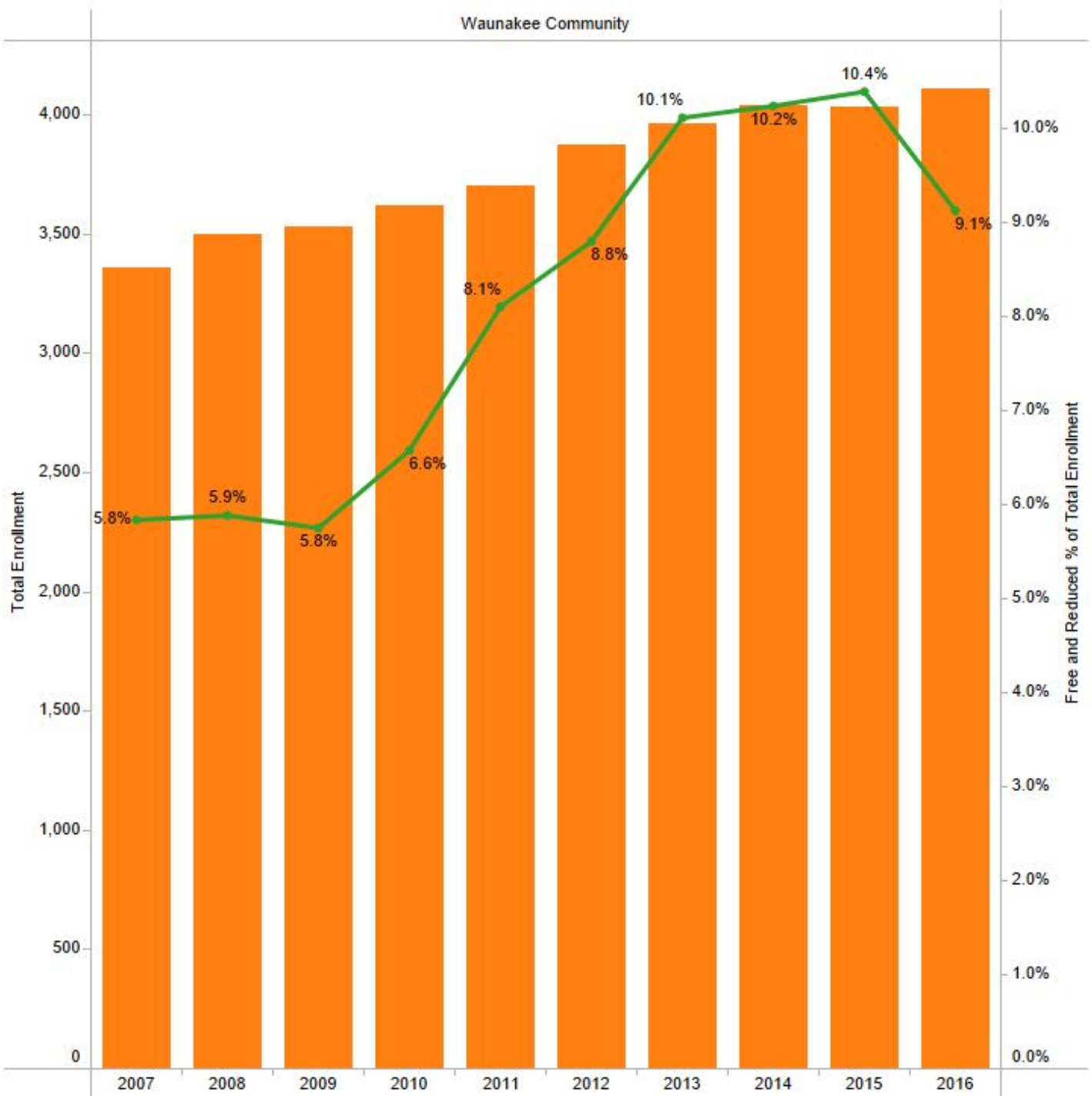
Waunakee Community School District

Low Income Enrollment Percentage – Combined Waunakee Schools

Free and Reduced Enrollment

Waunakee Community

Source: DPI



Waunakee Community School District

Minority Enrollment by School

School Race Ethnicity
District(s): Waunakee Community
Source: DPI



Minority Enrollment – Combined Waunakee Schools

Ethnicity

- Amer Indian
- Asian
- Black
- Hispanic
- Two or More
- Pacific Isle



Waunakee Community School District

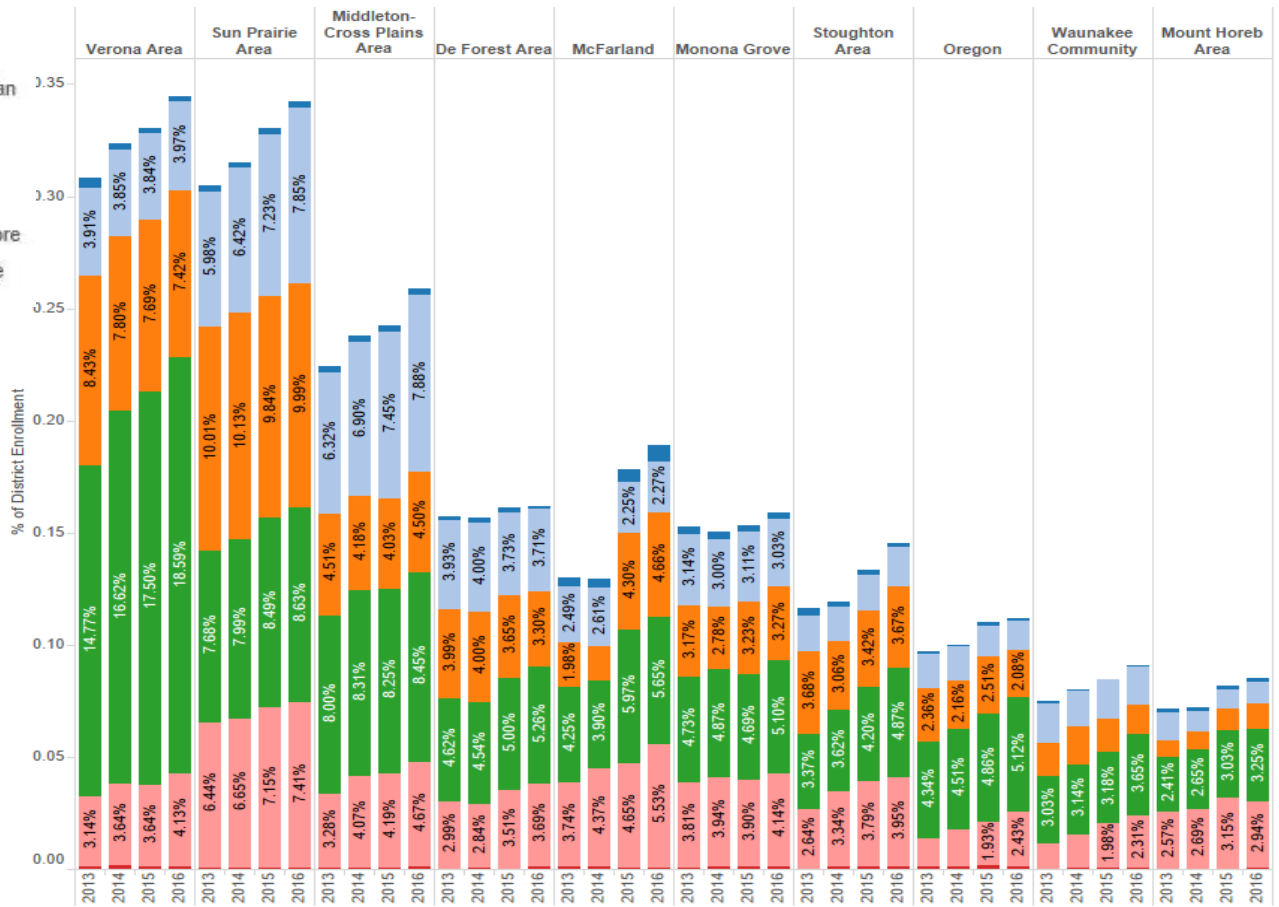
Minority Enrollment – Comparable Districts

District Race Ethnicity

Source: DPI

District / Year

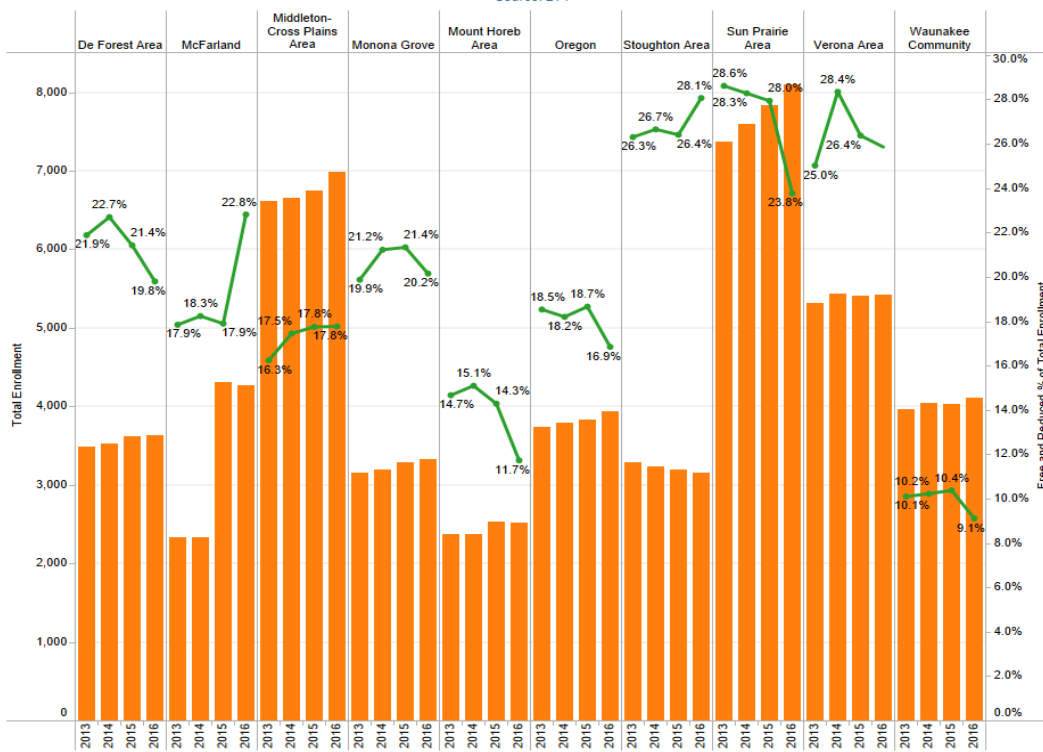
Ethnicity



Free and Reduced Enrollment

De Forest Area, McFarland, Middleton-Cross Plains Area and 7 more

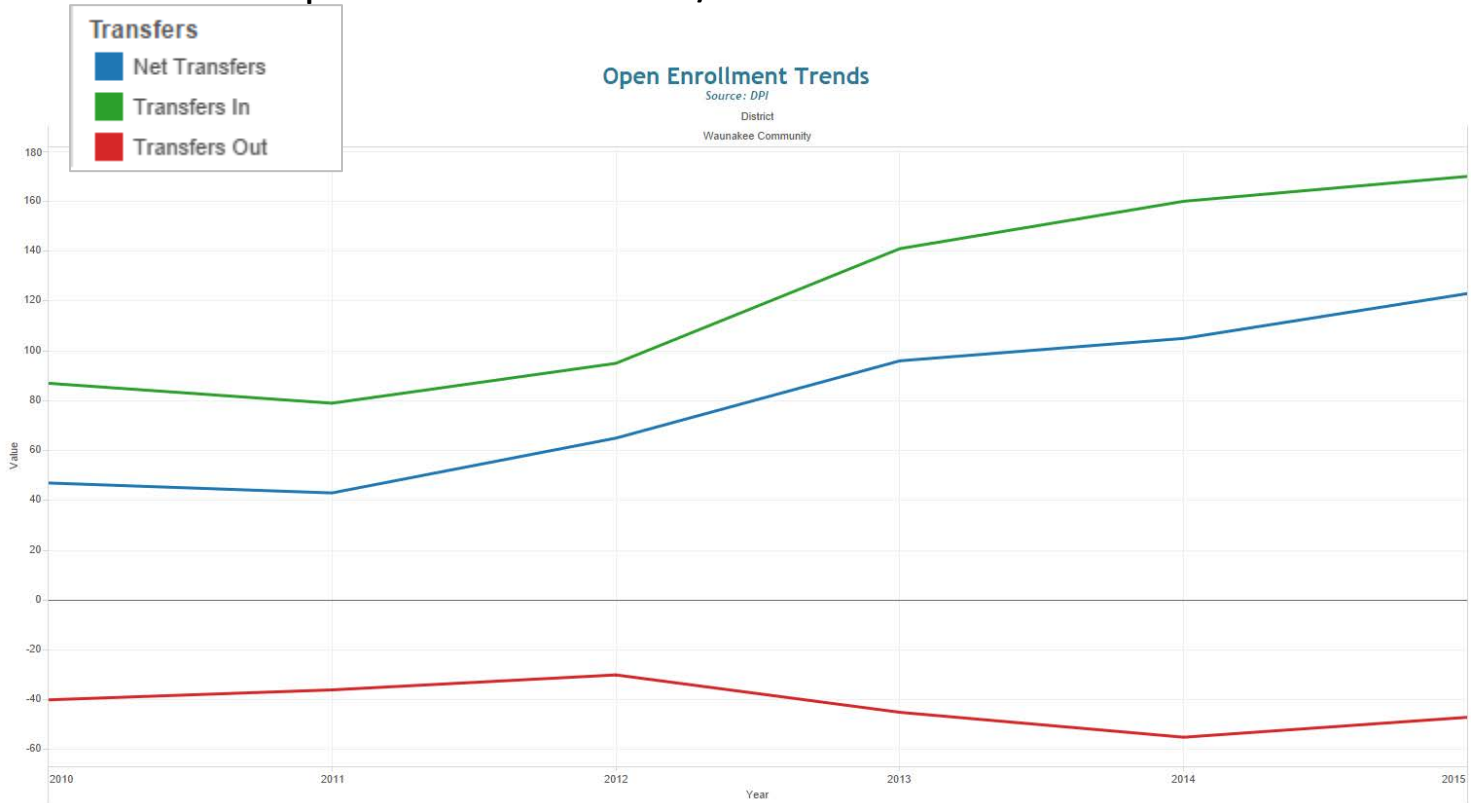
Source: DPI



Low Income – Comparable Districts

Waunakee Community School District

Open Enrollment – Transfers In/Out – Combined Waunakee Schools



Open Enrollment – Transfers In/Out – Comparable Districts

District	District Enrollment	Net Transfers	Transfers In	Transfers Out	Net Xfr % of Enrollment	
Monona Grove	3,283	200	286	86	6.1%	
Oregon	3,828	161	235	74	4.2%	
Waunakee Community	4,031	123	170	47	3.1%	
Middleton-Cross Plains Area	6,754	102	248	146	1.5%	
Mount Horeb Area	2,538	38	119	81	1.5%	
Verona Area	5,411	74	217	143	1.4%	
De Forest Area	3,619	34	153	119	0.9%	
Sun Prairie Area	7,837	-60	189	249	-0.8%	
Stoughton Area	3,190	-139	53	192	-4.4%	

III. STAFFING

Staffing Classrooms K-6 – Ratios

2016-17 School Year

Grade	Total enrolled	Sections				Student/ Teacher Ratio	Optimum Class size*	Average Class size		
		Total	Arboretum	Heritage	Prairie			Arboretum	Heritage	Prairie
K	265	13	4	4	5	20.4	20	21.8	19.3	20.2
1	276	13	4	3	6	21.2	20	22.0	21.7	20.5
2	312	14	4	4	6	22.3	20	23.0	22.0	22.0
3	275	13	4	3	6	21.2	23	21.8	23.0	19.8
4	270	13	5	3	5	20.8	23	21.6	22.0	19.2
5	300	13				23.1	23			
6	320	13				24.6	23			

*The optimum class size is per Board Policy.

Waunakee Community School District

2016-17 Staffing Ratios

<u>School</u>	<u>Staff</u>	<u>Students</u>	<u>Ratio</u>
Arboretum	30.77	462 *	15.01
Prairie	40.5	571 *	14.10
Heritage	26.05	365 *	14.01
Intermediate	44.21	620	14.02
Middle School	47.45	655	13.80
High School	83.2	1253	15.06
Students with Disabilities	49.55	4188 **	84.52

* Does not include Early Childhood and 4K

**Students with Disabilities ratio is based on total enrollment

Historical Staffing Ratios

<u>School</u>	<u>11-12</u>	<u>12-13</u>	<u>13-14</u>	<u>14-15</u>	<u>15-16</u>
Arboretum	16.32	16.85	15.88	15.55	15.52
Prairie	15.19	15.72	15.68	14.52	14.17
Heritage	14.79	15.12	13.86	13.31	14.17
Intermediate	14.67	14.11	14.48	13.99	14.23
Middle School	14.02	13.59	13.25	13.04	13.25
High School	13.94	14.21	14.34	14.28	14.86
Students with Disabilities	80.61	84.19	85.91	86.77	88.57

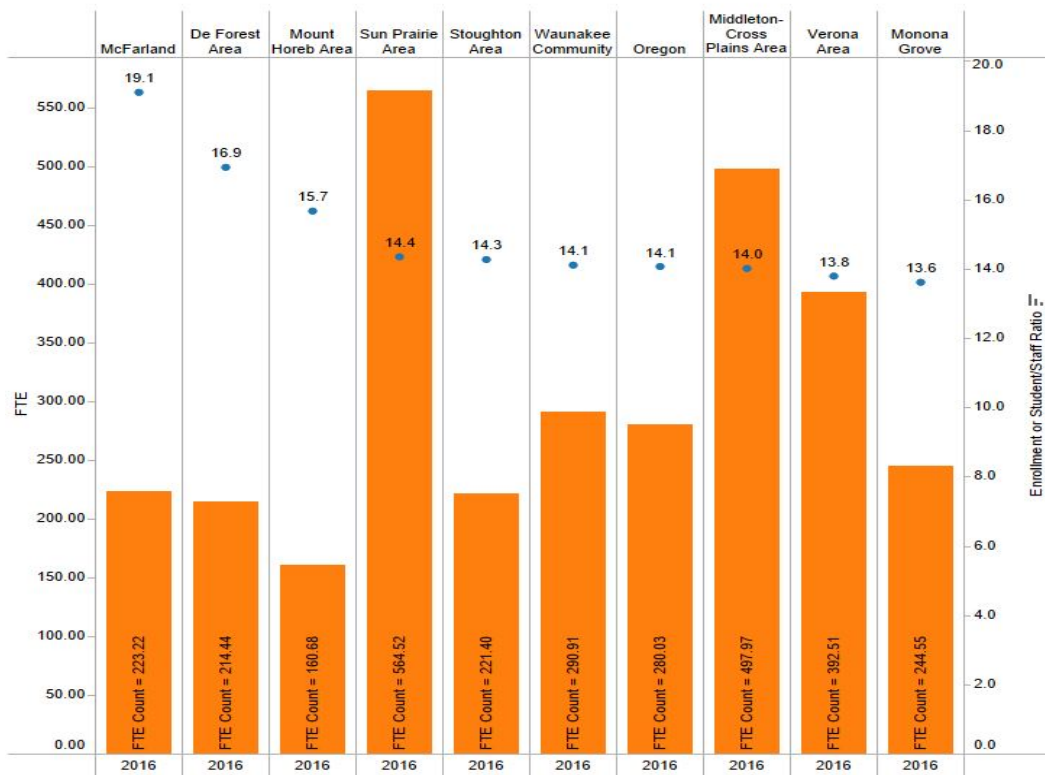
K-4 ratios do not include Early Childhood and 4K

SWD ratio is based on total enrollment

Waunakee Community School District

Student/Teacher Ratios – Comparable Districts

Staffing Ratios
District(s): De Forest Area, McFarland, Middleton-Cross Plains Area and 7 more
Position(s): Teacher
Source: DPI PI-1202



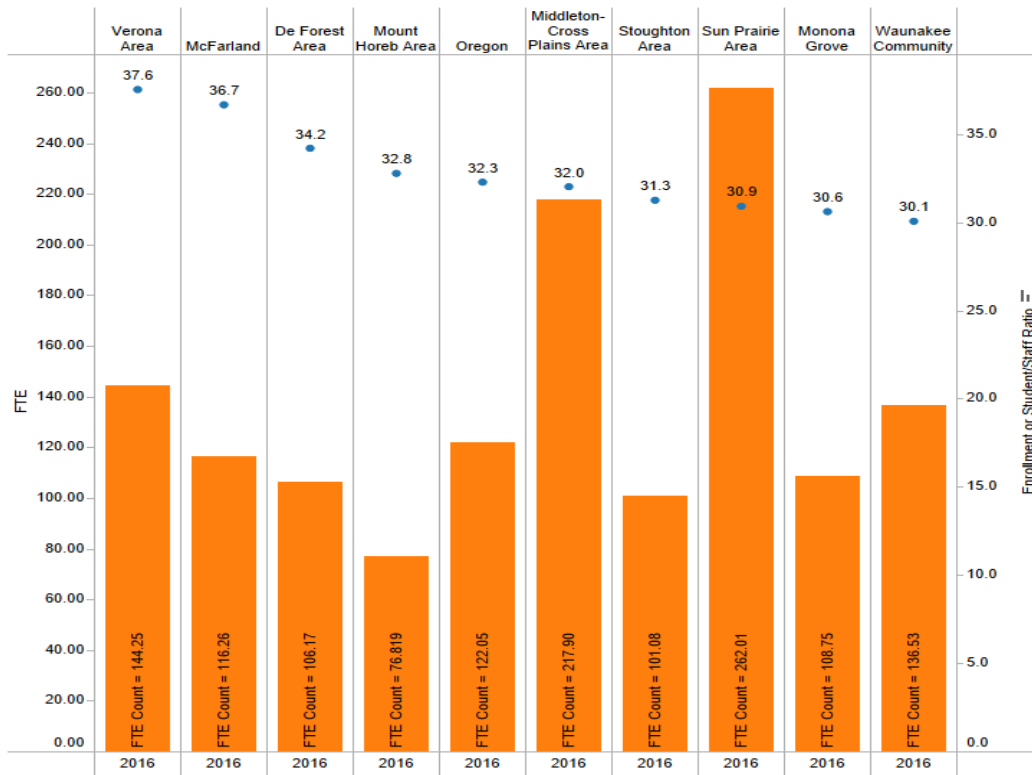
Experience/Salary Comparison – Comparable Districts Teaching Staff Only

Experience Summary										
	De Fores.. 2016	McFarland 2016	Middleto.. 2016	Monona .. 2016	Mount H.. 2016	Oregon 2016	Stoughto.. 2016	Sun Prair.. 2016	Verona A.. 2016	Waunake.. 2016
Avg. Exp. - Total	14.4	12.9	13.9	14.3	15.6	13.5	14.4	12.6	14.7	14.7
FTE	225	231	499	247	166	280	221	584	396	291
Average Salary	\$52,380	\$45,579	\$53,287	\$46,592	\$52,074	\$48,987	\$54,389	\$49,368	\$56,586	\$51,664
Avg. Enrollment	3,634	4,266	6,984	3,332	2,520	3,943	3,162	8,107	5,418	4,108

Waunakee Community School District

Staffing Ratios

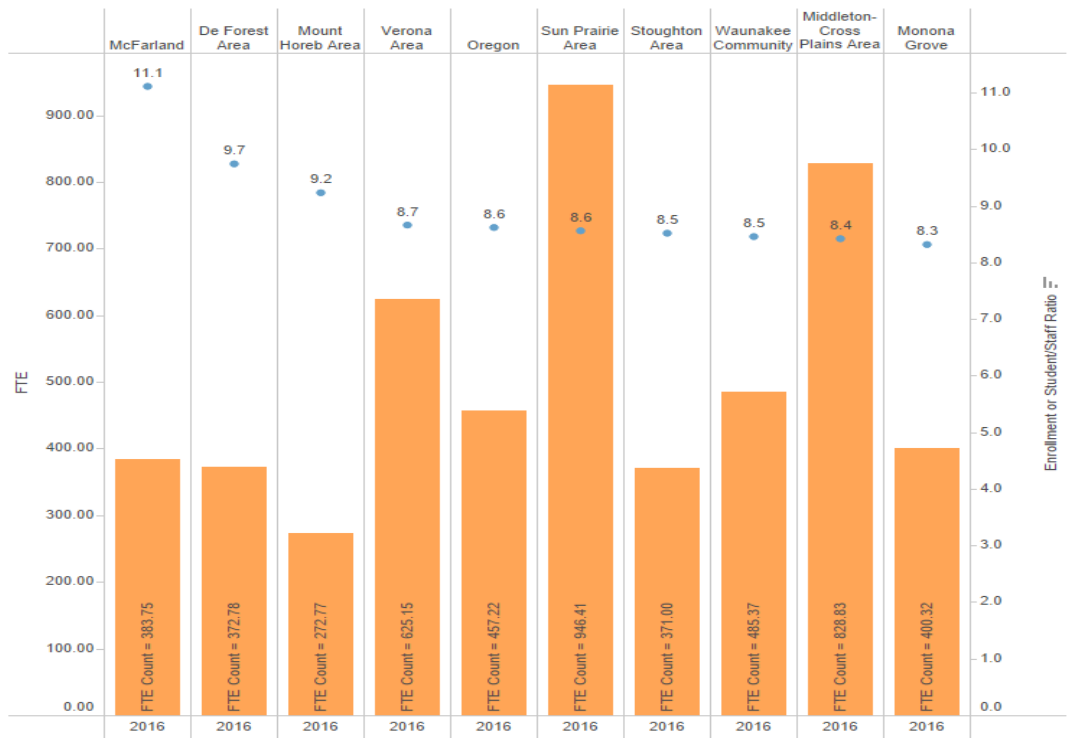
District(s): De Forest Area, McFarland, Middleton-Cross Plains Area and 7 more
Position(s): Other Professional Staff in a Non-educational role, Other Support Staff, Paraprofessional and 1 more
Source: DPI PI-1202



Para-Educator Staffing Levels Per Student – Comparable Districts

Staffing Ratios

District(s): De Forest Area, McFarland, Middleton-Cross Plains Area and 7 more
Position(s): All
Source: DPI PI-1202



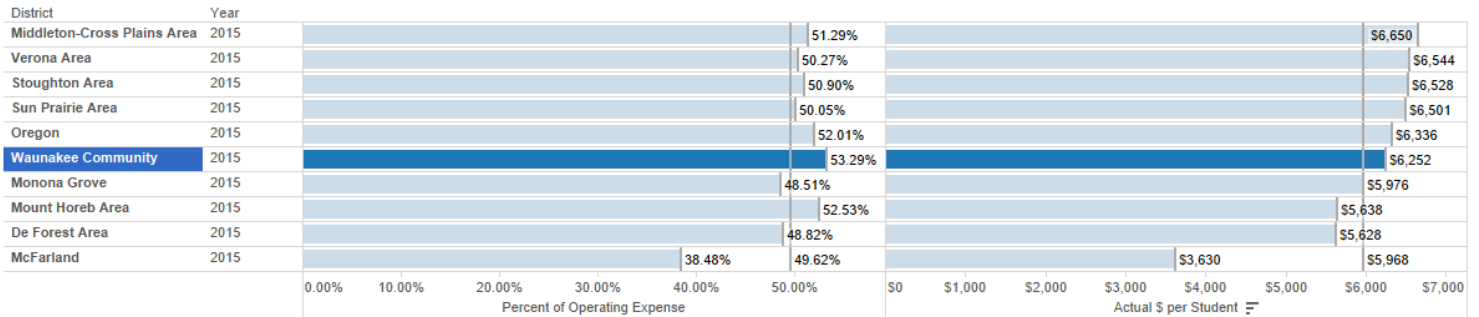
All Non-Teaching and Non-Para-Educator Staffing Levels Per Student – Comparable Districts

Waunakee Community School District

Salary Expenses Only for All District Staff

Line Item Spending Comparison

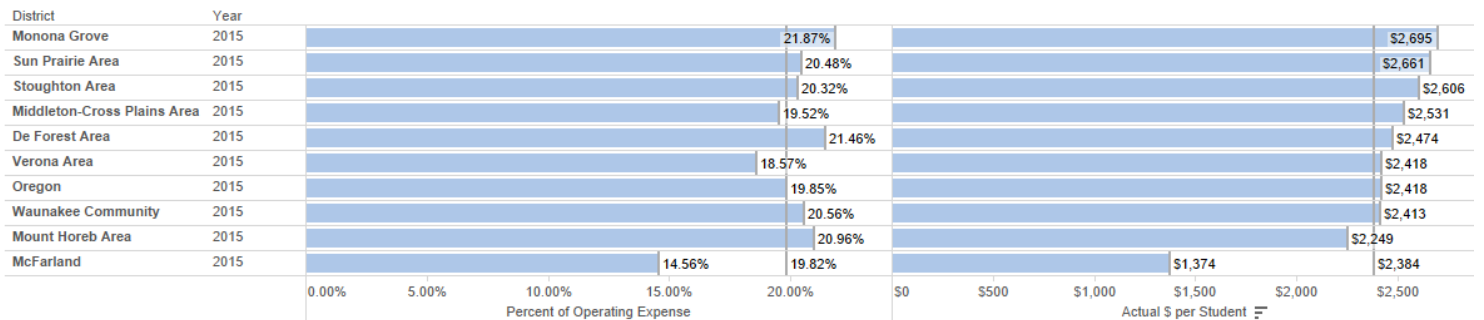
Note: "Total Operating Expense" is all expenses from funds 10 & 27
Source: Budget and Annual Reports per DPI



Benefits Expenses Only for All District Staff

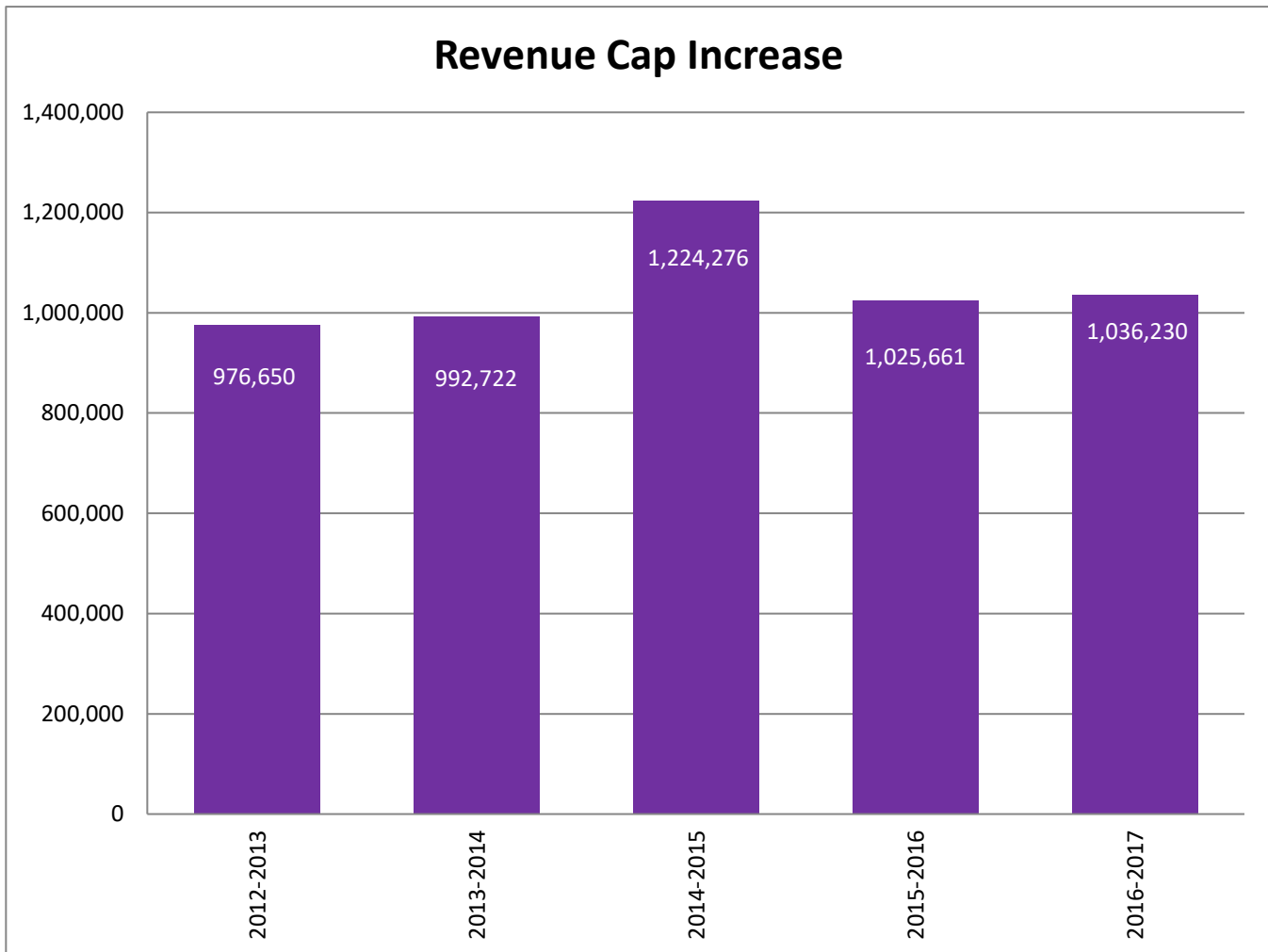
Line Item Spending Comparison

Note: "Total Operating Expense" is all expenses from funds 10 & 27
Source: Budget and Annual Reports per DPI



IV: BUDGET BACKGROUND/HISTORICAL DATA

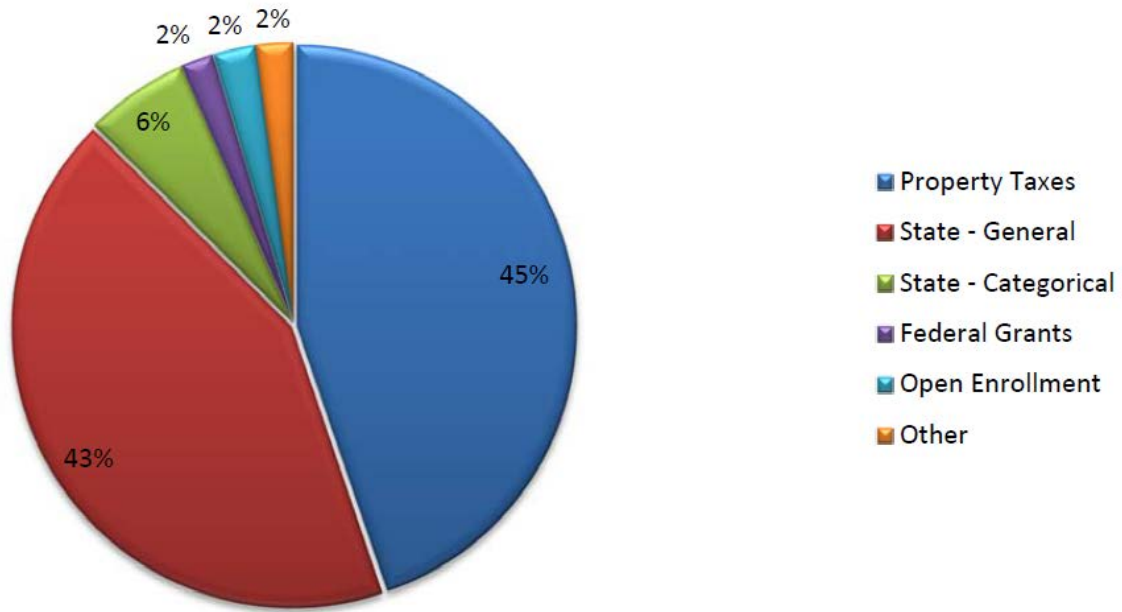
Revenue Cap Increase History



Please note: the 2014-15, 2015-16, and 2016-17 revenue cap has been increased by \$540,000.00 per year due to the November, 2014 operational referendum question.

Waunakee Community School District

2016-17 Revenue Sources

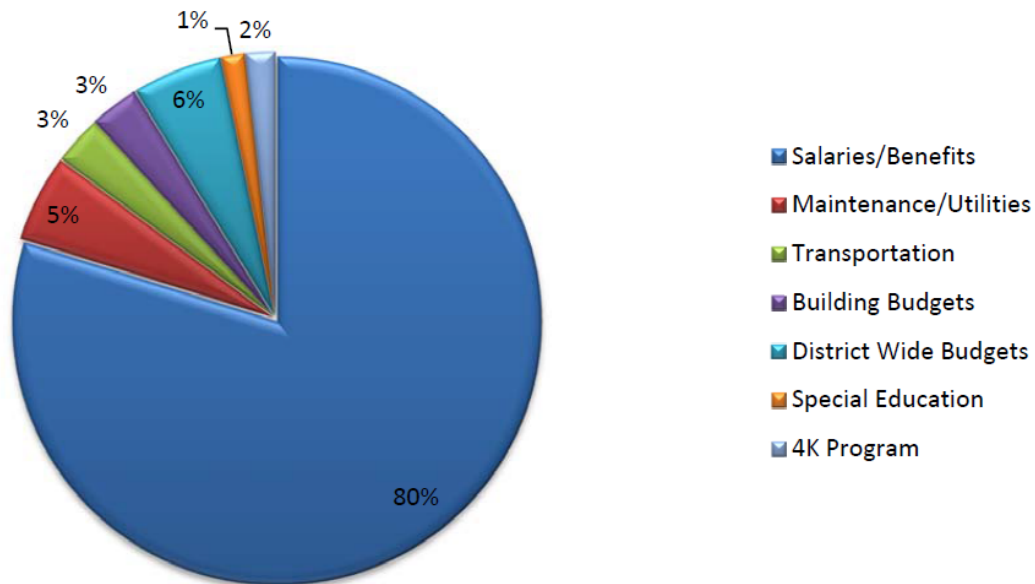


Revenue Sources History - %

Revenue	2012-13	2013-14	2014-15	2015-16	2016-17
State-General	44	44	44	42	43
Property Taxes	45	45	44	46	45
State-Categorical	5	5	5	5	6
Federal Grants	2	2	2	2	2
Open Enrollment	2	2	3	2	2
Other	2	2	2	3	2
TOTAL	100	100	100	100	100

Waunakee Community School District

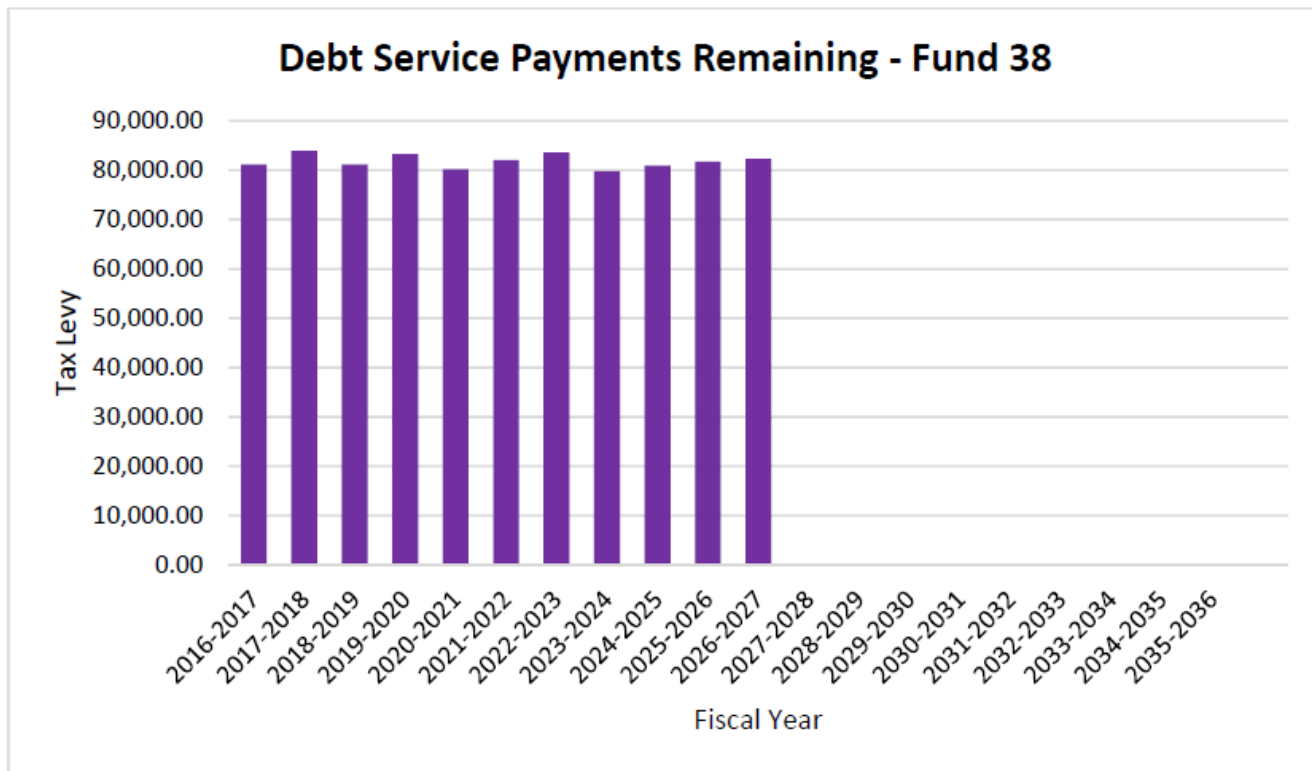
2016-17 Expenses



Expense History - %

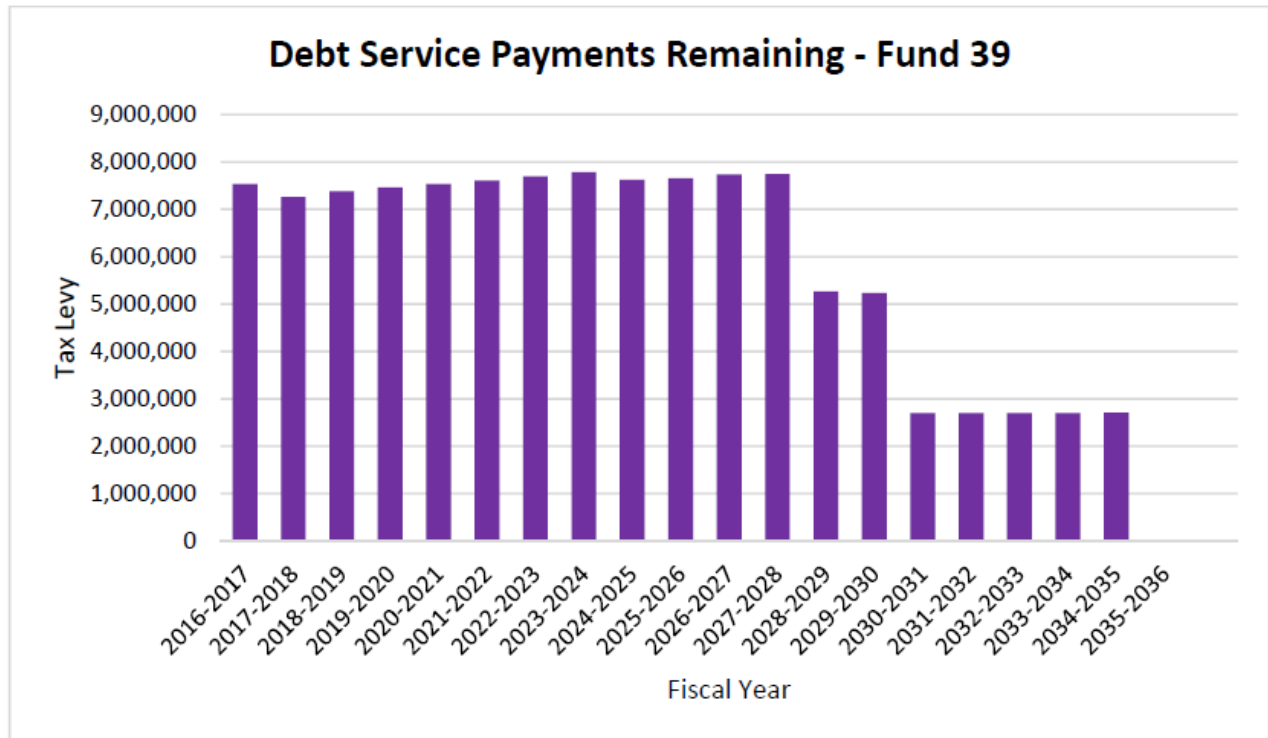
Expense	2012-13	2013-14	2014-15	2015-16	2016-17
Salaries/ Benefits	80	81	80	79	80
(% special ed)	(18)	(18)	(17)	(17)	(17)
(% regular ed)	(82)	(82)	(83)	(83)	(83)
Maintenance/ Utilities	4	4	5	6	5
Transportation	3	3	3	3	3
Building Budgets	3	3	3	3	3
District Wide	6	6	6	6	6
Special Education	2	1	1	1	1
4 yr. old K	2	2	2	2	2
TOTAL	100	100	100	100	100

Future Debt Service Payments – Fund 38



FISCAL YEAR	AMOUNT DUE
2016-2017	81,185.00
2017-2018	83,887.50
2018-2019	81,137.50
2019-2020	83,250.00
2020-2021	80,225.00
2021-2022	82,062.50
2022-2023	83,543.75
2023-2024	79,806.25
2024-2025	80,925.00
2025-2026	81,756.25
2026-2027	82,300.00
2027-2028	0
2028-2029	0
2029-2030	0
2030-2031	0
2031-2032	0
2032-2033	0
2033-2034	0
2034-2035	0
2034-2035	0
TOTAL DUE	\$900,078.75

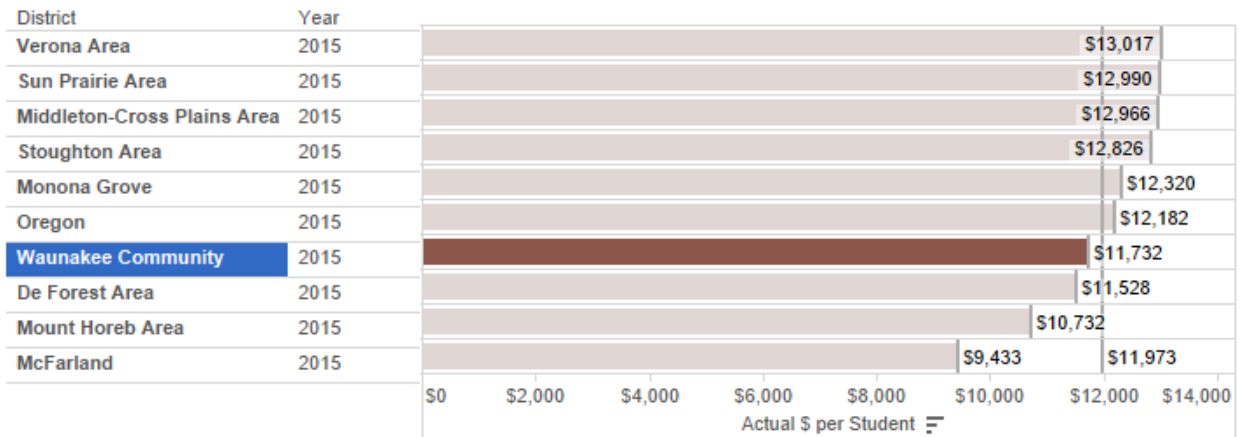
Future Debt Service Payments – Fund 39



FISCAL YEAR	AMOUNT DUE
2016-2017	7,537,184
2017-2018	7,264,731
2018-2019	7,381,111
2019-2020	7,458,426
2020-2021	7,535,941
2021-2022	7,605,506
2022-2023	7,693,596
2023-2024	7,786,371
2024-2025	7,626,884
2025-2026	7,652,009
2026-2027	7,738,609
2027-2028	7,742,709
2028-2029	5,265,809
2029-2030	5,233,395
2030-2031	2,702,300
2031-2032	2,704,675
2032-2033	2,702,325
2033-2034	2,702,538
2034-2035	2,705,150
2035-2036	0
TOTAL DUE	\$115,039,269

Waunakee Community School District

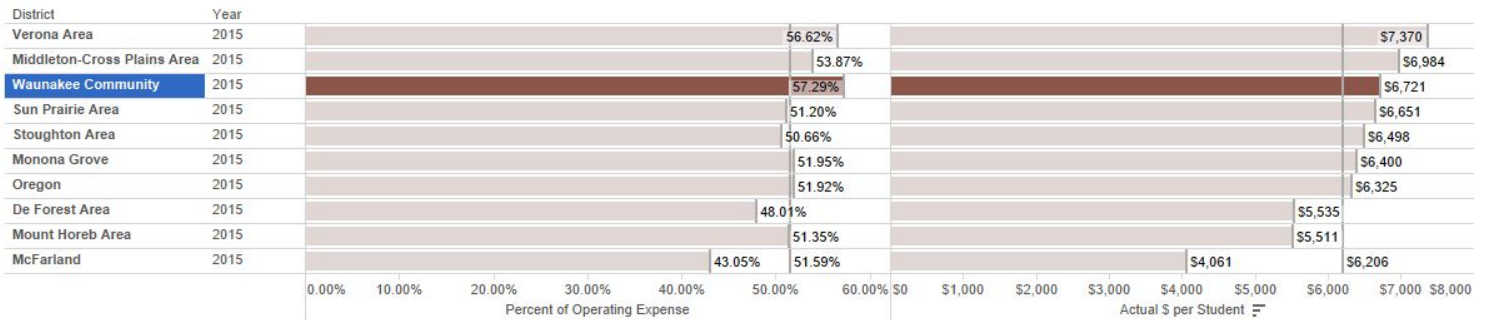
All District Expenditures



Instructional Expenses Only

Line Item Spending Comparison

Note: "Total Operating Expense" is all expenses from funds 10 & 27
Source: Budget and Annual Reports per DPI



V. BUDGET FORECAST

Benefits of a Budget Forecast

- Recognize enrollment trends and the budgetary and facility impact
- Understand revenue trends including the property tax impact
- Understand expenditure trends
- Realize the future impact of current fiscal decisions
- Explore the outcomes of different data scenarios

Steps in the Budget Forecast

- Use enrollment projections to predict future enrollment scenarios
- Estimate revenue cap increases based on enrollment scenarios
- Estimate expenditure increases
- Analyze the outcomes and plan accordingly

Assumptions Made

- Current school finance system continues (revenue caps)
- Enrollment projection scenarios are close to actual
- Salary costs increase at 2%, health/dental at 5%
- Non-personnel costs do not increase except transportation and utilities (3%)
- 1 additional FTE for every 20 additional students
- Revenue cap increase is \$100/student in 17-18 and thereafter
- The per pupil categorical aid remains at \$250/student
- An additional \$540,000 has been added to the revenue cap in 17-18 due to the November 4, 2014 referendum
- An additional \$540,000 has been added to the expenses in 17-18 due to the November 4, 2014 referendum
- Savings from staff retirements is not included
- Data is less accurate as years progress
- This forecast will need to be modified per the Governor's budget proposal and any subsequent legislative changes.
- The Governor has proposed a \$0/student increase in the revenue cap with a \$200 per pupil categorical aid increase in 2017-18 and \$204 per pupil categorical aid increase in 2018-19.

Waunakee Community School District

Five Year Enrollment Projections

Grade	2017-18	2018-19	2019-20	2020-21	2021-22
EC	13	13	13	13	13
4K	249	249	249	249	249
K	265	265	265	265	265
1	279	280	279	279	278
2	287	289	290	292	292
3	323	296	294	295	298
4	279	326	300	298	298
TOTAL ELEM	1695	1718	1690	1691	1693
5	276	288	336	310	307
6	304	282	293	343	316
TOTAL INTER	580	570	629	653	623
7	345	330	300	317	369
8	331	346	332	301	319
TOTAL MIDDLE	676	676	632	618	688
9	331	338	349	340	308
10	312	331	338	348	339
11	308	311	331	340	349
12	334	323	327	348	361
TOTAL HIGH	1285	1303	1345	1376	1357
TOTAL DISTRICT	4236	4267	4296	4338	4361

Waunakee Community School District

Five Year Cohort Model Student Growth Planning

ORIGINAL PROJECTION

Fund 10 - General Fund - Projection Summary

Waunakee Community School District | 5 Yr Enroll Scenario with extra staffing

	BUDGET FY - 2017	FY - 2018	% Δ	FY - 2019	% Δ	FY - 2020	% Δ	FY - 2021	% Δ	FY - 2022	% Δ
REVENUE											
Local Sources	\$21,440,247	\$23,146,511	7.96%	\$23,579,813	1.87%	\$24,077,590	2.11%	\$24,448,979	1.54%	\$24,888,472	1.80%
State Sources	\$21,223,147	\$21,134,513	-0.42%	\$21,577,273	2.09%	\$21,771,111	0.90%	\$22,012,312	1.11%	\$22,127,794	0.52%
Federal Sources	\$314,798	\$314,798	0.00%	\$314,798	0.00%	\$314,798	0.00%	\$314,798	0.00%	\$314,798	0.00%
Other	\$1,276,774	\$1,367,241	7.09%	\$1,485,032	8.62%	\$1,542,616	3.88%	\$1,719,120	11.44%	\$1,842,090	7.15%
TOTAL REVENUE	\$44,254,966	\$45,963,063	3.86%	\$46,956,916	2.16%	\$47,706,115	1.60%	\$48,495,209	1.65%	\$49,173,154	1.40%
EXPENDITURES											
Salary and Benefits	\$31,193,286	\$32,130,024	3.00%	\$32,984,041	2.66%	\$33,855,781	2.64%	\$34,783,242	2.74%	\$35,687,933	2.60%
Other Objects	\$13,049,805	\$13,841,384	6.07%	\$14,148,428	2.22%	\$14,393,424	1.73%	\$14,607,777	1.49%	\$14,857,994	1.71%
TOTAL EXPENDITURES	\$44,243,091	\$45,971,408	3.91%	\$47,132,469	2.53%	\$48,249,204	2.37%	\$49,391,019	2.37%	\$50,545,928	2.34%
SURPLUS / DEFICIT	\$11,875	(\$8,345)		(\$175,553)		(\$543,089)		(\$895,810)		(\$1,372,774)	
Change over Previous Year		(\$20,220)		(\$167,209)		(\$367,536)		(\$352,720)		(\$476,964)	
BEGINNING FUND BALANCE	\$9,204,245	\$9,216,120		\$9,207,775		\$9,032,222		\$8,489,132		\$7,593,323	
ENDING FUND BALANCE	\$9,216,120	\$9,207,775		\$9,032,222		\$8,489,132		\$7,593,323		\$6,220,549	
FUND BALANCE AS % OF EXPENDITURES	20.83%	20.03%		19.16%		17.59%		15.37%		12.31%	

- The above projections identify the difference between total revenues and expenses according to the PMA Financial Network financial planning model
- The expenditure increases would be reduced in order to balance the budget each year.

GOVERNOR'S BUDGET PROPOSAL

Fund 10 - General Fund - Projection Summary

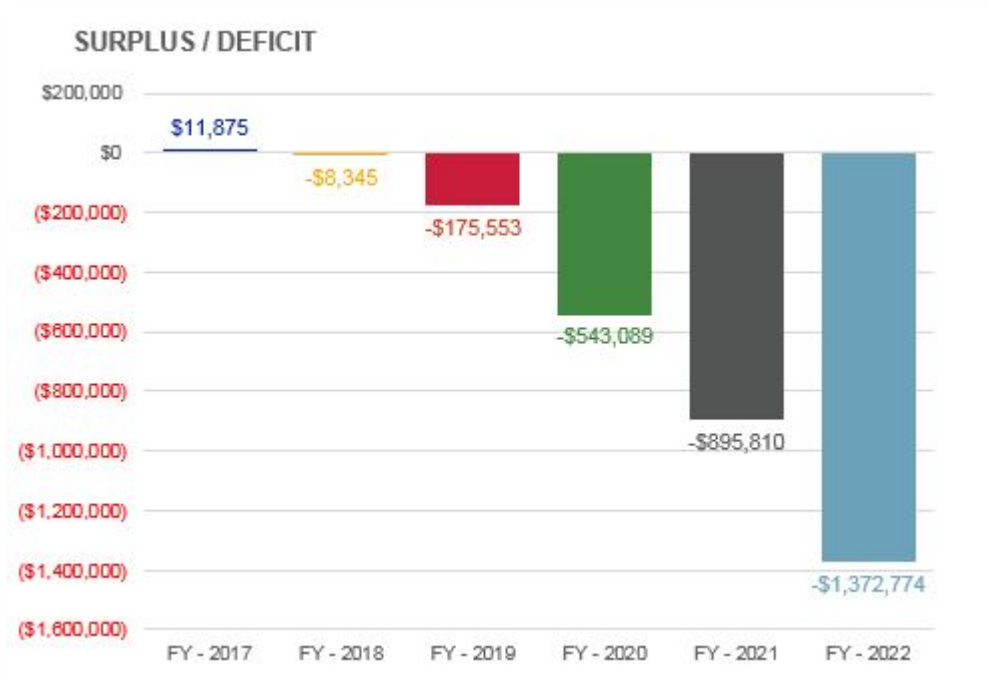
Waunakee Community School District | 5 Yr Enroll Scenario with extra staffing - Governor's Budget

	BUDGET FY - 2017	FY - 2018	% Δ	FY - 2019	% Δ	FY - 2020	% Δ	FY - 2021	% Δ	FY - 2022	% Δ
REVENUE											
Local Sources	\$21,440,247	\$22,745,713	6.09%	\$22,769,636	0.11%	\$22,854,540	0.37%	\$22,811,060	-0.19%	\$22,834,586	0.10%
State Sources	\$21,223,147	\$21,936,911	3.36%	\$23,215,486	5.83%	\$24,236,001	4.40%	\$25,307,843	4.42%	\$26,256,144	3.75%
Federal Sources	\$314,798	\$314,798	0.00%	\$314,798	0.00%	\$314,798	0.00%	\$314,798	0.00%	\$314,798	0.00%
Other	\$1,276,774	\$1,367,241	7.09%	\$1,485,032	8.62%	\$1,542,616	3.88%	\$1,719,120	11.44%	\$1,842,090	7.15%
TOTAL REVENUE	\$44,254,966	\$46,364,663	4.77%	\$47,784,952	3.06%	\$48,947,955	2.43%	\$50,152,821	2.46%	\$51,247,618	2.18%
EXPENDITURES											
Salary and Benefits	\$31,193,286	\$32,130,024	3.00%	\$32,984,041	2.66%	\$33,855,781	2.64%	\$34,783,242	2.74%	\$35,687,933	2.60%
Other Objects	\$13,049,805	\$13,841,384	6.07%	\$14,148,428	2.22%	\$14,393,423	1.73%	\$14,607,777	1.49%	\$14,857,994	1.71%
TOTAL EXPENDITURES	\$44,243,091	\$45,971,408	3.91%	\$47,132,469	2.53%	\$48,249,204	2.37%	\$49,391,019	2.37%	\$50,545,927	2.34%
SURPLUS / DEFICIT	\$11,875	\$393,255		\$652,483		\$698,751		\$761,802		\$701,691	
Change over Previous Year		\$381,380		\$259,228		\$46,268		\$63,051		(\$60,112)	
BEGINNING FUND BALANCE	\$9,204,245	\$9,216,120		\$9,609,375		\$10,261,858		\$10,960,609		\$11,722,412	
ENDING FUND BALANCE	\$9,216,120	\$9,609,375		\$10,261,858		\$10,960,609		\$11,722,412		\$12,424,102	
FUND BALANCE AS % OF EXPENDITURES	20.83%	20.90%		21.77%		22.72%		23.73%		24.58%	

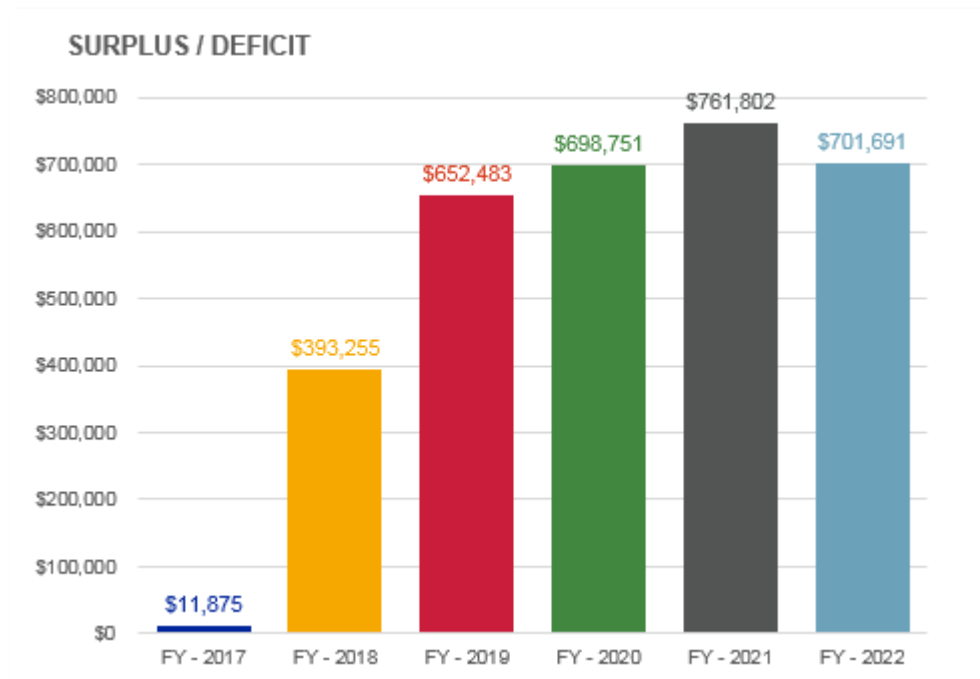
- The above projections identify the difference between total revenues and expenses according to the PMA Financial Network financial planning model

Five Year Cohort Model Student Growth Planning

ORIGINAL PROJECTION

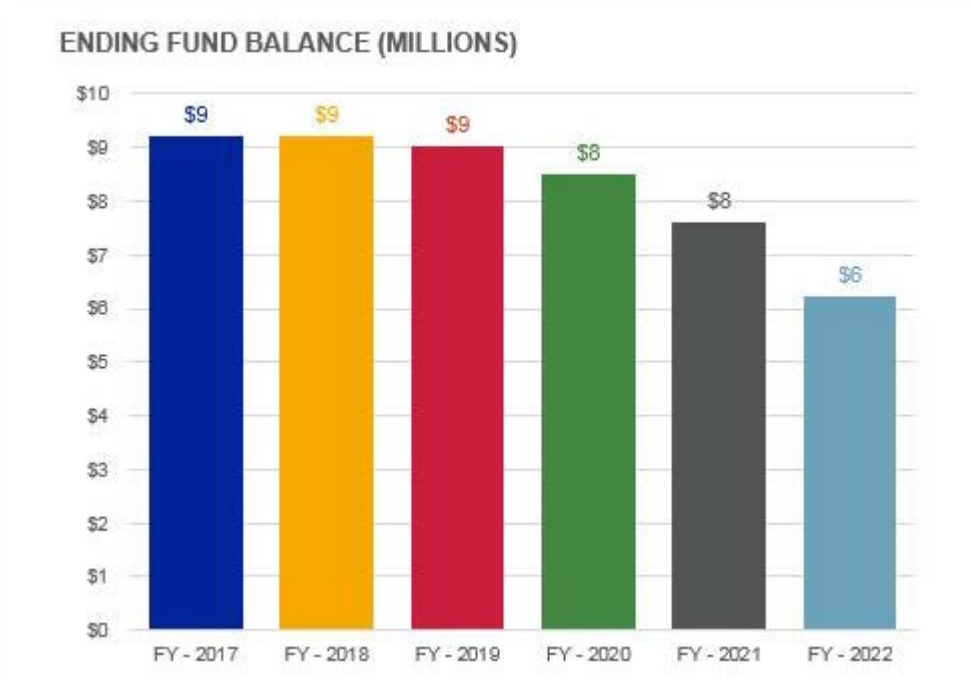


GOVERNOR'S BUDGET PROPOSAL

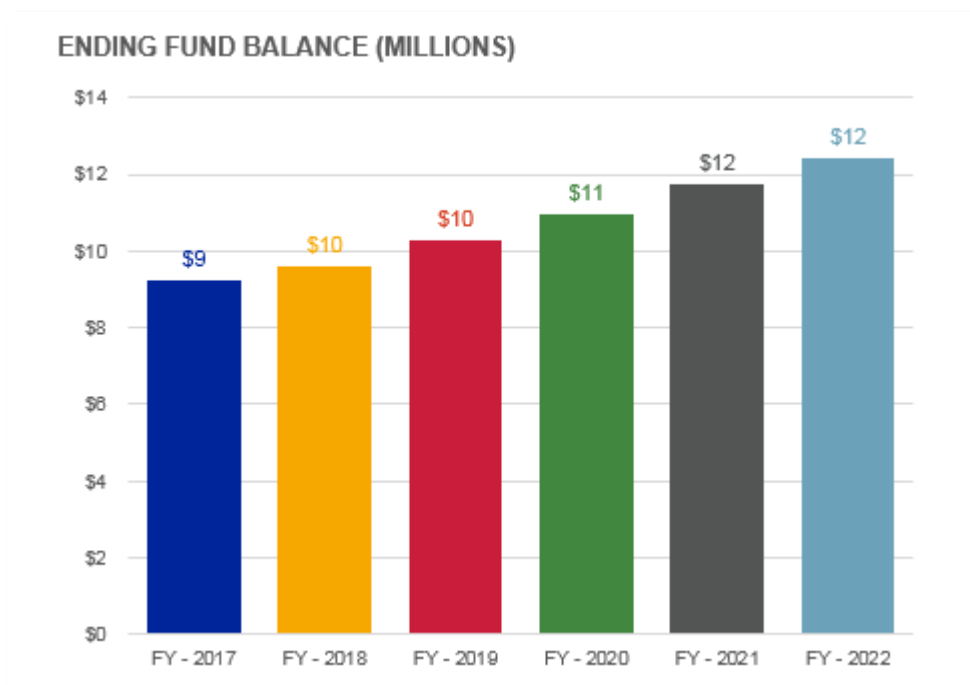


Five Year Cohort Model Student Growth Planning

ORIGINAL PROJECTION



GOVERNOR'S BUDGET PROPOSAL



Waunakee Community School District

ORIGINAL PROJECTION

TAX LEVY & MILL RATE ANALYSIS

WAUNAKEE COMMUNITY SCHOOL DISTRICT | 5 YR ENROLL SCENARIO WITH EXTRA STAFFING

		FY-2012	FY-2013	ACTUAL FY-2014	FY-2015	FY-2016	BUDGET FY-2017	FY-2018	FY-2019	PROJECTIONS FY-2020	FY-2021	FY-2022
TAX LEVY												
Fund 10	General Fund	\$18,837,687	\$18,448,547	\$18,885,455	\$19,289,802	\$20,526,360	\$20,831,869	\$22,538,133	\$22,971,435	\$23,469,212	\$23,840,601	\$24,280,094
Fund 10	Property Tax Charge Back	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total General Fund Levy	\$18,837,687	\$18,448,547	\$18,885,455	\$19,289,802	\$20,526,360	\$20,831,869	\$22,538,133	\$22,971,435	\$23,469,212	\$23,840,601	\$24,280,094
Fund 38	Non-Ref. Debt Svc.	\$79,590	\$83,053	\$81,412	\$79,772	\$83,030	\$81,185	\$83,888	\$81,138	\$83,250	\$80,225	\$82,063
Fund 39	Ref. Approved Debt Svc.	\$4,646,324	\$4,693,904	\$4,724,857	\$4,801,046	\$5,402,276	\$6,865,458	\$6,958,886	\$7,055,733	\$7,128,148	\$7,201,688	\$7,270,516
Fund 41	Capital Expansion Fund	\$0	\$134,296	\$134,296	\$209,296	\$209,296	\$209,296	\$209,296	\$209,296	\$209,296	\$209,296	\$209,296
Fund 80	Community Service Fund	\$290,775	\$304,400	\$304,400	\$304,400	\$301,817	\$287,717	\$301,817	\$301,817	\$301,817	\$301,817	\$301,817
	TOTAL LEVY	\$23,854,376	\$23,664,200	\$24,130,420	\$24,684,316	\$26,522,779	\$28,275,525	\$30,092,020	\$30,619,419	\$31,191,723	\$31,633,627	\$32,143,786
	PERCENT CHANGE		-0.80%	1.97%	2.30%	7.45%	6.61%	6.42%	1.75%	1.87%	1.42%	1.61%
EQUALIZED VALUATION (TIF OUT)		\$2,088,996,497	\$2,085,440,159	\$2,101,466,788	\$2,173,113,182	\$2,285,501,808	\$2,437,426,579	\$2,510,549,376	\$2,585,865,857	\$2,663,441,833	\$2,743,345,088	\$2,825,645,441
	Percent Change		-0.17%	0.77%	3.41%	5.17%	6.65%	3.00%	3.00%	3.00%	3.00%	3.00%
MILL RATE												
Fund 10	General Fund	\$9.02	\$8.85	\$8.99	\$8.88	\$8.98	\$8.55	\$8.98	\$8.88	\$8.81	\$8.69	\$8.59
Fund 38	Non-Ref. Debt Svc.	\$0.04	\$0.04	\$0.04	\$0.04	\$0.04	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03
Fund 39	Ref. Approved Debt Svc.	\$2.22	\$2.25	\$2.25	\$2.21	\$2.36	\$2.82	\$2.77	\$2.73	\$2.68	\$2.63	\$2.57
Fund 41	Capital Expansion Fund	\$0.00	\$0.06	\$0.06	\$0.10	\$0.09	\$0.09	\$0.08	\$0.08	\$0.08	\$0.08	\$0.07
Fund 80	Community Service Fund	\$0.14	\$0.15	\$0.14	\$0.14	\$0.13	\$0.12	\$0.12	\$0.12	\$0.11	\$0.11	\$0.11
	MILL RATE TOTAL	\$11.42	\$11.35	\$11.48	\$11.36	\$11.60	\$11.60	\$11.99	\$11.84	\$11.71	\$11.53	\$11.38
	PERCENT CHANGE		-0.61%	1.15%	-1.05%	2.11%	0.00%	3.36%	-1.25%	-1.10%	-1.54%	-1.30%

GOVERNOR'S BUDGET PROPOSAL

TAX LEVY & MILL RATE ANALYSIS

WAUNAKEE COMMUNITY SCHOOL DISTRICT | 5 YR ENROLL SCENARIO WITH EXTRA STAFFING - GOVERNOR'S BUDGET

		FY-2012	FY-2013	ACTUAL FY-2014	FY-2015	FY-2016	BUDGET FY-2017	FY-2018	FY-2019	PROJECTIONS FY-2020	FY-2021	FY-2022
TAX LEVY												
Fund 10	General Fund	\$18,837,687	\$18,448,547	\$18,885,455	\$19,289,802	\$20,526,360	\$20,831,869	\$22,137,335	\$22,128,282	\$22,174,125	\$22,089,550	\$22,060,434
Fund 10	Property Tax Charge Back	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total General Fund Levy	\$18,837,687	\$18,448,547	\$18,885,455	\$19,289,802	\$20,526,360	\$20,831,869	\$22,137,335	\$22,128,282	\$22,174,125	\$22,089,550	\$22,060,434
Fund 38	Non-Ref. Debt Svc.	\$79,590	\$83,053	\$81,412	\$79,772	\$83,030	\$81,185	\$83,888	\$81,138	\$83,250	\$80,225	\$82,063
Fund 39	Ref. Approved Debt Svc.	\$4,646,324	\$4,693,904	\$4,724,857	\$4,801,046	\$5,402,276	\$6,865,458	\$6,958,886	\$7,055,733	\$7,128,148	\$7,201,688	\$7,270,516
Fund 41	Capital Expansion Fund	\$0	\$134,296	\$134,296	\$209,296	\$209,296	\$209,296	\$209,296	\$209,296	\$209,296	\$209,296	\$209,296
Fund 80	Community Service Fund	\$290,775	\$304,400	\$304,400	\$304,400	\$301,817	\$287,717	\$301,817	\$301,817	\$301,817	\$301,817	\$301,817
	TOTAL LEVY	\$23,854,376	\$23,664,200	\$24,130,420	\$24,684,316	\$26,522,779	\$28,275,525	\$29,691,222	\$29,776,266	\$29,896,636	\$29,882,576	\$29,924,126
	PERCENT CHANGE		-0.80%	1.97%	2.30%	7.45%	6.61%	5.01%	0.29%	0.40%	-0.05%	0.14%
EQUALIZED VALUATION (TIF OUT)		\$2,088,996,497	\$2,085,440,159	\$2,101,466,788	\$2,173,113,182	\$2,285,501,808	\$2,437,426,579	\$2,510,549,376	\$2,585,865,857	\$2,663,441,833	\$2,743,345,088	\$2,825,645,441
	Percent Change		-0.17%	0.77%	3.41%	5.17%	6.65%	3.00%	3.00%	3.00%	3.00%	3.00%
MILL RATE												
Fund 10	General Fund	\$9.02	\$8.85	\$8.99	\$8.88	\$8.98	\$8.55	\$8.82	\$8.56	\$8.33	\$8.05	\$7.81
Fund 38	Non-Ref. Debt Svc.	\$0.04	\$0.04	\$0.04	\$0.04	\$0.04	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03	\$0.03
Fund 39	Ref. Approved Debt Svc.	\$2.22	\$2.25	\$2.25	\$2.21	\$2.36	\$2.82	\$2.77	\$2.73	\$2.68	\$2.63	\$2.57
Fund 41	Capital Expansion Fund	\$0.00	\$0.06	\$0.06	\$0.10	\$0.09	\$0.09	\$0.08	\$0.08	\$0.08	\$0.08	\$0.07
Fund 80	Community Service Fund	\$0.14	\$0.15	\$0.14	\$0.14	\$0.13	\$0.12	\$0.12	\$0.12	\$0.11	\$0.11	\$0.11
	MILL RATE TOTAL	\$11.42	\$11.35	\$11.48	\$11.36	\$11.60	\$11.60	\$11.83	\$11.52	\$11.22	\$10.89	\$10.59
	PERCENT CHANGE		-0.61%	1.15%	-1.05%	2.11%	0.00%	1.98%	-2.62%	-2.60%	-2.94%	-2.75%

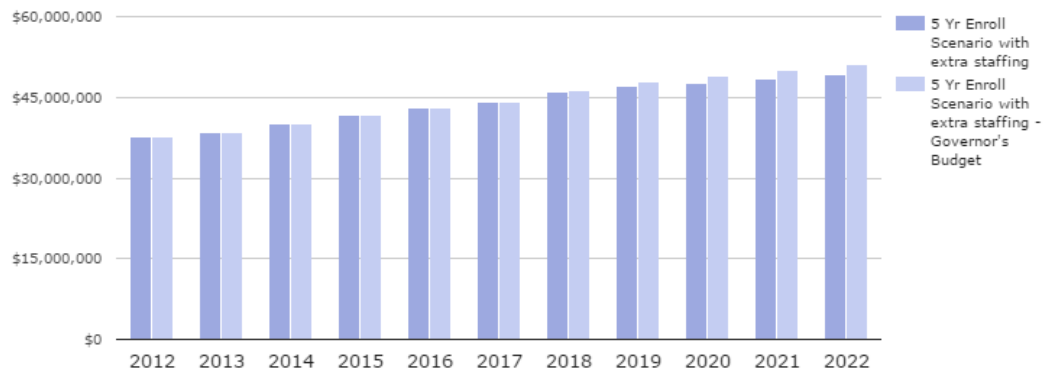
Waunakee Community School District

REVENUE COMPARISON ORIGINAL PROJECTION TO GOVERNOR'S BUDGET PROPOSAL

Fund 10 Revenues

Fund	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
10 GENERAL FUND	\$37,771,953	\$38,570,188	\$39,960,860	\$41,728,356	\$43,035,994	\$44,254,966	\$45,963,063	\$46,956,916	\$47,706,115	\$48,495,209	\$49,173,154
10 GENERAL FUND	\$37,771,953	\$38,570,188	\$39,960,860	\$41,728,356	\$43,035,994	\$44,254,966	\$46,364,663	\$47,784,952	\$48,947,955	\$50,152,821	\$51,247,618

10 Fund Revenues



Waunakee Community School District

VI. 2017-18 PLANNING

Enrollment Information/Projection

	2016-2017		2017-2018	
	Residents	OE	Residents	OE
EC (1/2 day)	13	0	13	0
4K (1/2 day)	219	30	219	30
K	250	15	250	15
1	264	12	266	13
2	298	14	273	14
3	259	16	306	17
4	260	10	265	14
	1563	97	1592	103
5	281	19	267	9
6	314	6	287	17
	595	25	554	26
7	316	12	337	8
8	321	6	316	15
	637	18	653	23
9	307	5	322	9
10	299	11	307	5
11	308	10	297	11
12	304	9	324	10
	1218	35	1250	35
	4013	175	4049	187
Residents + OE:	4188		Residents + OE:	4236
			Difference:	48

- OE is open enrollment students attending WCSD
- 17-18 projection is based on a 5-year cohort student enrollment model

Staffing Classrooms K-12 – Ratios

PROJECTIONS 2017-18

<u>K</u>	-	265	13 Sections [no change]	20.4 to 1	(20)
<u>1</u>	-	279	13 Sections [no change]	21.5 to 1	(20)
<u>2</u>	-	287	13 Sections [- 1 section]	22.1 to 1	(20)
<u>3</u>	-	323	14 Sections [+ 1 section]	23.1 to 1	(23)
<u>4</u>	-	279	13 Sections [no change]	21.5 to 1	(23)
<u>5</u>	-	276	13 Sections [no change]	21.2 to 1	(23)
<u>6</u>	-	304	13 Sections	23.4 to 1	(23)

There is NO change in FTE for grades K-6. 2nd grade will be tracked for potential an additional classroom teacher.

There is a +0.0 additional estimated FTE for art, music, phy ed, foreign language, etc. on a K-6 basis.

7th – 8th grade	16-17	655 students/13.80 = 47.46 FTE
	17-18	676 students/13.80 = 48.99 FTE
		48.99 – 47.46 = +1.53 FTE
9th – 12th grade	16-17	1,253 students/15.06 = 83.20 FTE
	17-18	1,285 students/15.06 = 85.33 FTE
		85.33 – 83.20 = +2.13 FTE

7th – 12th grade +3.66 FTE

There is a +3.66 change in FTE for grades 7-12 added to the budget projections.

Staffing/Student Classrooms K-6 – Ratios

Projections 2017-18/Compared to 2016-17 Actual

<u>K</u>	-	<u>13 Sections-</u>		
		Arboretum-	4	Same
		Heritage-	4	Same
		Prairie-	5	Same
<u>1</u>	-	<u>13 Sections-</u>		
		Arboretum-	4	Same
		Heritage-	4	1 Section Larger
		Prairie-	5	1 Section Smaller
<u>2</u>	-	<u>13 Sections-</u>		
		Arboretum-	4	Same
		Heritage-	3	1 Section Smaller
		Prairie-	6	Same
<u>3</u>	-	<u>14 Sections-</u>		
		Arboretum-	4	Same
		Heritage-	4	1 Section Larger
		Prairie-	6	Same
<u>4</u>	-	<u>13 Sections-</u>		
		Arboretum-	4	1 Section Smaller
		Heritage-	3	Same
		Prairie-	6	1 Section Larger
<u>5</u>	-	<u>13 Sections</u>		
		Intermediate-		Same
<u>6</u>	-	<u>13 Sections</u>		
		Intermediate-		Same

Fund 10 – “Big Picture Overview”

Revenue Increases

Revenue Cap Increase	1,061,380
November 14 Referendum	540,000
Per Pupil Aid	16,250
Open Enrollment	90,467
	<hr/>
	1,708,097

Expenditure Increases

November 14 Referendum	540,000
Salary Increase	412,087
Benefits Increase	305,051
FTE Increases	219,600
Transportation	41,402
Transfer to Fund 27	146,772
Utilities	44,344
Open Enrollment	19,061
	<hr/>
	1,728,317

<u>NET</u>	(20,220)
-------------------	-----------------

Governor's Proposal	401,600
(Additional Revenues)	
Teacher Points System	100,050
(cost per \$300 in points)	

VII. BUDGET REQUESTS

Budget Requests: Summary

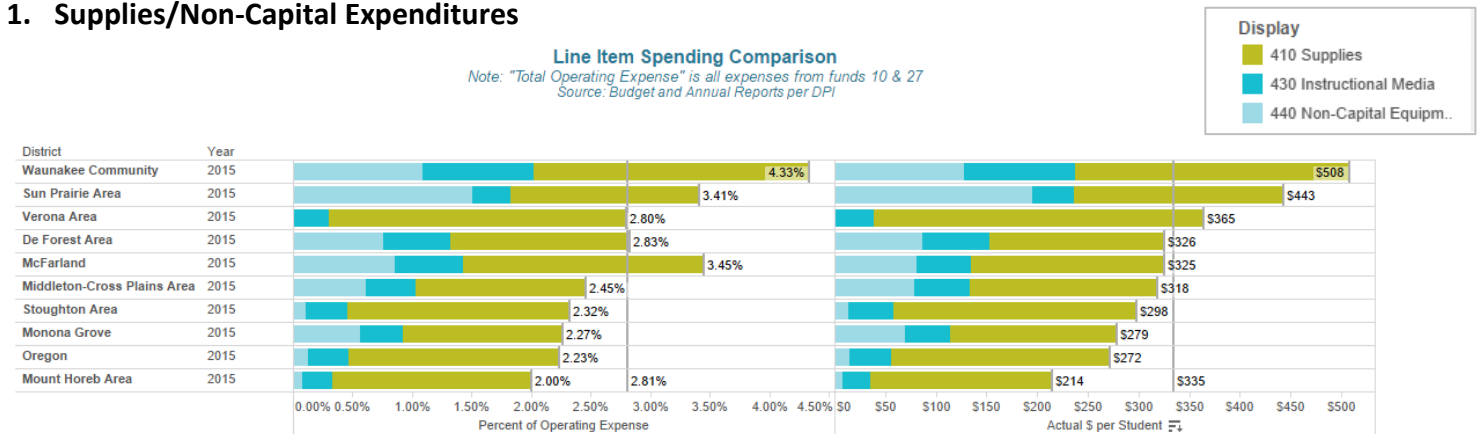
Administrator	Department	Request
Eley/Thomas	Student Services	Stipend for PBIS Coaches
Eley/Thomas	Student Services	Building Bridges
Eley/Thomas	Student Services	School Psychologist
Eley/Thomas	Student Services	Social Worker
Kaminski/Hetzel	Prairie/Intermediate	Reading Interventionist (shared)
Kaminski	Prairie	50% Math Interventionist
Kersten	High School	Additional HS Associate Principal
Kersten	High School	Funding for Debate Team
Kersten	High School	Pilot Furniture – World Language
Kersten	High School	Additional Budgetary Support for Forensics
Schell	Curriculum	7-12 Reading Interventionist
Schell	Curriculum	K-6 Science Coach
Schell	Curriculum	K-12 Math Coach
Summers	Maintenance/IT	Budgetary Administrative Assistant (shared)
Summers/Schell	District	Communications position which is in development; details to be submitted

See Addendum for detailed requests.

Waunakee Community School District

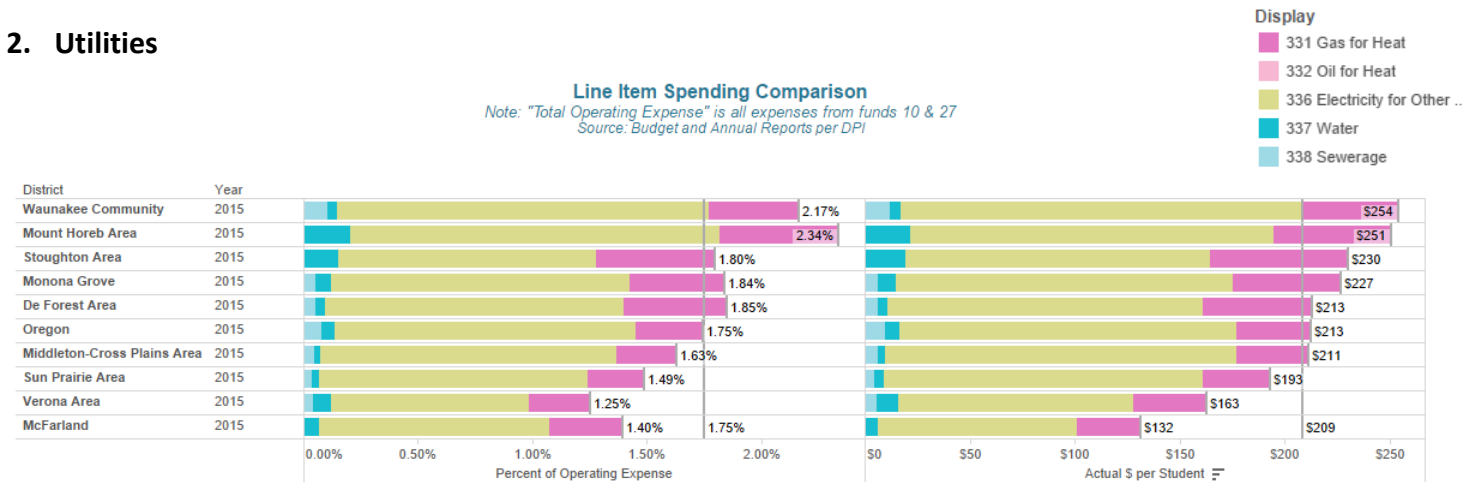
VIII. BUDGET REALLOCATION OPPORTUNITIES

1. Supplies/Non-Capital Expenditures



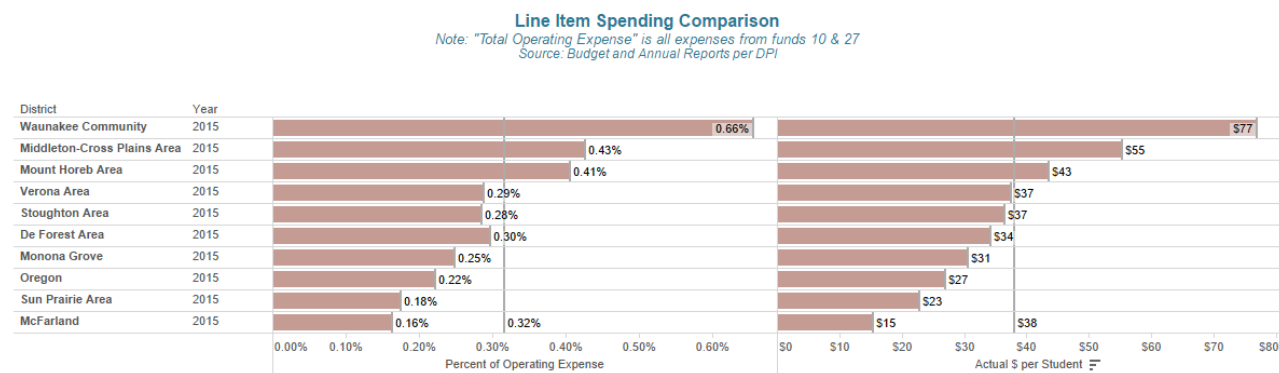
Waunakee is the top spending district, spending significantly more money than the average district on supplies per student. $\$508 - \$335 = \$173$. $\$173 \times 4,100 \text{ students} = \$709,300$ higher than average per student spending.

2. Utilities



Waunakee is the top spending district, spending more money than the average district on utilities per student. $\$254 - \$209 = \$45$. $\$45 \times 4,100 \text{ students} = \$184,500$ higher than average per student spending.

3. Communications



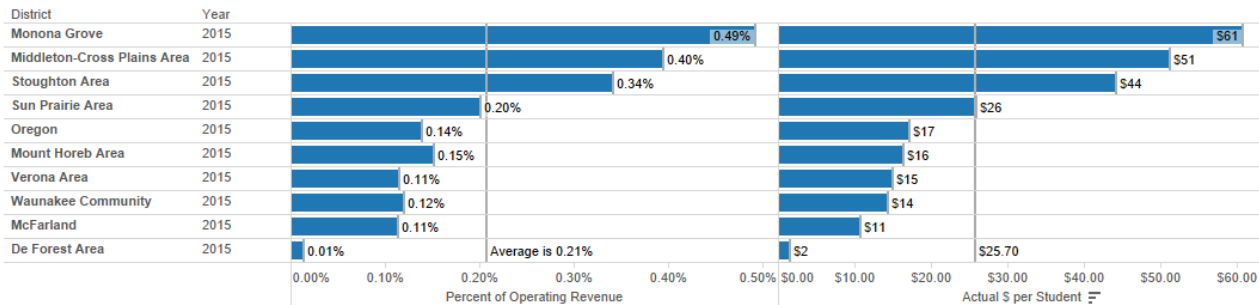
Waunakee is the top spending district, spending significantly more money than the average district on communications per student. $\$77 - \$38 = \$39$. $\$39 \times 4,100 \text{ students} = \$159,900$ higher than average per student spending.

Waunakee Community School District

4. Rental Facilities

Line Item Revenue Comparison

Note: "Total Operating Revenue" is all revenue from funds 10 & 27
Source: Budget and Annual Reports per DPI



Waunakee ranks 8th among area districts in facility rental income, charging significantly less than the average district on facility rental per student. $\$25.70 - \$14 = \$11.70$. $\$11.70 \times 4,100 \text{ students} = \$47,970$ less than average per student income.

5. Review allocations of Referendum to exceed the cap funds

The 2017-18 fiscal year is the last year of the four-year phased in operational referendum. The grand total is \$2,160,000, of which \$300,000 will be permanently transferred to the technology as well as the maintenance budgets for a total of \$600,000. The remaining funds of \$1,560,000 are to be allocated towards operational expenses for Prairie Elementary, Heritage Elementary, and Waunakee Intermediate School. The 2017-18 budget planning model includes \$44,344 in utility increases, some of which can be allocated to the referendum to exceed the cap. In addition, district funds have covered some additional costs at these facilities over the last several years, and these expenses can be reviewed for possible allocation towards the operational referendum funds.

6. Transportation Bidding Process

The Board of Education has approved a bidding process for a new seven-year transportation contract that begins on September 5, 2017. The 2017-18 budget planning process includes a \$41,402 increase in transportation costs. This increase may be avoided, depending on the results of the bidding process.

7. Bethel Circle Loan – Fund 38

The Board of Education has approved paying off the Fund 38 loan on Bethel Circle. The 2017-18 budget planning process includes an \$85,262 payment towards Fund 38 debt. These funds can be reallocated to the Fund 10 educational budget.

8. Para-Educator Staffing Levels / QTI Study Results

The Board of Education has approved an independent review of classified staff compensation, including the para-educator group. This study is being conducted by QTI. Waunakee currently has the lowest para-educator to student staffing level in the county for comparable districts. The current staffing levels and compensation should be reviewed to determine the investment towards in this employment category moving forward.

ADDENDUM

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: Stipend for PBIS Coaches

School/Department: All

Requested by: Janet Thomas/Kurt Eley

Type of Request: Budget Request

Nature of Request: Compensation for PBIS Coaches

Full Time Equivalency: n/a

Classification: Certified Staff

Grades Affected: All

Population Served: All

Salary/Benefits Cost: \$12,300

Rationale: The district PBIS initiative requires significant time and effort for the Internal Coaches in addition to their teaching roles. This extra work is similar to that of a Department Chair. Because the Internal Coaches are integral to the success and progress of this initiative, we propose providing them with a stipend similar to that of the Department Chairs. If the position is shared at any building currently or ongoing, the stipend will be split between the two individuals.

Attachment? No

Submitted: 1/30/2017 9:53:38

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: Building Bridges

School/Department: Student Services

Requested by: Janet Thomas/Kurt Eley

Type of Request: Budget Request

Nature of Request: Program

Full Time Equivalency: 1

Classification: Position Hired by Dane County by Catholic Charities

Grades Affected: K-8

Population Served: Available to all based on need

Salary/Benefits Cost: \$60,000

Rationale: See attached letter from Dane County Executive Joe Parisi.

Attachment? Yes

Submitted: 1/26/2017 20:19:34



DANE COUNTY

Joe Parisi
County Executive

January 9, 2017

Waunakee Community School District
Superintendent Randy Guttenberg
Administration and Maintenance
905 Bethel Circle
Waunakee, WI 53597

Dear Superintendent Guttenberg,

I am pleased to formally announce that funding for the Building Bridges Program within the Waunakee School District has been included in the 2017 Dane County Human Services' Budget effective September 1, 2017. Building Bridges has shown very promising outcomes for children during its first two years of operation, and I am very excited to bring this model to the Waunakee School District.

My budget allocates \$30,000 to fund half of a Building Bridges' Team from September 1, 2017 – December 31, 2017. Your school district has the option of supplying an in-kind match in the form of a staff person for the team or funding the second team member from our contracted vendor Catholic Charities, Inc. For a full school year this will cost each of us at least \$60,000; the current cost of a two person team is \$120,000.

Marykay Wills is the Department of Human Services' Children, Youth & Families Mental Health Manager who oversees the Building Bridges Program. Ms. Wills is available to answer any questions you may have and will orient your staff about Building Bridges' program implementation and business operations. You may reach Ms. Wills at 608-242-6404 or via email at wills.marykay@countyofdane.com

I look forward to this new partnership to best meet the emotional and behavioral needs of 4K-8th grade children in the Waunakee School District.

Sincerely,

Joe Parisi
Dane County Executive

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: School Psychologist

School/Department: Student Services

Requested by: Janet Thomas/Kurt Eley

Type of Request: Reallocation

Nature of Request: Position

Full Time Equivalency: 1

Classification: Administrative Support

Grades Affected: PK-12

Population Served: All students

Salary/Benefits Cost: \$100,000

Rationale: Due to increased student needs related to social, emotional behavior, additional school psychologist time is needed to work collaboratively with the existing Student Services Staff - counselors, social workers, nurses and psychologists. An additional responsibility will be to support the development of the PBIS Framework across the district. Additional FTE in this area will allow the district to better define the roles and job duties of all Student Services staff. The additional Student Services staff will allow for additional resources to be available to staff and students to respond to students in crisis.

Attachment? Yes

Submitted: 1/24/2017 11:04:22

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: School Social Worker

School/Department: Student Services

Requested by: Kurt Eley/Janet Thomas

Type of Request: Reallocation

Nature of Request: Position

Full Time Equivalency: 1

Classification: Certified Staff

Grades Affected: PK-12

Population Served: PK-12

Salary/Benefits Cost: \$86,000

Rationale: This request is made in response to the increased student and family needs in regard to social, emotional, and behavioral health, including Alcohol and Other Drug Abuse. Additional FTE will allow for better coordination of services in these areas, including outside and community agencies. This will also help us further clarify and define the roles and job duties of all Student Services staff members (School Counselors, School Psychologists, School Social Workers, School Nurses, & Alternate Ed teachers). *Please see Student Services Reallocation spreadsheet, attached to the School Psychologist proposal.

Attachment? No

Submitted: 1/24/2017 11:10:56

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: 1.0 Reading Interventionist (50% Prairie & 50% Intermediate)

School/Department: Intermediate and Prairie

Requested by: Chris Hetzel & Dean Kaminski

Type of Request: Budget Request

Nature of Request: Position

Full Time Equivalency: 1

Classification: Certified Staff

Grades Affected: K-6

Population Served: All students who need Tier 3 Reading Intervention

Salary/Benefits Cost: 62,000

Rationale: In the RtI framework, students who are not meeting benchmark on multiple universal assessment measures (STAR, BAS, AVMR, report cards, Forward - when applicable, & PALS - when applicable) should be receiving focused intervention in the identified skill. The spirit of the RtI framework suggests that 5-10% of your student population may qualify for Tier 3 support (intensive, focused, small ratio, instructional support by specialized interventionist). Based on that percentage alone, across our building at minimum (5%) we'd have about 30 students who would be serviced for Tier 3 intervention. The attached document shows that we generally fall within that range for Tier 3 and the number of students who are not fully serviced under Tier 3 due to lack of time of available staff and trying to meet fidelity of the intervention.

Attachment? Yes

Submitted: 1/27/2017 11:56:37

Fall/Winter STAR/BAS Reading data

BAS	STAR Reading
3 or more levels below grade level - Urgent intervention 2 levels below grade level- Intervention 1 level below grade level- On watch	1-24th %ile - Urgent Intervention 25-35th %ile - Intervention 36-45th %ile - On Watch

1st grade Fall/Winter:

- 21 - Urgent Intervention (BAS) - 6 of which also flagged minimal in PALS = 6 students require Tier 3
- 15 - Intervention (BAS)
- Tier 3: 6 Students serviced (6/6 who qualify for tier 3 = **100% served**) - two students require 1:1 Tier 3
- Tier 2 (LLI taught by teacher): 17 of remain 30 who qualify for Urgent and Intervention in LLI groups with teachers
- Additional reading groups (paraeducator): 5 students who are 2 levels below proficiency & 3 students who are 1 level below proficiency.

2nd grade Fall/Winter:

- 9 - Urgent Intervention (identified as urgent in both assessments)
- 7 - Intervention (identified as urgent in one and intervention in the other)
- 3 - On Watch (identified as on watch in both assessments)
- Tier 3: 5 Students serviced (5/9 who qualify for tier 3 = **56% served**) - two students require 1:1 Tier 3
- Tier 2 (LLI taught by teacher): 14
- Booster reading groups (paraeducator): 2 students who are 1 level below proficiency. 4 students 1 level below proficiency on BAS.

3rd grade Fall/Winter:

- 14 - Urgent Intervention (identified as urgent in both assessments)
- 6 - Intervention (identified as urgent in one and intervention in the other)
- 3 - On Watch (identified as on watch in both assessments)
- Tier 3: 10 Students serviced (10/14 who qualify for tier 3 = **79% served**)
- Tier 2 (LLI taught by teacher or Tier 3 by case manager): 15

4th grade Fall/Winter: (also includes 3rd grade FORWARD exam)

- 10 - Urgent Intervention (identified as urgent in 2 or more assessments)
- 6 - Intervention (identified as urgent in one and intervention in the other)
- 3 - On Watch (identified as on watch in 2 or more assessments)
- Tier 3: 5 Students serviced (5/10 who qualify for tier 3 = **50% served**)
- Tier 2 (LLI taught by teacher or Tier 3 by case manager): 15

On average of 67% of the total number of students that qualify for Urgent Intervention Tier 3 are serviced through Tier 3 interventionist (1st-4th grade).

Kindergarten:

- Based on essential kindergarten benchmark assessments, 6 students are receiving Tier 3 instruction for letter identification (current level of 6-11 letters identified) and sound from Interventionists

- 18 students receive Tier 2 Intervention with classroom teachers (level of 9-19 letters identified)

5th grade Fall/Winter: (includes STAR and BAS from either Fall or Winter)

- 18 - Urgent Intervention (identified as urgent in both assessments)
- 10 - Intervention (identified as urgent in one and intervention in another or intervention in 2 or more)
- 14 - On Watch (identified as on watch in 2 or more assessments or urgent/intervention in just one assessment)
- TIER 3: 6 Students who qualify are not being served (12/18 are being serviced by Tier 3 Interventionist)
- TIER 2: Watch students or students who qualify in only one assessment are provided instruction during IE by the classroom teacher

6th grade Fall/Winter: (includes STAR and BAS from either Fall or Winter)

- 14 - Urgent Intervention (identified as urgent in both assessments)
- 11 - Intervention (identified as urgent in one and intervention in another or intervention in 2 or more)
- 16 - On Watch (identified as on watch in 2 or more assessments or urgent/intervention in just one assessment)
- TIER 3: 5 students who qualify are not being served (9/14 are being serviced by Tier 3 Interventionist)
- TIER 2: Watch students or students who qualify in only one assessment are provided instruction during IE by the classroom teacher

On average of 66% of the total number of 5th and 6th grade students that qualify for Urgent Intervention Tier 3 are serviced through Tier 3 interventionist.

Uses of additional FTE

- Support all students who qualify for tier 3
- Implement more k-2 support to catch students up sooner
- Balanced preparation time for specialized instruction for Tier 3 intervention
- Providing additional support to our ELL students

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: 50% Math Interventionist (Accelerated Math)

School/Department: Prairie

Requested by: Dean Kaminski

Type of Request: Budget Request

Nature of Request: Position

Full Time Equivalency: 0.5

Classification: Certified Staff

Grades Affected: K-4

Population Served: Tier 3 students (math) and math acceleration (5th grade)

Salary/Benefits Cost: 31,000

Rationale: In the RtI framework, students who are not meeting benchmark on multiple universal assessment measures (STAR, BAS, AVMR, report cards, Forward - when applicable, & PALS - when applicable) should be receiving focused intervention in the identified skill. The spirit of the RtI framework suggests that 5-10% of your student population may qualify for Tier 3 support (intensive, focused, small ratio, instructional support by specialized interventionist). Based on that percentage alone, across our building at minimum (5%) we'd have about 30 students who would be serviced for Tier 3 intervention. The attached document shows that we generally fall within that range for Tier 3 and the number of students who are not fully serviced under Tier 3 due to lack of time of available staff and trying to meet fidelity of the intervention.

Attachment? Yes

Submitted: 1/27/2017 11:54:27

Fall STAR Math Enterprise data

1-24th %ile - Urgent Intervention (UI)

25-35th %ile - Intervention (I)

36-45th %ile - On Watch (OW)

1st grade Fall:

- 4 - Urgent Intervention
- 6 - Intervention
- 9 - On Watch
- Total: 7 students serviced (7/10 is **70% of total that qualify**)

2nd grade Fall:

- 15 - Urgent Intervention
- 12 - Intervention
- 4 - On Watch
- Total: 6 students serviced as Tier 3 with me, 6 students in Tier 2 (12/27 is **44% of total that qualify**)

3rd grade Fall:

- 7 - Urgent Intervention
- 7 - Intervention
- 6 - On Watch
- Total: 4 students serviced as Tier 3 with me, 6 students in Tier 2 (10/14 is **71% of total that qualify**)

4th grade Fall:

- 6 - Urgent Intervention
- 4 - Intervention
- 4 - On Watch
- Total: 5 students serviced (5/10 is **50% of total that qualify**)

Notes:

**The other thing to note about 4th grade is that we ask some students to attend their intervention before school, which is in addition to their regular school day (miss recess/added stress for some students and families).

**All Tier 2 groups are led by classroom teachers or an instructional aide.

On average of 55.7% of the total number of students that qualify (urgent intervention or intervention) are serviced through Tier 3 intervention (1st-4th grade).

Kindergarten:

- Currently we do not have a Universal Assessment to administer for our youngest students
- Based on essential kindergarten benchmark assessments, 4 students are receiving Tier 3 instruction for number identification (current level not able to count to 5) from Interventionists
- 8 students receive Tier 2 Intervention with ROOTS provided by specialized para

Uses of additional FTE

- Support all students who qualify for tier 3
- Provide tier 2 math instruction (Workshop model)
- Implement more kindergarten and 1st grade support to catch students up sooner.
- Provide support in student math classrooms (lead small groups in core instruction)
 - Urgent intervention and intervention students
 - ELL student population.
- Support teachers with examples of how to differentiate student learning with knowledge of how students typically develop conceptual understanding.

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: Additional High School Associate Principal

School/Department: High School Administration

Requested by: Brian Kersten

Type of Request: Budget Request

Nature of Request: Position

Full Time Equivalency: 1

Classification: Certified Staff

Grades Affected: 9-12

Population Served: High School Students, Staff and Parents

Salary/Benefits Cost: 1.0 FTE Admin

Rationale:

The increasing enrollment at the high school when combined with the increasingly more demanding nature of the social, emotional and academic needs of our students is making it increasingly more challenging to maintain a high level of support for students and parents as well as a high level of accountability for student attendance.

The Student to Associate Principal Ratio at the high school is now approximately 1/625 whereas in years past the ratio was approximately 1/400. If this proposal is supported the Student to Associate Principal would reflect the original ratio that was supported the last time that administration time was added to the High School Administrative Team.

To summarize, adding an additional Associate Principal would provide a higher level of support to students, staff and parents; insure ongoing accountability for student academic success, behavior and attendance; and also provide a better balance of time for members of the High School Administrative Team to complete responsibilities associated with Educator Effectiveness.

Thank you for your consideration.

Attachment? No

Submitted: 1/3/2017 11:50:33

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: Budget Funding for Debate Team

School/Department: High School Debate

Requested by: Brian Kersten

Type of Request: Budget Request

Nature of Request: Budgetary Support

Full Time Equivalency: -NA-

Classification: Budgetary Support

Grades Affected: 9-12

Population Served: High School Students

Salary/Benefits Cost: \$3,300

Rationale: The request for a Debate Budget is being brought forward as I believed the budget was in the initial Debate Team request approved in Spring 2016 was supported. I am unclear if this was the case. As such, if the Debate Team Budget was not supported I am hopeful it will be going forward as student interest in Debate is high and as such, similar to the manner in which the District has committed funds to support other Co-Curricular Activities, I believe it would be equitable to provide the same support for Debate.

Attachment? No

Submitted: 1/3/2017 12:10:01

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: Pilot Furniture - World Language

School/Department: High School World Language

Requested by: Brian Kersten

Type of Request: Budget Request

Nature of Request: Equipment

Full Time Equivalency: -NA-

Classification: -NA-

Grades Affected: 9-12

Population Served: Students enrolled in Spanish 1-4 Courses

Salary/Benefits Cost: up \$14, 297.00

Rationale: The impetus behind this request is to bring flexible seating options into a World Language Classroom. Understandably, \$14, 297.00 is a large sum for a pilot so an amount between \$6000.00 and \$14, 297.00 would be appreciated. The flexible seating options would be accessible for all students but focused on providing those students with ADD or ADHD or who are simply active and have trouble focusing for 85 minutes with seating options that require kinesthetic focus to motivate their level of engagement remaining at a high level.

Thank you for your consideration.

Attachment? Yes

Submitted: 1/3/2017 12:53:14

Waunakee School District

- Ellen Grunder's Classroom

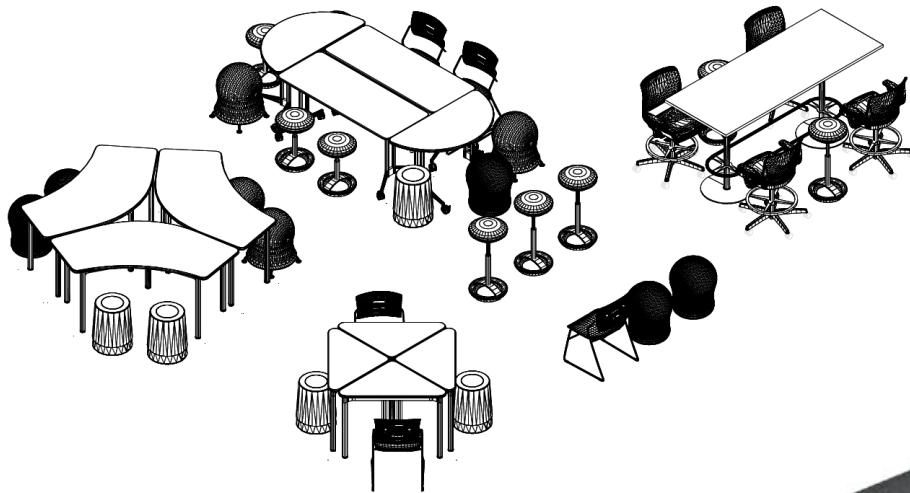


Workplace Studio

STAPLES
Business Advantage®



Overall Floor Plan- 3D



Furniture Options



Safco- Zynergy ball chairs

COLOR OPTION



BL BLACK / **CI** CRIMSON / **GS** GRASS / **GR** GRAY / **PI** PINK / **BV** BLACK VINYL

Price: \$132.08



Safco- Zynergy Swivel ball chairs

COLOR OPTION



BL BLACK / **BU** BLUE / **GN** GREEN / **OR** ORANGE / **BV** BLACK VINYL

Price: \$153.40

Furniture Options



Safco- Twixt Standard height- 17"-22.5"

COLOR OPTION



BL BLACK / **BU** BLUE / **GN** GREEN / **OR** ORANGE / **BV** BLACK VINYL

Price: \$130



Safco- Twixt Extended height- 22"-32"

COLOR OPTION



BL BLACK / **BU** BLUE / **GN** GREEN / **OR** ORANGE / **BV** BLACK VINYL

Price: \$143

Furniture Options



Safco- Agiliti Chair

PLASTIC COLOR



BL BLACK / **BU** BLUE / **CI** CRIMSON / **GS** GRASS / **PE** PEARL / **YE** YELLOW

Price: \$378.42/4 pack



Artcobell- Mov Stool- 20"h

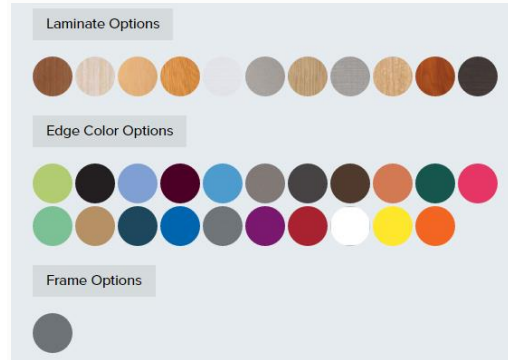


Price: \$150

Furniture Options



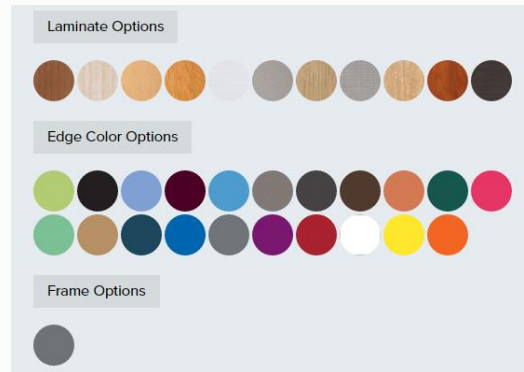
Smith Systems: UXL Adjustable height 24x60 rectangular table



Price: \$716.80

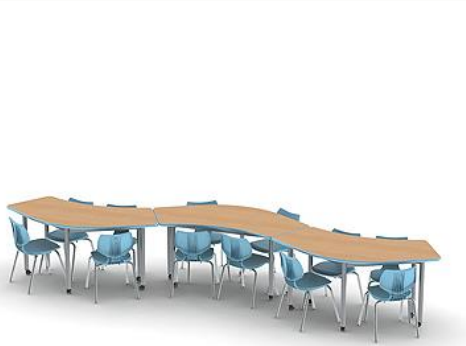


Smith Systems: UXL Adjustable height 24x48 half round table

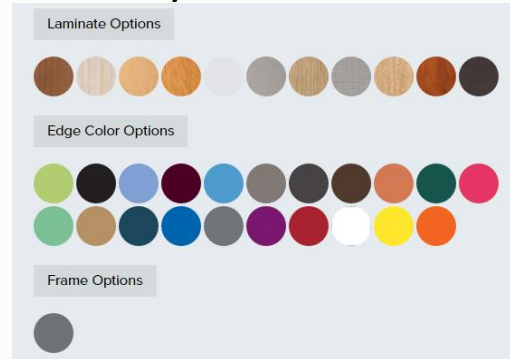


Price: \$718.90

Furniture Options



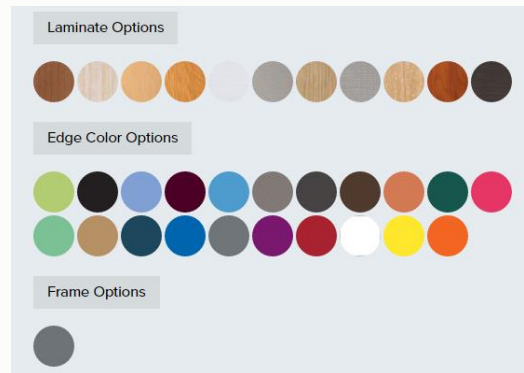
Smith Systems: UXL Crescent Table on casters



Price: \$535.50



Smith Systems: UXL Wing desk on casters



Price: \$312.20

Furniture Options



Hon- Flock standing height table static

- Core laminate: tbd
- Core paint: tbd

Price: \$956.70



Hon- Motivate Mesh back stool

- Adjustable arms
- Grade 1 fabric: TBD
- Casters: hard or soft: tbd

Price: \$272.25

Furniture Options



Ergotron- sit stand desk

Price: \$534.00



120 W OPUS DR
OAK CREEK WI 53154

QUOTATION

Job: 0005500311
Page: 1

SOLD TO:

WAUNAKEE COMM SCHOOL
WAUNAKEE COMM SCHOOL DIST/NJPA
905 BETHEL CIR
WAUNAKEE, WI 535979589
608 849-2296

SHIP TO:

ELLEN GRUNDER
WAUNAKEE COMM SCHOOL DIST/NJPA
301 COMMUNITY DR
WAUNAKEE, WI 535979589
608 849-2100

Terms: Sunrise Billing

QUOTE NO		DATE	CUSTOMER PO NO	CUSTOMER NO	SALESPERSON	
0005500311		06/30/16		F000002839	Pamela Suzanne Gjersvig	
LINE	QUANTITY	CATALOG NO / VENDOR	DESCRIPTION		UNIT SELL	EXTENSION
		Special Instructions RETURNS OF SPECIAL ORDER OR NON-STOCK FURNITURE WILL NOT BE ACCEPTED UNLESS MERCHANDISE IS DAMAGED OR DEFECTIVE. APPLICABLE SALES TAX WILL BE ADDED TO INVOICE. THIS QUOTE IS VALID FOR 30 DAYS UNLESS OTHERWISE NOTED.				
0001	5	ASMOV20 ARTCO-BELL CORP / AM	ALPHABET SEATING, MOV STOOL 20" 9S SUNSET ORANGE		150.00	750.00
0002	4	HMT5 HON COMPANY	Motivate Task-Flex Back-Uph Seat Adj Footring .A Arm: Adjustable Arm .H CASTER: Hard (Standard) .IM Black Mesh \$(1) Gr 1 UPH .UR Contourett 42 COLOR: Pumpkin .SB Base: Standard Plastic Black .T FRAME: Black		272.25	1089.00
0003	1	HFDB42AF84 HON COMPANY	Flock Disc Base w/footring for 41 H stdng Ht Tbl .P6N Textured Satin Chrome		698.85	698.85
0004	1	HFTLC3384 HON COMPANY	Flock 33x84 Rectangle Laminate Top .G 2MM Edge D Natural Maple .N No Grommet .D LAM: Natural Maple		257.85	257.85
0005	3	3000 SAFCO	TWIXT SITTING HEIGHT		130.00	390.00
0006	5	3001 SAFCO	TWIXT EXTENDED HEIGHT		143.00	715.00

ACCEPTED BY

TITLE

DATE



120 W OPUS DR
OAK CREEK WI 53154

QUOTATION

Job: 0005500311
Page: 2

SOLD TO:
WAUNAKEE COMM SCHOOL
WAUNAKEE COMM SCHOOL DIST/NJPA
905 BETHEL CIR
WAUNAKEE, WI 535979589
608 849-2296

SHIP TO:
ELLEN GRUNDER
WAUNAKEE COMM SCHOOL DIST/NJPA
301 COMMUNITY DR
WAUNAKEE, WI 535979589
608 849-2100

Terms: Sunrise Billing

QUOTE NO	DATE	CUSTOMER PO NO	CUSTOMER NO	SALESPERSON	
0005500311	06/30/16		F000002839	Pamela Suzanne Gjersvig	
LINE	QUANTITY	CATALOG NO / VENDOR	DESCRIPTION	UNIT SELL	EXTENSION
0007	2	4285 SAFCO	AGILITI STACK 4E, WITH ARMS ALL PLASTIC	378.42	756.84
0008	5	4750 SAFCO	ZENERGY BALL CHAIR, GRASS	132.08	660.40
0009	5	4760 SAFCO	ZENERGY SWIVEL BALL CHAIR ORANGE	153.40	767.00
0010	2	FL2460-AL2460 SMITH SYSTEMS/HABITE	24" X 60" NEST AND FOLD TABLE 7909 FUSION MAPLE LAMINATE FM 1 1/4" TOP WITH 4MM T-MOLD, OPTIONAL PLATINUM EDGE COLOR PLATINUM FRAME FINISH AL ADJUSTABLE	716.80	1433.60
0011	2	AL48HR SMITH SYSTEMS/HABITE	UXL NEST AND FOLD 48" HALF ROUND TABLE, ADJUSTABLE 7909 FUSION MAPLE LAMINATE FM 1 1/4" TOP WITH 4MM T-MOLD, OPTIONAL PLATINUM EDGE COLOR PLATINUM FRAME COLOR	718.90	1437.80
0012	3	UL72CR SMITH SYSTEMS/HABITE	72" UXL CRESCENT TABLE MAP FUSION MAPLE LAMINATE PLATINUM PLATINUM FRAME FINISH FC FIXED HEIGHT LEG W/ CASTERS, 29.5"	535.50	1606.50
0013	4	XLSSWG SMITH SYSTEMS/HABITE	UXL WING DESK W/ FIXED HEIGHT LEG MAP FUSION MAPLE LAMINATE PLATINUM PLATINUM FRAME FINISH FC FIXED HEIGHT LEG W/ CASTERS, 29.5"	312.20	1248.80

ACCEPTED BY

TITLE

DATE

120 W OPUS DR
OAK CREEK WI 53154



QUOTATION

Job: 0005500311
Page: 3

SOLD TO:

WAUNAKEE COMM SCHOOL
WAUNAKEE COMM SCHOOL DIST/NJPA
905 BETHEL CIR
WAUNAKEE, WI 535979589
608 849-2296

SHIP TO:

ELLEN GRUNDER
WAUNAKEE COMM SCHOOL DIST/NJPA
301 COMMUNITY DR
WAUNAKEE, WI 535979589
608 849-2100

Terms: Sunrise Billing

QUOTE NO	DATE	CUSTOMER PO NO	CUSTOMER NO	SALESPERSON	
0005500311	06/30/16		F000002839	Pamela Suzanne Gjersvig	
LINE	QUANTITY	CATALOG NO / VENDOR	DESCRIPTION	UNIT SELL	EXTENSION
0014	4	24-547-003 INGRAM MICRO	ERGOTRON, LEARN FIT, SIT/STAND DESK	534.00	2136.00
M001	1	CFSINSTALLIN BUSINESS INTERIORS B	ENHANCED FURNITURE SERVICES ASSEMBLE AND INSTALL	350.00	350.00
				Total	14297.64

ACCEPTED BY _____

TITLE _____

DATE _____

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: Request for Additional Budgetary Support for Forensics

School/Department: High School Administration/Forensics

Requested by: Brian Kersten

Type of Request: Budget Request

Nature of Request: Budget Support

Full Time Equivalency: -NA-

Classification: -NA-

Grades Affected: 9-12

Population Served: High School Forensics Students

Salary/Benefits Cost: Additional \$3,000

Rationale: I am requesting an adjustment to the Forensics budget due to the increased level of student participation. The Forensics budget of \$4400.00 was sufficient to cover program registration and judging costs for many years. However, due to the increased level of student participation we have now begun the previous two seasons with insufficient funds to cover program operation costs. Budget shortfalls have been avoided through fundraising efforts. My concern is that students and parents not have to continue to seek out additional fundraising opportunities to make the program solvent.

I respectfully request an additional \$3000.00 be allocated to the Forensics Budget to cover registration fees, judging costs etc... so that students involved in Forensics have the opportunity to participate in Forensics meets without the number of events they choose to participate in being limited due to a lack of budgetary support.

Thank you for your consideration.

Attachment? No

Submitted: 1/3/2017 12:17:54

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: 7-12 Reading Interventionist

School/Department: C&I

Requested by: Tim Schell

Type of Request: Budget Request

Nature of Request: Position

Full Time Equivalency: 1

Classification: Certified Staff

Grades Affected: 7-12

Population Served: 1,920

Salary/Benefits Cost: 62,000

Rationale: Instructional coaches have been shown to have a strong effect on student achievement through the teachers they coach. We currently have 1.0 literacy coach FTE per school at Arboretum, Heritage, Prairie, and the Intermediate School. Ann Bennett at the Middle School and Mike Dreyer at the High School provide fractional literacy coach support, but their reading intervention and literacy workshop roles take precedence on their time. They have limited time to work on school-wide literacy goals, offer professional development, and meet with teacher teams throughout the day, let alone facilitate coaching cycles. This shared position would take on more student instructional support in reading interventions and literacy workshops to free up Ann Bennett and Mike Dreyer to provide more coaching in disciplinary literacy and other critical literacy initiatives.

Attachment? No

Submitted: 1/30/2017 12:33:27

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: K-6 Science Coach

School/Department: C&I

Requested by: Tim Schell

Type of Request: Budget Request

Nature of Request: Position

Full Time Equivalency: 1

Classification: Certified Staff

Grades Affected: K-6

Population Served: 2050

Salary/Benefits Cost: 62000

Rationale: A science coach is needed to support implementing the NGSS with fidelity in grades where we do not have science specialists. In particular, the position would support teachers is consistently using the current evidence-based instructional practices in science education. This would include use of hands-on, project based learning, formative assessment, and teaching and assessment of the three dimensions of the NGSS. In the area of project based learning, the coach would be a priority resource for teachers on implementing the PLTW Launch resources. The position would also conduct coaching cycles, although with less saturation K-6 than is able to be achieved in the 1.0 FTE per school model.

Attachment? No

Submitted: 1/30/2017 12:58:33

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: K-12 Math Coach

School/Department: C&I

Requested by: Tim Schell

Type of Request: Budget Request

Nature of Request: Position

Full Time Equivalency: 1

Classification: Certified Staff

Grades Affected: K-12

Population Served: 4050

Salary/Benefits Cost: 62,000

Rationale: Adding a dedicated math coach to support our K-12 math program would provide embedded professional development and modeling of best practices in mathematics education. In particular, the position would support teachers in consistently using the most current evidence-based instructional methods in mathematics, support differentiation strategies for all learners, and conduct coaching cycles. Because the position would cover all six schools, coaching cycle coverage would be less complete than in the 1.0 FTE per school model.

Attachment? No

Submitted: 1/30/2017 12:59:35

**Budget Request/Reduction/Reallocation Form
2017-18**

Description: Budgetary Admin Asst

School/Department: IT/Maintenance shared

Requested by: Steve Summers

Type of Request: Budget Request

Nature of Request: Position

Full Time Equivalency: 1

Classification: Classified Staff

Grades Affected: NA

Population Served: Maintenance & IT Staff/Administration

Salary/Benefits Cost: \$44,304

Rationale: Currently Maintenance & IT Departments utilize administrative assistants from other departments for their budgetary administrative tasks (IT-Barb Salverson from HS; Maint.-Geri Breunig from Business Services). To illustrate the volume of transactions for each of these departments, in a comparison with Heritage Elementary who has a full-time budgetary administrative assistant, IT processes a similar number of transactions while Maintenance transactions exceed this amount. The increase in the number of buildings and population being served by these two departments would indicate a need for a dedicated budgetary administrative assistant for each department. The position being requested would be shared with these two departments to provide the necessary budgetary support they need. It would also return the other BAAs to a full-time roles for their departments, also serving an increasing number of staff members and other responsibilities. The cost to add this position can be covered through the Referendum funds.

Attachment? No

Submitted: 1/26/2017 6:28:26